



NCJA

JULY ~ DECEMBER 2013

TRAINING CALENDAR



Messages from the Attorney General & Academy Director

Law enforcement officers put their lives on the line every day to protect us, and they deserve the very best training available. We're proud to offer quality instruction for our officers through the North Carolina Justice Academy.

The crime rate in North Carolina this past year is the lowest it's been in decades thanks to good work by officers all across our state. But we know that some crimes not yet included in the crime rate are on the rise, like meth labs, prescription drug abuse, and child pornography and exploitation. North Carolina must keep investing in law enforcement if we want to keep up with the latest crime trends. It takes well-trained law enforcement using the latest technology to keep our crime rates low, and we need to make sure you have the tools needed to do the job.

The Justice Academy provides a wide range of courses to meet the needs of law enforcement agencies, and a variety of ways to take them. In addition to courses offered at the Academy's two campuses, officers can take some courses online.

Law enforcement officers sometimes face the challenging and delicate task of interviewing children who are victims of sexual and physical abuse. One new course this semester, **ChildFirst Interviewing**, provides training on how to question children and how to prepare to testify about these cases in court.

Such interviews often take place in the context of a **Sex Crimes Investigation**, which is the subject of another new course this semester. This course is for patrol officers, investigators, and others responsible for responding to victims of sexual assault.

Electronic evidence plays a growing role in criminal investigations, and it's important for law enforcement officers to know how to gather this evidence properly. Another new course this semester, **Search Warrant Writing to Obtain Electronic Evidence**, provides students with the skills to determine when a search warrant for electronic material is required, and how to successfully draft and execute the warrant.

Most of you received Rapid Deployment training in the past to prepare for critical incidents at schools or businesses, and the tragedy of recent mass shootings serves as a sad reminder of the importance of this training. A new course offered this semester, **Advanced SRO Leadership Roles**, offers additional training for those officers who serve in our schools. This course, a blend of traditional classroom and web-based learning, covers a wide range of topics from threat assessment to identifying bomb-making materials.

I'm proud of the work you're doing to solve and prevent crimes. Please don't hesitate to contact the Department of Justice or the Justice Academy staff to share your suggestions to make law enforcement even stronger. Thank you for your service to the people of our state.

With kind regards, I am

Very truly yours,



ROY COOPER, Attorney General



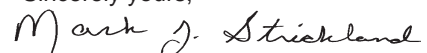
Let me ask a question: Do you enjoy training, or do you avoid it except when it is required? In a recent article in *PoliceLink*, Sergeant Betsy Smith calls training something "you should look forward to, embrace, and even seek out." One reason she gives is that skills to be used under stress require more repetition, thus more training. Another is due to the routine nature of police work. Habits are ingrained through repetition, and training helps ensure that the ingrained habits are good ones. Through these and other points, Smith's message is clear: If you see training as a task to be endured, you are missing out on a vital part of law enforcement.

The North Carolina Justice Academy exists to supply this vitality. We do this on our two campuses as well as through online courses, both instructor-led and self-paced. You will see our instructor-led courses for this six-month period throughout this calendar. Sign up for them the same as you would for an on-campus course. You'll receive instructions for accessing the course web site, where you will read articles, discuss topics, and submit assignments, all without leaving your office.

If you have never tried our self-paced courses, go to <http://ncdoj.learn.com> and click New Users Login. Once you've been approved as a user, you can sign up for one of our in-service courses, as well as courses on computer topics, management skills, negotiating, and other topics.

As always, we welcome your comments and suggestions. Feel free to e-mail me (mstrickland@ncdoj.gov) or post a Facebook comment. (Incidentally, our Facebook page just reached a milestone - 1,600 likes!) I look forward to hearing from you.

Sincerely yours,



MARK J. STRICKLAND, Director



Table of Contents

Messages	1	Specialized Driver Instructor Training.....	28
NCJA'S JULY THROUGH DECEMBER 2013 COURSE OFFERINGS		Specialized Firearms Instructor Prequalification	29
North Carolina Justice Academy Online!	5	Specialized Firearms Instructor Training.....	29
In-Service Training - Instructor Updates		Specialized Physical Fitness Instructor Prequalification	30
In-Service Training Frequently Asked Questions	6	Specialized Physical Fitness Instructor Training	31
Coordinating In-Service Training.....	8	Specialized Subject Control/Arrest Techniques Instructor Prequalification	32
In-Service Instructor Update 2014.....	8	Specialized Subject Control/Arrest Techniques Instructor Training.....	32
In-Service Detention Instructor Update 2014	9	Time-Distance Instructor Recertification.....	34
In-Service Telecommunicator Instructor Update 2014	9	RADAR/SMI Course Application	35
Anti-Terrorism Training		Investigation	
Basic Anti-Terrorism Awareness	10	Advanced Child Death Investigation	37
Terrorism Update.....	10	Background Investigations	37
Community-Oriented Policing		Chemical Processing and Advanced Photography	38
N Advanced SRO - Leadership Roles (Web-blended)	11	Child Death Investigation	39
Community-Oriented Policing.....	12	Crime Scene Investigation	39
Crime Prevention Specialist Training (Web-blended)	12	Criminal Intelligence and Analysis.....	40
Crime Prevention Through Environmental Design	13	Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography.....	40
Developing Speaking Skills.....	14	Drug Enforcement for Patrol Officers (DEPO).....	41
Detention Officer Training		Drug Facilitated Sexual Assault.....	42
Armed Detention Officer Course	15	Fingerprint Classification and Comparison.....	42
Basic Inmate Transport	16	Human Trafficking Protocol Training for Law Enforcement.....	43
Detention Field Training Officer.....	16	Identification of Fraudulent Documents.....	43
Detention Officer Certification	17	Interrogator Personality Dynamics (Web-based)	44
Essential Skills for New Supervisors	17	Interview and Interrogation.....	44
First Line Supervision for Detention Supervisors	18	Introduction to Financial Crimes.....	45
N Jails As a Part of County Government	19	Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	45
Verbal Judo: Tactical Communication for Detention Officers	19	Investigator Ethics (Web-based)	46
Instructor Development		Property and Evidence Room Management	47
Developing Test Questions for Law Enforcement Training	21	Recognizing Insurance Fraud	47
General Instructor Training.....	21	N Sex Crimes Investigations.....	48
Instructor Training Orientation (Web-based)	22	Leadership, Management & Supervision	
LIDAR Instructor Recertification	23	Advanced Field Training Officer	53
Measuring Training Results.....	23	Budgeting for Police Managers (Web-based)	53
Private Protective Services Firearms Instructor	24	Developing Your Emotional Intelligence (Web-based)	54
Private Protective Services Firearms Instructor Recertification	25	Field Training Officer	54
RADAR Instructor Recertification	25	Field Training Officer Supervisor.....	55
Rapid Deployment Instructor Training	26	First Line Supervision.....	55
Specialized Driver Instructor Prequalification.....	27	Leadership Development for Law Enforcement Managers.....	56
		Management Development Program	57
		New Chiefs Executive Development	58
		New Sergeants' Course	58

Table of Contents

Legal

Advanced SRO: School Searches	59
Early Stage Street Encounters and Laws of Investigative Stops	59
Internal Affairs Investigations	60
Interrogation Rights	61
Law Enforcement and the Challenges of Autism.....	61
Personnel Issues for Law Enforcement Supervisors.....	62
Police Law Institute	63
Search Warrant Writing Class	64
N Search Warrant Writing to Obtain Electronic Evidence	64
Warrantless Searches	65

Spanish

Basic Spanish for Arrest Procedures.....	66
Basic Spanish for Law Enforcement Officers.....	66
Spanish for Investigators.....	67

Tactical

FBI Hostage Negotiations Course.....	68
N FBI LEOKA (Law Enforcement Officers Killed and Assaulted) Officer Safety Awareness Training	68
Firearms for Female Officers.....	69
Officer Safety/Readiness Training.....	69
Robbery Response Tactics (Web-based).....	70
Solo Active Shooter Response Conditioning for Law Enforcement Officers/ School Resource Officers	71
SWAT Operator	72
SWAT Operator II	73
Tactical Leadership.....	74
Verbal Judo	75

Telecommunications

Handling Suicide Callers	76
Telecommunicator Certification Course.....	77

Traffic

Aggressive Driving Enforcement (Web-based)	78
At-Scene Traffic Crash Investigation	79
Introduction to Traffic Crash Investigation	79

Pedestrian Traffic Crash Reconstruction.....	80
RADAR Operator Refresher (Web-based)	80
Traffic Crash Reconstruction	81
Traffic Homicide Case File Preparation.....	82
Traffic Law Refresher (Web-based)	82
Using Laser Technology and Crash Zone	83

Special Events & Conferences

N\$ ChildFirst Interviewing	84
\$ Criminal Sexual Paraphilias (Sexual Perversions) ...	85
\$ Criminal Sexuality.....	85
\$ International Association of Law Enforcement Firearms Instructors (IALEFI®) Regional Training Conference (RTC).....	86
\$ Investigating the Sexual Victimization of Children	87
\$ Laws Governing Concealed Handgun.....	87
\$ North Carolina Law Enforcement Women's Association (NCLEWA)	88
N\$ Organized Crime Drug Enforcement Task Force Conference	89
N\$ Rappel Master Course	89
N\$ Singleton International MP5 and MR/AR15 Instructor Course.....	90
\$ Stalking and Stalking Behaviors.....	92
\$ Threat Assessment and the School Rampage Shooter	92

Other Important Information

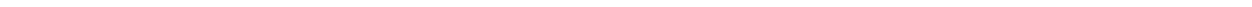
How to Register.....	93
NCJA Learning Resource Center	94
Resources on the Web.....	94
Online Course Registration	95
Office of the Registrar Transcript Request Information	96

NCJA Training Calendar

July Through December 2013.....	49
NCJA Course Registration Form	97



A total of 2,100 copies of this public document were printed by the North Carolina Justice Academy, North Carolina Department of Justice, at a cost of \$5,229.12 or \$2.49 per copy. These figures include direct reproduction costs in the form of labor, materials, and other identifiable design, typesetting and binding costs. They do not include distribution costs.



North Carolina Justice Academy Online!

The North Carolina Justice Academy Learn Center is an online portal designed for “anytime, any place, any pace” learning. Participants can register for courses, complete the courses as their schedules allow, and print certificates of course completion.

If you have never taken a Learn Center course, you can start by going to <http://ncdoj.learn.com>. Click on the New Users Login to fill out your online profile and create a user name and password. Once you receive an approval e-mail, you can log in and register for individual courses. You will have up to 30 calendar days to complete your training.

WHO MAY REGISTER

Participation in these classes is open to officers in all North Carolina law enforcement agencies. In addition, some agencies may wish to enroll non-sworn personnel. Be advised that supervisory approval is required for participation in all classes.

COURSES AVAILABLE

LAW ENFORCEMENT OFFICERS

- Awareness of Issues Surrounding Returning Military Personnel 2012 In-Service
- Career Survival: Positive Ways to be Successful 2010 In-Service
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Civil Liability 2010 In-Service
- Domestic Violence 2009 In-Service
- Domestic Violence in Lesbian, Gay, Bisexual, and Transgender Relationships 2010 In-Service Training
- Domestic Violence in Lesbian, Gay, Bisexual, and Transgender Relationships 2011 In-Service Training
- Eyewitness Identification Reform Act of 2007
- Human Trafficking Protocol 2010 In-Service Training
- Human Trafficking Protocol 2011 In-Service Training
- Introduction to Child Abuse Investigations

- Introduction to Interviewing Skills in Child Abuse Investigations
- Introduction to Investigative Response to Child Abuse
- Investigating Crimes in Long-Term Care Facilities
- JMST: Don't Press Send 2013 In-Service
- Legal Update 2010

TELECOMMUNICATORS

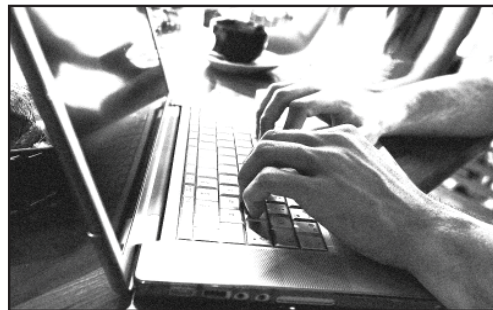
- AMBER and Silver Alerts 2010 In-Service
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Elder Abuse Awareness and the Telecommunicator 2011 In-Service
- Generational Differences in the Communications Center
- Liability Issues
- Officer Involved Shootings 2013 In-Service

DETENTION OFFICERS

- Awareness of Issues Surrounding Returning Military Personnel 2013 In-Service
- Career Survival for Detention Officers: Con Games 2010 In-Service
- Career Survival: Social Networking and Digital Communications 2012 In-Service
- Interacting with Drug Users 2010 In-Service
- Leadership and Mentoring for Detention Officers 2012 In-Service
- Response and Identification of Medical Issues

ADDITIONAL TRAINING AVAILABLE

There are dozens of Microsoft Office courses as well as training on business topics such as negotiating and time management.



<http://ncdoj.learn.com>



In-Service Training - Instructor Updates

In-Service Training Frequently Asked Questions

What are the in-service training requirements?

Criminal Justice Education and Training Standards

The rules require that every law enforcement officer certified by the Criminal Justice Education and Training Standards Commission must receive 24 credits of in-service training annually. The topics for this requirement include the following:

Required In-Service Training Topics	16 hours/credits
Department Topic of Choice	8 hours/credits

The required In-Service Training topics for 2014 are:

- 2014 Officer Safety: The First Five Minutes 4 hours/credits
- 2014 Firearms Training and Qualification 6 hours/credits
- 2014 JMST: A Juvenile - Now What? 2 hours/credits
- 2014 Legal Update 4 hours/credits

The Department Topics of Choice for 2014 are:

- Fundamentals of Evidence Collection 4 hours/credits
- Law Enforcement Intelligence Update 2 hours/credits
- Officer Safety: Responding to Crimes Off-Duty 2 hours/credits
- Recognizing the Signs: Pre-assaultive and Deceptive Behaviors 4 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Chief's choosing for Department Topic of Choice.

Lesson Plans:

Departments must use the current lesson plan as a minimum for the required in-service training topics.

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Chief or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Sheriffs' Education and Training Standards

For deputies, the in-service requirement for 2014 is 24 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2014 are:

- Firearms Training and Qualification
- JMST: A Juvenile - Now What?
- Legal Update
- Officer Safety: The First Five Minutes

The Department Topics of Choice for 2014 are:

- Fundamentals of Evidence Collection
- Law Enforcement Intelligence Update
- Officer Safety: Responding to Crimes Off-Duty
- Recognizing the Signs: Pre-assaultive and Deceptive Behaviors

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For detention officers, the in-service requirement for 2014 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2014 are:

- Surviving In-Custody Death 4 hours/credits
- Detention Officer Intelligence Update 4 hours/credits

Sheriff's Topics of Choice for 2014 are:

- Hidden in Plain Sight: Contraband Concealment and Discovery 4 hours/credits
- Processing Inmates: From Intake to Release 4 hours/credits
- Recognizing the Signs: Pre-assaultive and Deceptive Behaviors 4 hours/credits
- Detention Officer Readiness 4 hours/credits

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Department Topic of Choice.

(CONTINUED ON NEXT PAGE.)

In-Service Training - Instructor Updates



In-Service Training Frequently Asked Questions

(CONTINUED FROM PAGE 6.)

The "Sheriff's Choice" category was included because it is important for the Sheriff and/or Jail Administrator to have the flexibility to be able to provide training that is specific to the needs of their detention officers or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

For telecommunications, the in-service requirement for 2014 is 16 credits of mandatory training in the following topical areas:

The required In-Service Training topics for 2014 are:

- | | |
|---|-----------------|
| • Hitting the Wall: Avoiding Complacency | 2 hours/credits |
| • Customer Service and the 911 Professional | 4 hours/credits |

Sheriff's Topics of Choice for 2014 are:

- | | |
|--|-----------------|
| • Next Generation Technology | 2 hours/credits |
| • Law Enforcement Intelligence Update | 2 hours/credits |
| • Awareness of Issues Surrounding Returning Military Personnel | 2 hours/credits |
| • Terrorism Awareness | 4 hours/credits |
| • Active Shooter Overview | 2 hours/credits |

NOTE: Agencies may instruct on any topic(s) of the Sheriff's choosing for Sheriff's Topic of Choice.

The "Sheriff's Choice" category was included because it is important for the in-house trainer and their respective agency to have the flexibility to be able to provide training that is specific to the needs of their emergency communications staff or facility.

Lesson Plans:

The North Carolina Justice Academy has prepared several lesson plans which are OPTIONAL for use as department choice topics.

The Sheriff, other agency head, or designee may approve a lesson plan developed by another entity, or may develop one of their own. If not using an existing lesson plan, the instructor must develop an actual lesson plan utilizing the

Instructional Systems Development (ISD) model as taught in the General Instructor Training course.

Do I have to attend the Instructor Update sessions to teach a block of instruction for in-service training?
No.

How do I get the annual lesson plans and training materials for in-service from the Justice Academy?
There are three methods to obtain materials:

- (a) Instructor and student lesson plans, PowerPoint slides, handouts, and DVDs can be purchased from the Academy bookstore. An order form may be obtained via NCJA website: <http://ncja.ncdoj.gov>. These materials will be available only in DVD format.

NOTE: The Bookstore will accept orders that are being purchased by open account with the Bookstore beginning October 1, 2013. Those orders being paid as listed above may be made by mail, e-procurement, or fax. NO orders with a payment to be made by check or credit card (Visa or Mastercard) will be accepted before October 15, 2013. Credit card orders must be placed by phone. For security reasons, we no longer accept fax or e-mail credit card orders.

- (b) Lesson plans will be available on the Web. If you are an agency head, school director, in-service training coordinator or instructor, e-mail the contact below to obtain the secured access information to the in-service lesson plans on the web. **Video clips CANNOT be obtained directly from the website.**

For Law Enforcement in-service training:
Contact Bill DuBois at bdubois@ncdoj.gov

For Detention Officer in-service training:
Contact Tim Fuss at tfuss@ncdoj.gov

For Telecommunicator in-service training:
Contact Susan Gillis at sgillis@ncdoj.gov

- (c) The NCJA Library will have In-Service DVDs for loan. Discs may be borrowed for 30 days. Please contact the A/V Specialist at 910-525-4151, ext. 257 or kpeak@ncdoj.gov

If you need additional information on mandatory in-service training, visit the in-service training web link at: <http://ncja.ncdoj.gov>.



In-Service Training - Instructor Updates

Coordinating In-Service Training Course #2244

Who Should Attend

All new Agency In-Service Training Coordinators responsible for evaluating instructors and conducting/coordinating Commission-mandated in-service training.

Course Goal

To discuss the in-service training requirements as mandated by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission and to discuss and practice the utilization of the instructor evaluation form for in-service training.

Course Objectives

The student will be able to:

- Discuss the responsibilities of the agency In-Service Training Coordinator as established by the Criminal Justice Education and Training Standards Commission and the Sheriffs' Education and Training Standards Commission.
- Demonstrate how to properly complete the instructor evaluation form using the corresponding criteria.

Methodologies

This course employs discussion, demonstration, and practical exercise.

Course Requirements

Participants should be an Agency In-Service Training Coordinator and hold a general instructor certification.

Special Concerns

Representatives from the Criminal Justice Standards Division and the Sheriffs' Standards Division will be present at the training sessions to provide information on the in-service training requirements.

Course Coordinator

Bill DuBois

Length of Course

Four hours

DATES

October 22, Edneyville

December 10, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Instructor Update 2014 Course #2343

Who Should Attend

Certified criminal justice instructors planning to teach any of the in-service training topics.

Course Goal

To provide the information and materials necessary to deliver the 2014 mandated in-service training.

Course Objective

The student will be able to teach the 2014 topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Requirement

Instructors must pass a short written test on each topic taught.

Course Coordinator

Bill DuBois

Length of Course

Two days

DATES

October 23-24, Edneyville

December 4-5, Salemburg

December 11-12, Salemburg

NOTE: Individual blocks of instruction will no longer be offered.

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

In-Service Training - Instructor Updates

Detention & Telecommunicator



In-Service Detention Instructor Update 2014

Course #7004

Who Should Attend

Certified NC Criminal Justice Education and Training Standards Commission instructors planning to teach the Detention In-Service Training as mandated.

Course Goal

To provide the information and materials necessary to deliver the mandatory in-service topics.

Course Objective

The student will be able to teach the topics of instruction in an in-service capacity.

Methodologies

This course employs lecture, conference, and discussion.

Course Coordinator

Tim Fuss

Length of Course

One day

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

October 21, Edneyville
December 3, Salemburg



In-Service Telecommunicator Instructor Update 2014

Course #2258

Who Should Attend

Certified NC Criminal Justice Education and Training Standards Commission instructors planning to teach the Telecommunicator In-Service Training as mandated.

Course Goal

To provide the information and materials necessary to deliver the mandatory in-service topics.

Course Objective

The student will be able to teach the topics of instruction in an in-service capacity.

Methodologies

This course employs discussion, demonstration, group exercise and video.

Course Coordinator

Susan Gillis

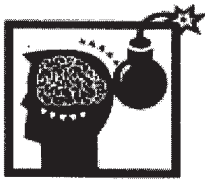
Length of Course

One day

NOTE: This course has been updated from a four-hour to an eight-hour block of instruction.

DATES

October 25, Edneyville
December 6, Salemburg



Anti-Terrorism Training

Basic Anti-Terrorism Awareness Course #3088

CICP Accredited Course

Who Should Attend

All law enforcement officers, investigators and related personnel who may prevent or respond to a terrorist act.

Course Goal

To provide the participant with the knowledge, skills and abilities to recognize potential terrorist targets, suspicious people and activities and other attack indicators. Methods of receiving and reporting vital information will also be addressed.

Course Objectives

At the awareness level, the student will be able to:

- Recognize potential terrorist indicators, symbols, and behaviors - both international and domestic in nature.
- Identify common false documents.
- Interdict domestic and international extremist individuals/groups.
- Collect useful information and intelligence.
- Understand the significance of performing a Threat Vulnerability Assessment in their communities.
- Know how and to whom to report suspicious activity and what information is vital in that reporting.

Methodologies

This course will employ lecture, discussion and analysis. The course will have extensive use of video clips, videos and PowerPoint slides. In addition, some outside reading will be required.

Course Requirements

Attendance is required at all sessions. Students must achieve a minimum score of 70% on a written test which will be given at the conclusion of the course.

Course Coordinator

Doug Robinson

Length of Course

Two days

DATES

July 8-9, Edneyville

August 20-21, Edneyville

October 7-8, Edneyville

November 25-26, Salemburg

Terrorism Update Course #3151

CICP Accredited Course

Who Should Attend

Law enforcement officers, investigators and related personnel who may respond to an active shooter in a public education facility.

Course Goal

To provide students with current updates and trends in the war on terror and how it relates in the post 9/11 environment with an emphasis on a Chechnyan-style school assault. A portion of this course is intended to be a refresher for **Basic Anti-Terrorism Awareness**.

Course Objectives

The student will be able to:

- Analyze current trends, indicators and updates in the war on terror.
- Analyze the lessons learned from the Beslan incident and their applicability to a possible active shooter in a school in North Carolina.
- Describe the techniques most commonly used for evaluating school security.
- Describe the process, protocol and techniques regarding the response to a terrorist attack in a school environment.

Methodologies

This course employs lecture, conference, and practical exercises. Outside reading assignments are required.

Course Requirements

Attendance is required at all sessions. Students will be required to successfully complete the safety and security assessment practical exercise.

Course Coordinator

Doug Robinson

Length of Course

Two days

DATES

August 5-6, Edneyville

October 21-22, Edneyville

November 7-8, Salemburg

Community-Oriented Policing



Advanced SRO - Leadership Roles (Web-blended) Course #3265

NEW!

Who Should Attend

Any officer who has successfully completed NCJA's **School Resource Officer** course (**Course #5673**) or equivalent and is assigned or may potentially be assigned as School Resource Officer (SRO).

Course Goal

To further refine for law enforcement officers important characteristics of the special nature and responsibilities of the position of School Resource Officer (SRO).

Course Objectives

The student will be able to:

- Identify the primary important fundamentals of the position by examining the job roles and job description of the SRO and the school administration (Principal, Assistant Principal).
- Distinguish the functional elements of the relationship between school administration, other school personnel, and the School Resource Officer (SRO) by using case studies and peer-reviewed articles.
- Define the primary legal issues particular to SRO assignment and distinguish the difference from regular police functions.
- Identify the primary elements of Emotional Intelligence (EI) and describe the primary functionality for EI in the SRO leadership role.
- Conduct a threat assessment of your assigned school by conducting an analysis of the presence or absence of specific protocols in emergency planning for common or expected events.
- Identify elements of common bomb-making materials accessible to and available to students using the Homeland Security Bomb-Making Materials Awareness Program (BMAP).
- Develop knowledge, skills, and abilities involving officer safety and activities relating to safe conduct as a police professional assigned as an SRO.

Methodologies

This course will employ web-based learning, on-site lectures, and conference. This course is comprised of prerequisite Blackboard requirements, traditional classroom delivery, and practical exercises. This training can be partially completed on-line; however, 24 hours of time associated with required classroom portion requires the SRO to be physically on site in the classroom and away from their assigned school.

Course Requirements

Participants must be familiar with Blackboard formatted on-line course delivery and comfortable with e-mail, Internet usage and word processing software. Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75%.

Course Coordinator

Kevin G. West

Length of Course

Forty hours

DATES

October 7-30, Salemburg

November 18-December 12, Edneyville

IN THE CLASSROOM

October 28-30, Salemburg

December 10-12, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Community-Oriented Policing

Community-Oriented Policing Course #1174

Who Should Attend

This course is intended primarily for sworn personnel who will be actively engaged in community-policing initiatives within their agency. While much of the course content focuses on the delivery of police service by sworn officers, all departmental personnel responsible for dealing with the public can benefit from this course.

Course Goal

This course will familiarize law enforcement officers and other personnel with the philosophies and concepts of community-oriented and problem-solving policing.

Course Objectives

The student will be able to:

- State why change is necessary in the law enforcement community.
- Define community policing.
- Define public value.
- Name the two main components of community policing.
- State the duties of the community police officer.

- Explain the benefits of community knowledge and cultural awareness.
- Identify the skills needed to be a successful community police officer.
- List the steps involved in successfully marketing community policing.
- Explain the SARA problem-solving model and how to implement it.
- Explain the Crime Measurement Index (CMI).
- Explain the difference between P.O.P. and C.O.P.

Methodologies

This course employs lecture, class discussion, demonstration and practice.

Course Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Three days

DATE

August 26-28, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Crime Prevention Specialist Training (Web-blended) Course #2629

Who Should Register

Any person employed by a law enforcement agency in a crime prevention capacity.

Course Goal

To provide crime prevention officers/specialists the information that will help them plan, develop, implement, evaluate and manage effective crime prevention strategies and activities.

Course Objectives

The student will be able to:

- Describe national and state crime trends.
- Describe how opportunity impacts crime.
- Trace the development of crime prevention as a part of the police mission.
- Name the three basic types of crime prevention.
- List three elements that are necessary for a crime to occur.

- Identify the three types of criminal threats that businesses face.
- Identify the various target-hardening devices used in crime prevention.
- Advise residents/business owners on the concepts and principles of security lighting.
- Apply the concepts and principles of crime prevention through environmental design.
- Develop and present to the class a crime prevention topic.
- Plan and conduct a security survey on a residence.
- Plan and conduct a security survey on a commercial property.
- Implement the concept of citizen participation in crime prevention.
- Advise citizens on personal safety strategies.
- Implement school safety strategies to make schools safer for students.
- Implement faith-based communities or facility assessments to make churches safer for members.
- Use McGruff in crime prevention and public safety programs.
- Utilize the resources available to them to conduct crime prevention services.

(CONTINUED ON NEXT PAGE.)

Community-Oriented Policing



Crime Prevention Specialist Training (Web-blended) Course #2629

(CONTINUED FROM PAGE 12.)

Methodologies

The course employs the use of assigned readings, written projects and practical exercises. Web-based as well as in-class instruction will be utilized.

Course Requirements

Students will take a pre- and post-test and must complete all assignments and practical exercises. Students must have access to a computer, the Internet and a digital camera. This course must have a minimum of 15 students.

Course Coordinator

Kevin West

Course Credit

Forty hours

DATE

July 22-August 22, Edneyville

IN THE CLASSROOM

August 20-22, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Crime Prevention Through Environmental Design Course #2042

Who Should Attend

Crime prevention practitioners and security specialists who are unfamiliar with the fields of urban planning, traffic engineering, architecture, civil engineering, landscape architecture and industrial design. **#2629 Crime Prevention Specialist Training (Web-blended)** is a prerequisite in order to attend this course. The student will be required to submit proof of the **Crime Prevention Specialist Training (Web-blended)** course prior to the beginning of the course.

Course Goal

To acquaint participants with the techniques and methods used to analyze the potential for crime within the environment, locate conflicts in the environment and develop plans to reduce or prevent environmentally induced crimes.

Course Objectives

The student will be able to:

- Discuss the fundamental principles of crime prevention and how they relate to the environment.
- Analyze and discuss natural access and natural surveillance and the importance of both.
- Using CPTED principles, differentiate between organized, mechanical and natural forces.
- Explain the 3-D concept: designation, definition and design.

- Using the 3-D concept, perform a space assessment of a residential design.
- Using the 3-D concept, perform a space assessment of a commercial design.
- Using the 3-D concept, perform a space assessment of a proposed land use design.
- Using CPTED principles, perform an on-site assessment of a structure.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Students must have completed **#2629 Crime Prevention Specialist Training (Web-blended)**. Attendance is required at all class sessions. The student must complete all practical exercises. This course must have a minimum of 15 students.

Course Coordinator

Kevin West

Length of Course

Three days

DATE

September 24-26, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Community-Oriented Policing

Developing Speaking Skills Course #2236

Who Should Attend

Individuals who will be making presentations in the criminal justice profession.

Course Goal

To provide the skills necessary to competently plan, prepare, present and evaluate a speech.

Course Objectives

The student will be able to:

- Prepare, organize and deliver a successful presentation.
- Select and use appropriate, effective visual aids.
- Evaluate his/her own presentation and those of others.
- Develop confidence before an audience.
- Speak extemporaneously.

Methodologies

This course employs conference, programmed text, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussion and evaluation, as well as present at least two 10-15 minutes speeches on a topic of their choice.

Special Concerns

This program will utilize classroom instruction and videotaping to facilitate the development of a presentation style. Practice and constructive critiques will be utilized to enhance the abilities of the participants.

Course Coordinator

Bob Garbett

Length of Course

Three days

DATES

August 27-29, Salemburg

October 29-31, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Detention Officer Training



Armed Detention Officer Course Course #2723

Who Should Attend

Any North Carolina certified detention officer seeking training to qualify them to be able to meet the training standards for a detention officer to be granted gun-carrying status.

Course Goal

To give North Carolina certified detention officers the skills and abilities to properly handle and shoot a firearm to a level of proficiency in which to qualify to the same standard as a **Basic Law Enforcement Training** recruit.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with the information presented during the instructional period:

- Discuss the legal implications and responsibilities of being an armed detention officer in the state of North Carolina.
- Discuss the nomenclature of a semi-automatic handgun.
- Demonstrate the proper method of loading and unloading a duty weapon.
- Demonstrate the ability to clear all common malfunctions of a semi-automatic handgun.
- Discuss the various flashlight techniques that can be used for night fire.
- Demonstrate proper gun retention and takeaway techniques.
- Obtain a minimum score of 70% on the Commission approved day and night qualification course.
- Obtain a minimum score of 70% on an NCJA designed day and night combat course.

Methodologies

This course employs lecture, discussion, demonstrations, practical exercises and practical testing.

Course Requirements

The student is expected to attend all class sessions. Students are expected to successfully complete all practical exercises. Each student must pass a written final exam, complete the day and night BLET firearms qualification course with a minimum score of 70%, and complete an NCJA designed day and night combat course with a minimum score of 70%. (Students who fail to qualify on any of the courses of fire will be dropped from the course at the time of the failure. They will not be allowed to continue beyond the point of failure.)

Special Concerns

Students must bring with them the following items (materials required):

- Proper range attire to include long pants, close-toed shoes, and shirts proper to the seasonal time of year, rain gear or jackets.
- Range safety gear to include eye protection, hearing protection, and a billed cap.
- Department issued firearm or its equivalent.
- A minimum of 1000 rounds of duty ballistic equivalent ammunition for their firearm.
- Duty belt to include holster, double magazine pouch, flashlight and flashlight carrier.

Course Coordinator

Tim Fuss

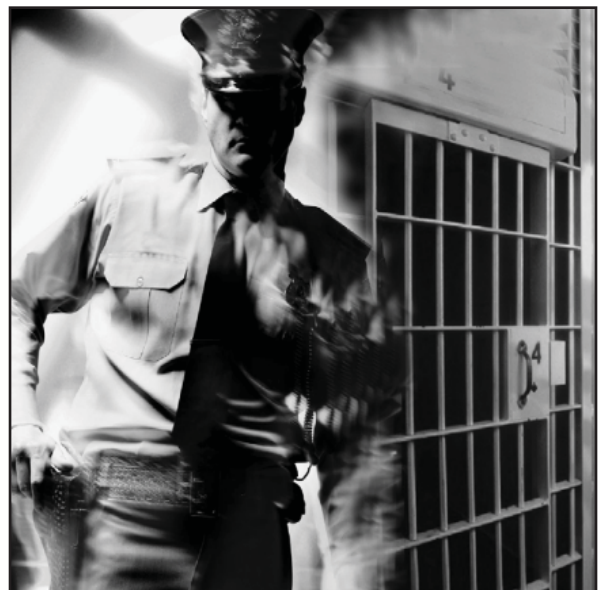
Length of Course

Five days

DATE

September 30-October 4, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Detention Officer Training

Basic Inmate Transport Course #2623

Who Should Attend

Detention officers who will be or are assigned the responsibilities of the transportation of inmates.

Course Goal

To give the student the knowledge and practical skills required to conduct efficient, safe and secure transportation of inmates.

Course Objectives

The student will be able to:

- Describe the proper search techniques of an inmate leaving a facility on transport.
- Using various mechanical restraints, demonstrate the proper restraining of an inmate for transport.
- List the various locations an officer may transport an inmate and describe the security concerns of each.
- Through a series of practical exercise scenarios, conduct both single and multiple inmate transports proficiently.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student is expected to attend all class sessions. Students are expected to successfully complete all practical exercises. Each student must pass a written final exam.

Special Concerns

Class will begin at 8:00 a.m. Students should bring all issued leather gear and duty belt. Class is limited to only 12 students per offering.

Course Coordinator

Tim Fuss

Length of Course

Two days

DATE

November 25-26, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Field Training Officer Course #7597

Who Should Attend

Detention officers who will be or are assigned the responsibilities of training new detention officers during their field training periods.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed the basic **Detention Officer Certification** course.

Course Objectives

The student will be able to:

- Evaluate the performance of new detention officers.
- Utilize performance feedback, interpersonal communication skills and training skills in the interaction with the trainees.
- Successfully utilize leadership skills and attributes.

- Evaluate and counsel the new detention officer in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant, given several videotaped scenarios, must satisfactorily evaluate and document the performance of the trainee depicted therein and obtain a minimum score of 70% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Five days

DATES

November 4-8, Salemburg
November 18-22, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Training



Detention Officer Certification Course #7000

Who Should Attend

All persons who are employed as detention officers at local confinement facilities and are required by the Sheriffs' Education and Training Standards Commission or the Criminal Justice Education and Training Standards Commission to successfully complete this course.

Course Goal

To present the basic standard operating procedures for local confinement facilities and to develop the role and responsibilities of professional detention officers.

Course Objectives

The student will be able to:

- Supervise inmates providing safety, security, meals, proper sanitation and medical care.
- Respond to medical emergencies within the facility.
- Search incoming and resident prisoners.
- Search a cell block and general areas.
- Apply information of a prisoner's legal and constitutional rights to administrative operation of the detention facility, composition of disciplinary sanctions, use of force and civil liability to officers.
- Identify and cope with stressful situations.
- Maintain personal and detention facility security.
- Deal effectively with inmates.
- Process incoming prisoners.
- Transport prisoners safely.
- Profile characteristics of a potential suicide.

- Respond to inmates in crisis situations.
- Develop the ability to respond to a physical attack to ensure the safety of officers and inmates.
- Develop and implement emergency plans.
- Properly demonstrate the use of fire equipment.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. The student must score a minimum of 70% on written tests and/or practical exercises for each block and score a minimum of 70% on the final Commission-administered written exam.

Special Concerns

Uniforms are required for class unless otherwise stated. Students must also have proper gym clothes for physical assessment, physical training, and subject control techniques. Some evening sessions may be required.

Course Coordinator

Tim Fuss

Length of Course

Twenty-three days

DATE

July 29-August 28, Edneyville

**LIMIT 5 STUDENTS
PER DEPARTMENT.**

Essential Skills for New Supervisors Course #2725

Who Should Attend

First line supervisors working in all areas of juvenile and adult criminal justice - from juvenile institutions to Supermax prisons, jails, probation, parole and law enforcement, or those who are interested in becoming a first line supervisor of other staff in their corrections/criminal justice setting.

Course Goal

This program is designed to support participating organization's initiatives to prepare employees for transitioning into staff supervisory roles.

Course Objectives

The Southern Region of the National Institute of Corrections Academy's Regional Training Initiative (RTI) presents Essential Skills for New Supervisors. By using an interactive, experiential format, this 40-hour training program integrates essential supervisory skills with key leadership elements. Going beyond the "survival skills" approach to supervision training, the focus in this program is on practical and visionary leadership skills. Participants examine the impact of values (personal and organizational), ethics, and personal wellness on all of the roles a supervisor must fulfill to successfully meet the challenges that she/he must face in the ever changing world of corrections. Key focus areas include:

- Roles and responsibilities of correctional supervisors, and the related supervisory, leadership and personal competencies.

(CONTINUED ON NEXT PAGE.)



Detention Officer Training

Essential Skills for New Supervisors Course #2725

(CONTINUED FROM PAGE 17.)

- Assessment of personal values and vision and impact on your role as a supervisor.
- Exploration of your organization's mission, culture and stakeholders and impact on daily operations.
- Characteristics of ethical and principled behavior and practical work applications.
- Personal wellness assessment and action plan.
- Practice strategies and critical thinking skills to identify and resolve basic problems of conflict resolution, dealing with difficult people, interpersonal communication dynamics, performance assessment and coaching, counseling and discipline and conducting performance appraisals.

Methodologies

Class will be lecture/discussion based.

Course Coordinator

Tim Fuss

Length of Course

Five days

DATE

July 8-12, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

First Line Supervision for Detention Supervisors Course #7643

Who Should Attend

New detention supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a detention facility.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in a detention facility and create a professional detention culture.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Course Coordinator

Tim Fuss

Length of Course

Five days

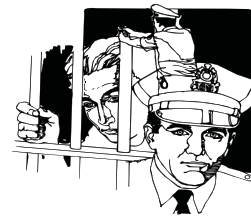
DATES

December 9-13, Salemburg

December 16-20, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Detention Officer Training



Jails As a Part of County Government Course #1070

NEW!

Who Should Attend:

Three-person teams from each local jurisdiction consisting of (1) county commissioner or county administrator, (2) county sheriff, and (3) the jail administrator.

Course Goal

The course is designed to provide a better understanding between the governing body and the sheriff's office and detention facility in working together to provide for the safety and security of those detained within the detention facility.

Course Objectives

The key focus areas of the course include:

- Educate participants about the role of the jail, its operations, and its resource needs.

- Explore the county's civil liability in operating a jail.
- Help team members better understand each other's responsibilities and challenges.
- Build collaboration among jurisdictional team members in addressing jail issues.

Methodologies

Class will be lecture and discussion based.

Course Coordinator

Tim Fuss

Length of Course

Three days

DATE

August 20-22, Edneyville

**LIMIT 3 STUDENTS
PER DEPARTMENT.**

Verbal Judo: Tactical Communication for Detention Officers Course #2724

Who Should Attend

This course is designed for detention officers seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety within the detention facility.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, diffuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goal of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical 8-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept
- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

(CONTINUED ON NEXT PAGE.)



Detention Officer Training

Verbal Judo: Tactical Communication for Detention Officers Course #2724

(CONTINUED FROM PAGE 19.)

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator
Tim Fuss

Length of Course
Three days

DATES
July 9-11, Salemburg
November 13-15, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Developing Test Questions for Law Enforcement Training Course #2601

Who Should Attend

Criminal justice trainers or training managers who are involved in developing test questions.

Course Goal

To provide trainers, including those who work with local and state agencies, with specific test question development strategies, which will enhance their students' performance and increase their students' knowledge and comprehension.

Course Objectives

At the end of this block of instruction, the participant will be able to achieve the following objectives in accordance with information received during the instructional period:

- Define evaluation, measurement, test, items, reliability and validity and be able to use these terms in conducting an item analysis.
- Understand how to develop multiple choice test questions with appropriate distracters using lesson plan training objectives.
- Develop multiple choice test questions in a practical exercise.

- Explain the proper steps in performing an item analysis of test questions.
- Display understanding of how to revise test questions based on item analysis.
- Identify training liability issues and recommend avenues to avoid training liability.

Methodologies

This course will employ the use of assigned reading, class discussion, practical exercises and demonstrations.

Course Requirement

Students must complete all assignments.

Special Concerns

Students must have access to the Internet as well as Microsoft Word and Microsoft Excel programs. Students should be able to use Word extensively. Knowledge of Microsoft Excel is helpful, but not necessary. Students are required to bring a lesson plan with which they are familiar.

Course Coordinator

Charles Rambeau

Length of Course

One day

DATES

September 27, Edneyville
October 22, Salemburg

General Instructor Training Course #2031

Who Should Attend

Criminal justice personnel planning to teach in any course mandated by either the Criminal Justice Education and Training Standards Commission or the Sheriffs' Education and Training Standards Commission are required to successfully complete this course and apply for certification as a probationary general instructor. To become a probationary general instructor, applicants must have a minimum of four years of practical criminal justice experience.

Course Goal

To provide the information necessary to competently research, plan, prepare, present and evaluate a block of instruction in accordance with the ISD Model.

Course Objectives

The student will be able to:

- Teach an 80-minute block of instruction.
- Develop a lesson plan for the 80-minute block of instruction.
- Construct a test appropriate to the 80-minute block of instruction.
- Complete a written examination.

Methodologies

This course employs discussion, programmed text, demonstration and practice.

Course Requirements

Attendance is required at all class sessions. The student must teach an 80-minute block of instruction, develop a lesson plan for the 80-minute block of instruction, construct a test appropriate to the 80-minute block of instruction and achieve a score of at least 75% on the Commission-administered exam required for certification.

(CONTINUED ON NEXT PAGE.)



Instructor Development

General Instructor Training Course #2031

(CONTINUED FROM PAGE 21.)

Special Concerns

Students should bring any special clothing, equipment, references or other materials necessary to enable them to research, write, type and present an 80-minute block of instruction on a criminal justice related topic. Students can expect to spend a number of hours at night preparing lesson plans and audio-visual aids, as well as practicing for their 80-minute presentation. **Students should have strong skills in Microsoft Word and should be familiar with Microsoft PowerPoint.**

Students will be issued a laptop for use in developing their lesson plan. This laptop will have Word 2010. A USB Flash Drive is required, and it is recommended that the student bring a wireless mouse.

Course Coordinator

Leila Humphries

Length of Course

Ten days

DATES

July 15-26, Edneyville

September 9-20, Edneyville

October 7-18, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Instructor Training Orientation (Web-based) Course #2152

Who Should Register

All school directors, instructors and evaluators who will be participating (teaching/evaluating) in the offering of the General Instructor Training course under the auspices of the North Carolina Criminal Justice Education and Training Standards Commission.

Course Goal

To prepare certified instructors to deliver blocks of instruction and evaluate student performance in the General Instructor Training course.

Course Objectives

The student will be able to:

- Teach assigned blocks of instruction from the approved lesson outline using appropriate instructional strategies and required equipment.
- Evaluate the 10-minute, 30-minute, and 80-minute presentations required in General Instructor Training, utilizing the correct evaluation form and criteria.
- Evaluate lesson plans using the standards established by the General Instructor Training course.

Methodologies

This course is taught completely online using Blackboard. The course will utilize online streaming video, e-mail and fax technologies to facilitate the learning process. The course is instructor-led, but completely asynchronous.

Course Requirements

The student is required to evaluate the following: a 10-minute and 30-minute presentation and an 80-minute lesson plan with accompanying test questions.

Special Concerns

1. In order for you to register for this course, we must receive from a School Director of Instructor Training a written confirmation that you will be teaching or evaluating for them in a Commission-approved General Instructor Training Course. This confirmation must be given in the form of a letter signed by a certified School Director. Along with this letter, you must submit a copy of your current instructor certification.
2. Students must have access to the Internet, an e-mail account and access to either a fax machine or scanner. This course relies heavily on the use of streaming video – high-speed Internet access is highly recommended.

Course Coordinator

Leila Humphries

Course Credit

Twenty-four hours

DATES

July 22-August 16, Edneyville

October 14-November 8, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Instructor Development



LIDAR Instructor Recertification Course #3144

Who Should Attend

LIDAR instructors seeking recertification under NCAC 9B.0239. Individuals must have successfully completed the ***RADAR Instructor Recertification*** course prior to entering LIDAR Instructor Recertification.

Course Goal

To improve the effectiveness or speed enforcement through the proper and efficient use of LIDAR speed measurement instruments. To maintain and enhance the knowledge and skills necessary to instruct the ***LIDAR Operator Training*** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific LIDAR instruments in accordance with criteria specified on a standardized performance evaluation form.
- Identify specific LIDAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting LIDAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs lecture, demonstration and field practice.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in all motor-skill testing areas. Students must attain a minimum of 75% on a Commission-administered final written examination.

Special Concerns

Students must provide a LIDAR instrument for testing and practical exercises. Class will begin at 8:00 a.m.

Course Coordinator

Dan Worley

Length of Course

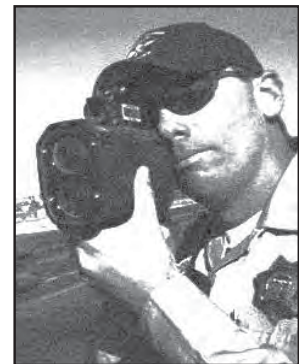
One day

DATES

September 13, Salemburg
October 11, Edneyville
November 22, Salemburg

*See registration form
on page 35.*

TEICP Accredited Course



Measuring Training Results Course #1177

Who Should Attend

Criminal justice trainers and managers responsible for evaluating training programs.

Course Goal

To provide trainers and managers with methods to evaluate training programs as well as to determine the cost effectiveness and return on investment of planned training.

Course Objectives

The student will be able to:

- Distinguish between the five levels of evaluation by identifying what each level measures and analyzing data at each level.
- Differentiate between the terms and formulas for "cost-benefit analysis" and "return on investment."
- Compare and contrast the differences between "hard" and "soft" data.

- Develop a budget that itemizes training costs.
- Calculate the training return on investment from several classroom exercises.

Methodologies

This course employs discussion and practical exercises.

Course Requirements

Students will be required to complete all classroom exercises.

Special Concerns

Students will need to bring a calculator to class.

Course Coordinator

Charles Rambeau

Length of Course

One day

DATES

September 26, Edneyville
November 7, Salemburg



Instructor Development

Private Protective Services Firearms Instructor Course #7623

Who Should Attend

Private Protective Services trainers who have received a favorable recommendation from their employing licensee or from a Dean of Continuing Education at a Community College and will be instructing the firearms block of instructor for Private Protective Services. To attend this course students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-875-3611 and ask for the Training Officer.

Course Goal

To provide the knowledge and skills necessary to instruct the firearms block of instruction for the Private Protective Services Board.

Course Objectives

The student will be able to:

- Conduct firearms qualification and training of PPS approved courses of fire.
- Train PPS Officers in the nomenclature, fundamentals of shooting, maintenance, cleaning and inspection of the handgun and shotgun.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first aid for medical emergencies on the firing range.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Course Requirements

Individuals must have successfully completed the **PPS Unarmed Trainer Course** and the prequalification prior to entering **PPS Firearms Instructor Training** (this is waived if the student is a Criminal Justice Firearms Instructor). Individuals must be 21 years of age or more and must possess a high school diploma or a GED. Additionally, individuals must have at least one year of supervisory experience in security, the military or in law enforcement. Attendance is required at all class sessions. On the first day of class, the student must demonstrate proficiency with a handgun by qualifying twice in three attempts with a minimum score of 90%. Students must demonstrate the ability to safely operate a range and conduct courses of fire for PPS. Students must attain a minimum score of 75% on the final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun and duty shotgun (if applicable), uniform type holster and magazine carriers. Ammunition should include 1500 rounds of duty/ballistic equivalent ammunition for the handgun and 50 rounds of slugs and buckshot for the shotgun. Other necessary equipment includes duty flashlight, whistle and stopwatch, gun cleaning equipment, eye and ear protection, a clipboard and a billed hat or cap. Students will be required to work on the range at night.

Course Coordinator

Chad Thompson

Length of Course

Five days

DATE

September 9-13, Salemburg



Instructor Development



Private Protective Services Firearms Instructor Recertification Course #7620

Who Should Attend

Private Protective Services instructors who are in need of re-qualifying within the required two-year period set forth by the Private Protective Services Board. To attend this course students must have contacted the North Carolina Department of Justice Private Protective Services Board and received a written invitation to attend. You may contact the Board at 919-875-3611 and ask for the Training Officer.

Course Goal

To ensure that PPS Firearms Instructors are capable of qualifying with at least 90% on the pistol or revolver, two out or three attempts, day and night.

Course Objectives

The student will be required to fire the pistol and/or the revolver qualification course, day and night, and qualify with at least a 90%, two out of three attempts, day and night.

Methodologies

This course employs lecture, discussion, practical exercise and practice teaching.

Special Concerns

Students should bring comfortable and practical clothing for training, including rain protection, a billed cap and eye and ear protection. The student should bring their duty pistol and/or revolver, 300 rounds of duty/ballistic equivalent ammunition each and duty holster and ancillary equipment. Also, if necessary, bring their duty shotgun and 100 rounds each of slug and buckshot.

Course Coordinator

Chad Thompson

Length of Course

One day

DATES

September 16, Salemburg
November 25, Salemburg

RADAR Instructor Recertification Course #3035

Who Should Attend

Radar instructors seeking recertification under NCAC 9B.0218.

Course Goal

To maintain and enhance the skills necessary to instruct the **RADAR Operator** course.

Course Objectives

The student will be able to:

- Demonstrate basic skills in testing and operating specific RADAR instruments.
- Identify specific RADAR instruments and describe their major components and features.
- Identify laws, court rulings, regulations, policies and procedures affecting RADAR speed measurement and speed enforcement.
- Teach students in the performance of the objectives listed above.

Methodologies

This course employs discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on a Commission-administered written final examination.

Special Concerns

Students must bring a RADAR unit capable of dual antenna and same direction upon which to be road tested and a vehicle for use during testing.

Course Coordinator

Dan Worley

Length of Course

Three days

DATES

September 9-11, Salemburg
October 7-9, Edneyville
November 19-21, Salemburg

TEICP Accredited Course

*See registration form
on page 35.*



Instructor Development

Rapid Deployment Instructor Training Course #2602

Who Should Attend

Departmental/Agency instructors who have a background in conducting practical exercises in officer safety/survival training and/or SWAT tactics. Current General Instructor Certification and a valid CPR card are required. Copies of each must be submitted with application.

Course Goal

The actual incidence and perceived fear of epic school and public venue violence is escalating across the country. North Carolina is not immune to this threat. This train-the-trainer course is designed to prepare agency instructors to deliver a program geared to patrol officers that will enable them to tactically and effectively stop the killing of innocent parties in an active shooter incident. The rapid deployment model being taught has direct application to other high-threat situations in public areas as well.

Course Objectives

The student will be able to:

- Demonstrate the ability to effectively respond to an active shooter utilizing the proper safety techniques and tactical procedures presented during class.
- Using a pre-designed practical skills check-off sheet, demonstrate the ability to provide both positive and negative feedback concerning student performance and ability in the above listed techniques and procedures.
- Design, implement and evaluate safe rapid deployment exercise scenarios determining role players, functional facilities, ammunition, and weapons.
- Decipher the legal and philosophical issues concerning the rapid deployment model presented in class.
- Given the course materials, plan, coordinate, and successfully deliver the Rapid Deployment training course materials to BLET and/or in-service training personnel.

Methodologies

This course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must obtain a score of 80% on a written examination and successfully demonstrate proficiency during the practical exercise and feedback sessions. There is potentially one evening session for practical exercises in a public school building setting. Students must bring duty equipment which includes weapon, handcuffs, flashlight, ballistic vest, whistle, and clipboard. No live ammo will be introduced into the training environment.

Course Coordinator

Kevin West

Length of Course

Three days

DATES

July 9-11, Edneyville

August 27-29, Salemburg

September 4-6, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Instructor Development



Specialized Driver Instructor Prequalification Course #2726

Who Should Attend

Successful completion of this course is required for all instructors planning to attend Specialized Driver Instructor Training. The testing required within this course replaces the testing which, in the past, has been done on the first day of the Specialized Driver Instructor Training. Therefore, this course is an extension of Specialized Driver Instructor Training. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend Specialized Driver Instructor Training.

Course Goal

To ensure that instructors attending Specialized Driver Instructor Training are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in driving the seven Basic Law Enforcement Training (BLET) driving course exercises attaining a minimum score of 85% on two out of three attempts on the Off-set Land Maneuver, Serpentine and Precision Exercises during daylight; 85% on two out of three attempts on the Precision Exercise during nighttime; 85% on two five-minute attempts on the Emergency Response and Pursuit Exercises, one daytime, one nighttime, a passing score on two out of three attempts on all phases of the Fixed Radius Curve and Evasive Action Exercises.

Special Concerns

Day and night driving will be required. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance. **It is recommended that each student practice driving on the BLET driving courses prior to attending.** The Academy driving pad will be available for practice prior to the course start date, but there are restrictions that apply. Questions should be forwarded to the course coordinator.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Coordinator

Dan Worley

Length of Course

One day

DATES

September 24, Salemburg
September 25, Salemburg
September 26, Salemburg





Instructor Development

Specialized Driver Instructor Training Course #3703

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who will instruct driving in **Basic Law Enforcement Training (BLET)**. Prior to entering the Specialized Driver Instructor course, each applicant for specialized driver instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) **present a written endorsement by either**
 - (A) a certified school director indicating the student will be utilized to instruct driving in Basic Law Enforcement Training Courses; or
 - (B) a department head, certified school director, or in-service training coordinator, indicating the student will be utilized to instruct driver training in the "Law Enforcement Officer's Annual In-Service Training Program"; and
- (3) possess a valid operator driver's license;
- (4) maintain a safe driving record where no more than four points have been assigned against the driving record within the past three years; a driving history must be submitted on the student to establish meeting this requirement - a DCI printout cannot be accepted.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Goal

To provide the knowledge and skills necessary to instruct driving in **Basic Law Enforcement Training (BLET)**.

Course Objectives

The student will be able to:

- Conduct a before-operation inspection of a vehicle.
- Negotiate a motor vehicle through seven mandated BLET driving courses.
- Set-up, supervise and score students on the seven mandated BLET courses, which are: Serpentine, Fixed Radius Curve, Precision, Off-set Lane Maneuver, Evasive Action, Emergency Response and Pursuit.

TEICP Accredited Course

- Identify major engine and automobile components.
- Recognize and identify common mechanical problems.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to construct the seven **Basic Law Enforcement Training (BLET)** driving course exercises using traffic cones and measuring tapes. Students must score 75% on the Commission-administered written final examination.

Special Concerns

It is recommended that each student practice driving on the BLET driving courses prior to coming. There will be several night sessions. Comfortable and practical clothing for outside training (including rain-protective clothing) is needed. Short pants are not allowed. A law enforcement vehicle in good mechanical condition of the type that will be utilized in instructing the **Basic Law Enforcement Training (BLET)** driving course is also necessary. Vehicle must have a blue light and siren. Students should remove all "unsecured" equipment from their vehicle prior to course attendance.

Course Coordinator

Dan Worley

Length of Course

Eight days

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Instructor Development



Specialized Firearms Instructor Prequalification Course #1528

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Firearms Instructor Training**. The testing required with this course replaces the testing which, in the past, has been done on the first day of the **Specialized Firearms Instructor Training** course. Therefore, this course is an extension of Specialized Firearms Instructor Training. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Firearms Instructor Training**.

Course Goal

To ensure that instructors attending Specialized Firearms Instructor Training are prequalified.

Course Requirements

The student will be required to fire the handgun qualification course, day and night, and attempt to qualify with at least a score of 92% with their duty handgun, two out of three attempts.

Special Concerns

Students should bring comfortable and practical clothing for outside training and bring rain protection. The student should also bring their duty handgun with duty holster and ancillary equipment and 300 rounds of duty/ballistic equivalent pistol ammunition. Also, bring eye and ear protection and a billed cap. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable. Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.**

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSJSD once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

One day

DATE

August 26, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Specialized Firearms Instructor Training Course #2032

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director/In-Service Training Coordinator and will be instructing firearms in **Basic Law Enforcement Training (BLET)** and instructors who are recommended by their agency head as instructing in-service firearms training and requalification as established by the NC Criminal Justice Education and Training Standards Commission and the North Carolina Sheriffs' Education and Training Standards Commission.

Course Goal

To provide the knowledge and skills necessary to instruct firearms in **Basic Law Enforcement Training (BLET)** or to instruct in-service firearms training and requalification.

Course Objectives

The student will be able to:

- Conduct firearms qualification on Commission-approved courses of fire.
- Design and administer combat shooting courses.
- Train officers in the nomenclature, fundamentals of shooting, maintenance and cleaning and inspection of the handgun, shotgun and rifle.
- Supervise a range with a maximum of efficiency and safety.
- Render initial first-aid for medical emergencies on the range.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

(CONTINUED ON NEXT PAGE.)



Instructor Development

Specialized Firearms Instructor Training Course #2032

(CONTINUED FROM PAGE 29.)

Course Requirements

Individuals must have successfully completed the **Instructor Training** course prior to entering **Specialized Firearms Instructor Training**. This document must be submitted with the course application. Attendance is required at all class sessions. Students must demonstrate the ability to operate a range safely and conduct the course of fire for all **Basic Law Enforcement Training (BLET)** approved courses of fire. Students must attain a minimum score of 75% on the Commission-administered written final examination.

Special Concerns

Students should bring comfortable and practical clothing for outside training and rain protection. Duty handgun, duty shotgun, or rifle, duty type revolver with holster if available and uniform holster and belt with magazine carriers, etc., are required. **Nylon holsters (unless uniform duty holsters) and tactical holsters are unacceptable.** **Individuals employed by an agency with a Uniform Patrol Division MUST have a uniform belt and holster (i.e., Sam Brown belt, security holster, etc.) regardless**

of their current duty assignment. Duty weapons MUST be the department issued weapon. NO PERSONAL WEAPONS.

Ammunition should include: 1500 rounds of duty/ballistic equivalent ammunition for the duty handgun, 50 slugs, 50 rounds .00 buckshot, 100 rounds birdshot if using shotgun, 200 rounds of ammo if using rifle. Other necessary equipment includes: duty flashlight, whistle, stopwatch, handgun cleaning equipment, ear protection, eye protection, billed hat or cap and clipboard. Students will be required to work on the range a minimum of three nights.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Coordinator

Chad Thompson

Length of Course

Ten days

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.

Specialized Physical Fitness Instructor Prequalification Course #2727

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Physical Fitness Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Physical Fitness Instructor Training** course. Therefore, this course is an extension of **Specialized Physical Fitness Instructor Training**. In order to enroll in this prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Physical Fitness Instructor Training**.

Course Goal

To ensure that instructors attending **Specialized Physical Fitness Instructor Training** are prequalified.

Course Requirements

The student will be required to complete the Police Officer Physical Abilities Test (POPAT) in 7:20 or less.

Additionally, a physical assessment will be administered, and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels and their duty issued gun belt with all equipment.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

Course Coordinator

John Combs

Length of Course

One day

DATES

July 11, Edneyville
September 24, Salemburg

Instructor Development



Specialized Physical Fitness Instructor Training Course #2033

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing physical fitness in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course prior to entering the **Specialized Physical Fitness Instructor Training** course or qualify for a special exception from the Criminal Justice Standards Division.

Course Goal

To provide the knowledge and skills necessary to instruct physical fitness training in **Basic Law Enforcement Training (BLET)** and **Detention Officer Certification Course (DOCC)**.

Course Objectives

The student will be able to:

- Administer fitness tests and assess cardiovascular abilities, body composition, muscular strength, muscular endurance and flexibility.
- Prepare exercise programs for **BLET**, **DOCC**, and in-service personnel.
- Advise students of a nutritional awareness program.
- Design and administer a physical fitness program that minimizes injury, maximizes performance and reduces training liability problems.

Methodologies

This course employs lecture, discussion, practical exercises and workout sessions.

Course Requirements

Attendance is required at all class sessions. Students must be able to complete a daily rigorous exercise schedule, demonstrate the ability to conduct fitness assessments and profiles, and design exercise programs to complete the course. Students must also score a 75% on the state exam.

Special Concerns

Students must bring a calculator, athletic clothes, good running shoes, sweat suit, extra towels, and their duty issued gun belt with all equipment.

According to NC Administrative Code 12 NCAC 09B .0233 **SPECIALIZED PHYSICAL FITNESS INSTRUCTOR TRAINING:** Each applicant for specialized physical fitness training shall:

- (1) Qualify through one of the following three options:
 - (A) have completed the criminal justice general instructor training course; or
 - (B) hold a current and valid North Carolina Teacher's Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - (C) be presently instructing physical education topics in a community college, college or university and hold a minimum of a baccalaureate degree in physical education; and
- (2) present a written endorsement by a school director indicating the student will be utilized to instruct physical fitness in Basic Law Enforcement Training Courses; or present a written endorsement by a certified school director, or in-service training coordinator indicating the student will be utilized to instruct physical fitness for the "Law Enforcement Officers' In-Service Training Program"; and
- (3) present a letter from a physician stating fitness to participate in the course.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items are on file with the NC Justice Academy. If any of the above required items are missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Nine days

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.



Instructor Development

Specialized Subject Control/ Arrest Techniques Instructor Prequalification Course #2728

Who Should Attend

Successful completion of this course is required for all instructors planning to attend **Specialized Subject Control/Arrest Techniques Instructor Training**. The testing required within this course replaces the testing which, in the past, has been done on the first day of the **Specialized Subject Control/Arrest Techniques Instructor Training**. In order to enroll in the prequalification course, instructors must meet and submit all prerequisite paperwork as required to attend **Specialized Subject Control/Arrest Instructor Training**.

Course Goal

To ensure that instructors attending **Specialized Subject Control/Arrest Techniques Instructor Training** are prequalified.

Course Requirements

The student will be required to demonstrate proficiency in the techniques in the **Basic Law Enforcement Training (BLET) Subject Control/Arrest Techniques** and the **Detention Officer Certification (DOCC) Subject Control**

Techniques lesson plans. Additionally, a physical assessment will be administered and students must be able to meet 60th percentile overall for their age and gender.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attachment equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSJ once they complete our Specialized course and apply for certification.

Course Coordinator

John Combs

Length of Course

One day

DATES

July 12, Edneyville

September 23, Salemburg

Specialized Subject Control/Arrest Techniques Instructor Training Course #2142

SPECIAL NOTE: In order to attend this course, applicants must first successfully complete a prequalification session.

Who Should Attend

Instructors who have received a recommendation from a certified school director and will be instructing Subject Control/Arrest Techniques in **Basic Law Enforcement Training (BLET)** and Subject Control Techniques in the **Detention Officer Certification Course (DOCC)**. Individuals must have successfully completed the general **Instructor Training** course.

Course Goal

To provide the knowledge and skills necessary to instruct Subject Control/Arrest Techniques in **Basic Law**

Enforcement Training (BLET) and Subject Control Techniques in **Detention Officer Certification (DOCC)**.

Course Objectives

The student will be able to:

- Explain common injuries that may occur during subject control/arrest techniques training and the basic steps of first aid treatment for these injuries.
- Explain the importance of being physically fit and demonstrate the ability to maintain a regular exercise program.
- Explain the necessity of safety guidelines and demonstrate safety methods relative to subject control/arrest techniques instruction.
- Demonstrate the ability to successfully teach students the mandated subject control/arrest techniques curriculum and when these methods should be appropriately applied.
- Explain and demonstrate various equipment and methods which will enhance the student's realistic practical training.

(CONTINUED ON NEXT PAGE.)

Instructor Development



Specialized Subject Control/Arrest Techniques Instructor Training Course #2142

(CONTINUED FROM PAGE 32.)

- Explain the concept of professional liability as related to the instruction of subject control/arrest techniques.

Methodologies

This course employs lecture, discussion, practical exercises and practice teaching.

Course Requirements

Attendance is required at all class sessions. Students must demonstrate the ability to teach all techniques utilized in the **BLET Subject Control/Arrest Techniques** lesson plan.

Students must attain a minimum score of 75% on the Commission-administered written final exam, and they must successfully complete a practical skills evaluation of the subject control/arrest techniques methods.

Special Concerns

Comfortable and practical clothing, tennis or aerobic shoes, and gym apparel for physical training are necessary. Students should also bring handcuffs and duty belt with standard attached equipment to include expandable baton (NO WEAPONS, NO AEROSOL CHEMICAL SPRAYS). Physical training will be conducted at specified times and participation is mandatory.

According to NC Administrative Code 12 NCAC 09B .0232 SPECIALIZED SUBJECT CONTROL ARREST TECHNIQUES INSTRUCTOR TRAINING:

Each applicant for specialized subject control/arrest techniques instructor training shall:

- (1) have completed the criminal justice general instructor training course;
- (2) present a letter from a licensed physician stating the applicant's physical fitness to participate in the course;
- (3) present a written endorsement by a certified school director indicating the student will be utilized to instruct subject control arrest techniques in Basic Law Enforcement Training Courses; or
- (4) present a written endorsement by a department head, certified school director, or in-service training coordinator indicating the student will be utilized to instruct Subject Control Arrest Techniques for the "Law Enforcement Officers' In-Service Training Program."

NOTE: Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSD once they complete our Specialized course and apply for certification.

It is the applicant's responsibility to ensure that each of these items are on file with the NC Justice Academy. If any of the above required items are missing from the applicant's file, the applicant will NOT be enrolled in the course.

Course Coordinator

John Combs

Length of Course

Ten days

DATES

Upon completion of required prequalification, the student will be placed in the next available specialized course and notified accordingly.





Instructor Development

Time-Distance Instructor Recertification Course #3061

Course Coordinator
Dan Worley

TEICP Accredited Course

Length of Course
Two days

DATES
September 12-13, Salemburg
October 10-11, Edneyville

Who Should Attend

Instructors seeking recertification under NCAC 9B.0219. Individuals must have successfully completed the ***RADAR Instructor Recertification*** course prior to entering ***Time-Distance Instructor Recertification***.

Course Goal

To maintain and enhance the skills necessary to instruct the time-distance speed measurement instrument programs.

Course Objectives

The student will be able to:

- Demonstrate basic skills in calibrating and operating specific time-distance instruments.
- Identify specific time-distance instruments and techniques used by the trainee's agency and describe their major components, features, and functions.
- Identify laws, court rulings, regulations, policies, and procedures affecting time-distance speed measurement and speed enforcement.
- Demonstrate the ability to estimate vehicular speed in accordance with criteria specified on a standardized performance evaluation form.
- Demonstrate 100% competence on 25 basic configuration clocks in accordance with criteria specified on a standardized performance evaluation form.
- Teach students in the performance of the objectives listed above.

See registration form
on page 35.

Methodologies

This course employs lecture and practical application.

Course Requirements

Attendance is required at all class sessions. Performance of 100% proficiency is required in motor-skills testing. Students must attain a minimum of 75% on the written exam.

Special Concerns

Students must bring a time-distance instrument and vehicle for use during testing and certification.



RADAR/SMI COURSE APPLICATION

**To register for SALEMBURG location,
complete and mail this application to:
Registrar, North Carolina Justice Academy
P.O. Box 99, Salemburg, N.C. 28385-0099
or FAX it to 910-525-5235. Phone 910-525-4151**

**To register for EDNEYVILLE location,
complete and mail this application to:
Registrar, North Carolina Justice Academy
P.O. Box 600, Edneyville, N.C. 28727-0600
or FAX it to 828-685-7530. Phone: 828-685-3600**

***One application is required for each course. Check the training calendar for prerequisites or special requirements. PLEASE COMPLETE THE SUPPLEMENTAL INFORMATION ON THE BACK OF THIS FORM AS REQUIRED FOR EACH SPEED MEASURING INSTRUMENT TRAINING COURSE.**

Failure to provide the information requested may result in the inability of our registrar to provide you with a complete training transcript.

PLEASE PRINT CLEARLY OR TYPE

A. Name (No Nicknames) _____
Last First (No Initial) Middle

B. SS# _____ Date of Birth _____

C. Agency _____ ☐ County ☐ State ☐ Federal

D. Employing Agency Mailing Address

Street _____

City _____ State _____ Zip _____

County _____ Job Title _____

(Area Code) Phone No. _____ E-mail Address _____

E. *Course Title _____

Course No. _____

1. Preferred Date _____ Location _____

2. Preferred Date _____ Location _____

F. Will you require a room for your on-campus stay? _____ Salemburg _____ Edneyville

_____ Yes _____ No _____ Male _____ Female

If a dorm room is unavailable at the Edneyville location, will you be willing to stay off campus at your own expense?

_____ Yes _____ No

G. I confirm that the above-named applicant is in a job classification to which the requested training applies, and their attendance will be scheduled.

Please Print Name and Title of Authorizing Official

Date Approved

Official's E-mail Address

Signature of Authorizing Official

H. RETURN CORRESPONDENCE TO:

NOTICE: Agencies will receive notification if their enrolled employee does not successfully complete a training course or event.

Please Print Name

Address (if different from Employing Agency Address)

Rank/Title

Phone No. FAX No.

Signature E-mail

**PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES
TO YOUR APPLICATION**

All applicants for each of the speed-measuring instrument instructor courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course.
2. Copy of current SMI Certification.

All applicants for each of the speed-measuring instrument instructor courses shall meet the following requirements for course attendance:

- I. Radar Instructor Training** - Possess criminal justice instructor certification and possess a current and valid Radar Operator certification.
- II. Radar Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Radar Instructor within the three years preceding the completion date of the recertification course.
- III. Time-Distance Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Time-Distance Operator certification.
- IV. Time-Distance Instructor Recertification** - Possess criminal justice instructor certification and have been certified as a Time-Distance Instructor within the three years preceding the completion date of the recertification course.
- V. Lidar Instructor Training** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Training and possess a current and valid Lidar Operator Certification.
- VI. Lidar Instructor Recertification** - Possess criminal justice instructor certification, document successful completion of Radar Instructor Recertification, and have been certified as a Lidar Instructor within the three years preceding the completion date of the recertification course.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature

Agency or Institution

All applicants for each of the speed-measuring instrument operator courses shall meet the following requirements for course attendance:

- I. Radar, Lidar or Time-Distance Operator Training** - Be employed or appointed as a law enforcement officer by a state or local law enforcement agency or be a federal law enforcement officer, hold general or probationary law enforcement officer certification and have successfully completed a basic law enforcement training course. If the applicant is a deputy sheriff, he/she must be in total compliance with the standards established by the North Carolina Sheriffs' Education and Training Standards Commission. Lidar Operator Training applicants must possess a current and valid Radar Operator Certification.
- II. Radar Operator Recertification** - In addition to the requirements listed under Radar Operator Training, the applicant must have successfully completed a Commission-accredited Radar operator course.
- III. Time-Distance Operator Recertification** - In addition to the requirements listed under Time-Distance Operator Training (I above), the applicant must have successfully completed a Commission-accredited time-distance operator course.
- IV. Radar/Time-Distance Operator Recertification** - In addition to the requirements listed under Radar Operator Training (I above), the applicant must have successfully completed a Commission-accredited Radar/Time-Distance operator course.
- V. Supplemental SMI Training** - The applicant must possess a valid, Commission-accredited, speed-measuring instrument instructor and/or operator certification.
- VI. Lidar Operator Recertification** - In addition to the requirements listed under I above, the applicant must have successfully completed a Commission-accredited Lidar Operator course and be currently certified as a radar operator.

TO BE COMPLETED BY AGENCY HEAD/SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and based on my review, I find that the applicant meets the listed requirements. I have determined that the applicant should be nominated to attend either item I, II, III, IV, V, or VI.

Signature

Agency or Institution

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.

Investigation



Advanced Child Death Investigation Course #3341

Who Should Attend

Personnel from law enforcement, prosecution, child protective services, social workers, therapists, and medical personnel who are involved in the investigation and prosecution of child fatalities should attend.

Course Goal

To offer students the knowledge necessary to overcome obstacles in child fatality investigations such as complexity of medical evidence, comprehensive evidence collection, false histories given by caretakers, conflicting medical opinions, and the need for a second autopsy.

Course Objectives

The students will be able to:

- Develop a complete understanding of medical terminology as it relates to a child's birth and pediatric records and the importance of this information to the child fatality team.
- Develop a checklist for a pediatric/forensic autopsy.
- Identify the need for a second autopsy and develop a checklist and protocol for the disinterment (exhumation) of a child's body when a second autopsy is needed.

CICP Accredited Course

- Identify the investigative complexity of special needs victims.
- Identify a medical time line and compare to caretaker's history.
- Understand the team approach to the most severe and complex cases.

Methodologies

The student will review and understand investigative techniques in nationally recognized major cases.

Course Requirements

Attendance is required at all class sessions.

Course Coordinator

Ross Robinson

Course Instructor

Lisa Mayhew

Length of Course

One day

DATES

July 11, Edneyville
September 19, Salemburg

Background Investigations Course #3952

Who Should Attend

Those assigned and responsible to conduct pre-employment background investigations of new employees.

Course Goal

To provide law enforcement professionals responsible for conducting background investigations the information needed to successfully perform the investigation.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with information received during the instructional period when conducting an applicant investigation:

- Apply the job requirements as required by North Carolina Training and Standards Commission or North Carolina Sheriffs' Education and Training Standards Commission.
- Conduct background-related interviews utilizing questions which will elicit accurate information regarding persons applying for law enforcement positions.

- In order to effectively hire qualified individuals into the law enforcement profession and to avoid violating employment related laws, recognize various laws and legal issues pertaining to employment background investigations.
- Utilize appropriate sources of information to verify or develop information regarding applicants.
- Discuss the psychological dimension relating to the background investigations, including a discussion of the battery of psychological testing given to applicants as well as red flags to be aware relating to applicant psychological suitability for a law enforcement position.
- Discuss the ramifications to an agency as a result of an improper background investigation or the withholding of information on an applicant to another agency.
- Demonstrate during a practical exercise the ability to collect accurate information and present the findings about a particular applicant.

Methodologies

This course employs lecture, class discussion, an in-depth practical exercise (students will conduct an actual background investigation to be turned in at the end of the week).

(CONTINUED ON NEXT PAGE.)



Investigation

Background Investigations Course #3952

(CONTINUED FROM PAGE 37.)

Course Requirements

- Students must complete an actual background investigation using the information provided in this training.
- Students will be expected to conduct extensive work after normal class hours in order to complete this assignment.
- Students must bring a pending background investigation file from a current applicant in order to complete this assignment.

CICP Accredited Course

Course Coordinator

Tim Fuss

Length of Course

Five days

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

July 15-19, Salemburg

October 28-November 1, Edneyville

Chemical Processing and Advanced Photography Course #1058

Who Should Attend

Individuals assigned to Crime Scene Investigation Units, criminal investigators, and those new to investigations.

Course Goal

To provide the crime scene technician with basic chemical processing techniques to better locate, collect, preserve and document evidence found at crime scenes, as well as, provide training in advanced photographic techniques to record the processed evidence for documentation, comparison and evidentiary purposes.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Identify the concepts of chemical development in fingerprint location and development.
- Establish evidentiary potential of hidden evidence at crime scenes.
- Locate and properly document hidden evidence utilizing chemical processing techniques.
- Demonstrate evidence documentation and collection procedures as it relates to chemical processing and photography.
- Demonstrate appropriate photographic techniques for recovery of luminescent fingerprint patterns found at crime scenes.

CICP Accredited Course

- Develop latent and biological evidence utilizing a variety of chemical techniques and varying media substance.

Methodologies

This course employs lecture, conference, case examinations and an analytical exercise.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Special Concerns

This course employs the use of chemicals, and students are encouraged to bring any respiratory protective devices they currently use, as well as, any forensic light source that they and their agency currently employ. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Five days

DATES

September 16-20, Edneyville

October 7-11, Salemburg

**ENROLLMENT MAY
BE LIMITED
PER DEPARTMENT.**

Investigation



Child Death Investigation Course #3340

Who Should Attend

Law enforcement officers, investigators, attorneys, medicolegal investigators, crime scene technicians, fire/rescue and emergency management personnel, and other agency personnel involved in the response to or investigation of child deaths.

Course Goal

To provide the participants with the knowledge and skills necessary to effectively participate in and/or conduct a thorough child death investigation to include: causes of death, collaborative working relationships, and scene investigations.

Course Objectives

The student will be able to:

- Classify the different causes of death for children and identify the extent of investigation warranted for each.

CICP Accredited Course

- Identify and interpret injuries in child abuse homicides.
- Identify agencies involved in investigating child deaths and their respective roles.
- Explain the process for conducting a complete scene investigation for a child death.

Methodologies

This course employs lectures, case examinations, and practical exercises.

Course Requirement

Attendance is required at all class sessions.

Course Coordinator

Ross Robinson

Course Instructor

Lisa Mayhew

Length of Course

Two days

DATES

July 9-10, Edneyville
August 20-21, Raleigh
September 17-18, Salemburg
October 8-9, Raleigh

Crime Scene Investigation Course #3992

Who Should Attend

Patrol officers, investigators and other persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To provide the knowledge and skills necessary to process crime scenes for physical evidence. This will include the basic procedures necessary for the protection of the crime scene, location of physical evidence, collection of the evidence and submission of the evidence to the crime laboratory.

Course Objectives

The student will be able to:

- Secure and protect the crime scene.
- Document a crime scene through sketching and photography.
- Collect, package and transmit various types of physical evidence to the crime laboratory.

Methodologies

This course employs lecture/discussion and extensive practical exercises.

CICP Accredited Course

Course Requirements

Attendance of 100% is required at all class sessions. Students are required to participate in all practical exercises. A minimum score of 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for both inside and outside activities. Class will begin at 8:00 a.m. unless otherwise directed by the instructor. Students are requested to bring their department issued digital SLR format camera, tripod and off-camera flash for photography exercises. In addition, students are encouraged to bring a flashlight and alternate light/forensic light source that they currently employ.

Course Coordinator

Michael S. Glenn

Length of Course

Ten days

DATES

October 21-November 1, Salemburg
December 2-13, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Investigation

Criminal Intelligence and Analysis Course #3039

Who Should Attend

Law enforcement officers, investigators, supervisors and managers.

Course Goal

To develop use of criminal intelligence systems and analysis in local law enforcement agencies, to make local law enforcement agencies aware of latest sources of criminal intelligence data, and to provide local law enforcement with additional tools to solve crimes in their jurisdictions.

Course Objectives

The student will be able to:

- Define information, crime analysis, and criminal intelligence.
- Identify data sources for collecting crime information.
- Identify data collection problems and determine the best practices for correcting these problems.
- Analyze data to develop actionable criminal intelligence.

- Produce presentations of analysis of criminal intelligence.
- Develop understanding of legal aspects of criminal analysis and intelligence systems.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. A minimum score of 70% must be achieved on the written final exam.

Course Coordinator

Charles Rambeau, Jr.

Length of Course

Three days

DATES

September 23-25, Edneyville

November 19-21, Salemburg

Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography Course #3180

Who Should Attend

Law enforcement officers and investigators who are responsible for investigating and photographing child trauma.

Course Goal

To enhance the ability of investigators to document trauma sometimes observed on the bodies of maltreated children. Students will learn to capture images with the more sensitive infrared and ultraviolet photography equipment provided by the Academy.

Course Objectives

The student will be able to:

- Explain why infrared and ultraviolet photography may benefit medical personnel, investigators and the "trier of the fact" examining child abuse.

CICP Accredited Course

- Explain the factors which allow a photograph to be admitted as evidence in a legal proceeding.
- Identify the legal standing required for investigators to photograph someone under the age of 18.
- List the proper ways to document images captured with photographic equipment.
- Capture properly composed, focused and exposed images with the Fuji IS Pro Digital Single Lens Reflex Camera using infrared and ultraviolet techniques.
- Preserve and develop a portfolio of images for future reference containing normal, ultraviolet and infrared images.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the student must demonstrate proper photographic technique by

(CONTINUED ON NEXT PAGE.)

Investigation



Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography Course #3180

CICP Accredited Course

(CONTINUED FROM PAGE 40.)

assembling a portfolio containing ultraviolet and infrared images using the equipment provided by the Academy.

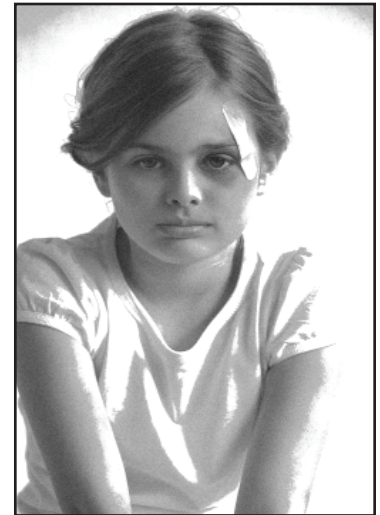
Students must complete a written examination achieving a minimum score of 70%.

Course Coordinator
Ross Robinson

Course Instructor
Stan Moss

Length of Course
Three days

DATES
August 14-16, Edneyville
December 17-19, Edneyville



Drug Enforcement for Patrol Officers (DEPO) Course #3921

TEICP Accredited Course

Who Should Attend
Law enforcement officers with patrol or traffic enforcement responsibilities.

Course Goal
To heighten the awareness of the officer who encounters individuals during the course of patrol activities, detect drug violations and identify suspected controlled substances.

Course Objectives
The student will be able to:

- Describe and classify drugs based on NC General Statutes and on physiological effects.
- Given a suspected controlled substance and reference manuals, demonstrate the process used to identify the substance.

- Given a list of controlled substances, list the items of paraphernalia you may find associated with that substance.
- Conduct a thorough and safe search of a vehicle.

Methodologies
This course employs lecture, demonstration, discussion and practical exercise.

Course Requirements
Attendance is required at all class sessions. A minimum score of 80% must be achieved on the written final exam.

Course Coordinator
Terry D. Miller

Length of Course
Three days

DATES
July 23-25, Salemburg
August 19-21, Salemburg
November 13-15, Salemburg
December 9-11, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Investigation

Drug Facilitated Sexual Assault Course #3630

CICP Accredited Course

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to victims of sexual assault.

Course Goal

To provide law enforcement officers with the knowledge and tools to successfully complete a sexual assault investigation believed to be facilitated by drugs and/or alcohol.

Course Objectives

At the conclusion of this training, the student will be able to:

- Identify the most common drugs used to facilitate sexual assault.
- Recognize the most common symptoms of a person under the influence of drugs and/or alcohol.
- Compare the common side effects of drugs used to facilitate sexual assault to the common side effects of alcohol.

Methodologies

This course employs the lectured/discussion method.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Catherine Johnson

Length of Course

One day

DATES

August 16, Salemburg
October 4, Edneyville
December 6, Edneyville

Fingerprint Classification and Comparison Course #3942

CICP Accredited Course

Who Should Attend

Investigators and persons responsible for crime scene processing, evidence collection and evidence submission.

Course Goal

To teach participants the fundamental techniques of fingerprint pattern interpretation and how to use the information to accurately classify a set of fingerprints and make preliminary comparisons with latent impressions from crime scene surfaces.

Course Objectives

The student will be able to:

- Identify the basic fingerprint patterns.
- Assign the proper Henry System classification and NCIC Classification to a set of fingerprints.
- Conduct preliminary comparisons of crime scene impressions with record fingerprints cards.
- Record a set of Major Case fingerprints.

Methodologies

This course employs discussion and extensive practical exercises.

Course Requirements

All class sessions require 100% attendance. Students must participate in all practical exercises. In addition, 75% must be achieved on the written final exam.

Special Concerns

Bring comfortable clothing for practical exercises. Classes begin at 8:00 am each day. Students are requested to bring their optical loupe or comparator for practical exercises.

Course Coordinator

Michael S. Glenn

Length of Course

Five days

DATES

July 8-12, Edneyville
August 26-30, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Investigation



Human Trafficking Protocol Training for Law Enforcement Course #2716

Who Should Attend

Officers, investigators, supervisors, victim witness coordinators and anyone else who interacts with possible victims of human trafficking while responding to or investigation of calls for service.

Course Goal

To provide the knowledge and skills necessary to identify the unique dynamics of human trafficking. To provide the knowledge and skills necessary to serve victims of human trafficking and formulate an effective response and investigation based on the best recommended practices.

Course Objectives

The student will be able to:

- Define human trafficking according to federal and state law.
- Compare and contrast human trafficking and human smuggling.
- Define and describe the dynamics of human trafficking and their traumatic effects upon victims.

- Identify various forms of exploitation associated with human trafficking.
- Discuss strategies for victim identification.
- Identify and discuss methods of effective response and investigation of human trafficking.
- Identify and discuss possible assistance for victims.
- Identify and discuss possible resources for law enforcement.
- Identify visa provisions for human trafficking victims and actions required of law enforcement in these actions.

Methodologies

This course will be delivered in the traditional classroom lecture/discussion method, with supplemental audio/visual materials.

Course Requirement

Students must attend all class meetings.

Course Coordinator

Jennifer Fisher

Length of Course

Four hours

DATES

July 17, Salemburg
October 9, Edneyville

Identification of Fraudulent Documents Course #3627

Who Should Attend

Law enforcement personnel, investigators and especially patrol officers, who may encounter or contact legal and illegal resident aliens during the course of their duty shift.

Course Goal

The course goal is to introduce law enforcement officers to the skills necessary to detect the characteristics of a fraudulent or altered government-issued document.

Course Objectives

The student will be able to:

- Describe the general security features appearing on most government issued documents.
- Describe the common types and forms of immigration documents utilized by terrorist groups.
- Identify a counterfeit or altered NC Department of Motor Vehicles issued document.

- Apply basic fraud detection techniques in regard to past and current immigration documents.

Methodologies

This course employs lecture, demonstration, and practical exercises.

Course Requirements

Students will be asked to bring a magnifying glass. Also, students are asked to bring a current U.S. passport and military ID if they possess one.

Course Coordinator

Doug Robinson

Length of Course

One day

DATES

July 10, Edneyville
October 9, Edneyville
December 4, Edneyville

CICP Accredited Course

August 19, Edneyville
November 18, Salemburg



Investigation

Interrogator Personality Dynamics (Web-based) Course #3215

Who Should Register

Law enforcement employees.

Course Goal

To determine, discover, research, and discuss the role of the personality of the interrogator regarding the interview and interrogation process.

Course Objectives

At the end of this block of instruction, the student will be able to:

- Explore the concept of personality.
- Using Jung Typology Test, determine his/her individual personality type.
- Factor the inherent advantages and disadvantages this personality type relates to the outcome of the interrogation process.

CICP Accredited Course

Methodologies

This course employs written lecture and discussion.

Course Requirement

Students must complete all assignments by the designated dates and by the conclusion of the course.

Special Concerns

Students must provide a (1) valid e-mail address, (2) access to Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word.

Course Coordinator

Lorraine Snyder

Course Credit

Twenty-four hours

DATE

August 25-October 6, Salemburg

Interview and Interrogation Course #3010

Who Should Attend

Personnel presently assigned to the investigative function of the agency.

Course Goal

To provide the technical skills necessary for effective interviewing and interrogating.

Course Objectives

The student will be able to:

- Conduct an interview of a victim or witness of a crime.
- Develop an interrogation plan.
- Conduct an interrogation of a suspect of a crime.

Methodologies

Lecture, demonstration and practical exercises are employed.

Course Requirements

Attendance is required at all class sessions. The participant must pass a written examination with a minimum score of 70%. The course focus is on the

CICP Accredited Course

technical aspects of interviewing and interrogating. Legal issues are not part of this course. The participant should seek other foundation in the legal aspects of interviewing and interrogating.

Special Concerns

Outside reading assignments are required.

Course Coordinator

Scott Hartley

Length of Course

Five days

DATES

July 8-12, Edneyville
July 22-26, Edneyville
August 12-16, Edneyville
August 26-30, Edneyville
September 9-13, Salemburg

Investigation



Introduction to Financial Crimes Course #3152

Who Should Attend

Investigators and other law enforcement officers who conduct investigations related to financial impropriety.

Course Goal

To provide students with the basic knowledge and ability to identify and utilize the tools necessary to detect financial impropriety.

Course Objectives

Students will be able to:

- Correctly identify the relevant North Carolina Criminal Statutes as they pertain to financial crime investigations.
- Identify current practices being utilized by terrorist organizations to illegally fund operations at the local level.
- Identify current characteristics, profile indicators and organizational warning signs involving embezzlement, larceny, forgery, and the obtaining of property by false pretense.
- List the five sections of the standard financial report and discuss the warnings signs of possible improper/illegal activity.

CICP Accredited Course

- Define the seven fundamental tricks used to mislead auditors through the use of questionable financial practices and the warning signs used to detect those tricks.
- Correctly identify the best practices for seizing electronic evidence.

Methodologies

This course utilizes lecture, demonstration, case studies and practical exercises.

Course Requirements

Attendance is required at all class sessions. Students will be required to complete the practical exercises and academic assignments given throughout the course. Outside reading assignments are required.

Course Coordinator

Doug Robinson

Length of Course

Three days

DATES

September 16-18, Edneyville
November 4-6, Salemburg

Investigating Crimes in Long-Term Care Facilities: Voiceless Victims Course #3092

Who Should Attend

Patrol officers, investigators, and other law enforcement personnel.

Course Goal

To provide law enforcement personnel with updated information, improved knowledge and communication techniques regarding unique situations and challenges which may present themselves in a long-term care setting.

Course Objectives

The student will be able to:

- Identify and distinguish between the various types of long-term care facilities.
- Identify and describe in writing, the regulatory agencies that oversee long-term care facilities.

CICP Accredited Course

- Given basic information, describe aspects of the normal aging process, and list common challenges faced by older adults, especially related to communication and potential victimization.
- Describe symptoms of mental illness that may be encountered in persons with whom officers may engage.
- Understand and explain the need for de-stigmatization of persons with mental illness and through classroom participation, demonstrate a basic ability of effective communication for the purposes of obtaining information or de-escalating conflict.
- Utilize and develop additional skills and techniques learned in class to enhance their efforts of interaction or interviewing of residents in a long-term care facility.
- Understand and explain in writing the fundamental principles of law regarding personal decision-making which includes Powers of Attorney and Guardianship.
- Identify in writing the ways that law enforcement officers can obtain a medical record without violating HIPAA.

(CONTINUED ON NEXT PAGE.)



Investigation

Investigating Crimes in Long-Term Care Facilities: Voiceless Victims Course #3092

(CONTINUED FROM PAGE 45.)

- After lecture and discussion, explain the role of Adult Protective Services regarding allegations of abuse, neglect, and exploitation.
- Identify and list the elements of the crimes designed to protect the elderly and disabled.

Methodologies

The course employs lecture, discussion, and hands-on skill practice.

Course Requirements

Attendance is required at all class sessions. Patrol officers must bring their uniforms, and investigators must bring their duty attire for final day of class.

Course Coordinator

Lorraine Snyder

Course Instructors

Kathryn Lanier - Ombudsman Program Specialist -
NC Division of Aging and Adult Services

LeShana Baldwin - APS Consultant -
NC Division of Aging and Adult Services

Sharon Wilder - State Long Term Care Ombudsman -
NC Division of Aging and Adult Services

Doug Thoren - Assistant Attorney General -
NC Department of Justice - Medicaid Fraud Investigation
Unit

Length of Course

Three days

DATES

July 16-18, Edneyville
September 17-19, Salemburg
October 15-17, Salemburg
December 10-12, Edneyville

Investigator Ethics (Web-based) Course #3234

CICP Accredited Course

Who Should Register

Law enforcement employees.

Course Goal

To give a thorough recognition and examination of the varied ethical situations encountered within the investigative process.

Course Objective

Students will be able to:

- Apply in written form, ethical criteria to such issues as discretion, misconduct, authority, responsibility, disobedience, undercover operations and privacy.

Methodologies

This course will be delivered via the Internet utilizing Blackboard. Students will be assigned weekly readings and written assignments.

Course Requirement

Students must complete all assignments by the designated dates and the conclusion of the course.

Special Concerns

Students must provide (1) a valid e-mail address, (2) access to Internet, (3) ability to view Adobe Acrobat files, and (4) ability to submit documents in Microsoft Word.

Course Coordinator

Lorraine Snyder

Course Credit

Sixteen hours

DATES

July 7-August 4, Salemburg
October 20-November 17, Salemburg
December 1-29, Salemburg

Investigation



Property and Evidence Room Management Course #3811

CICP Accredited Course

Who Should Attend

Law enforcement officers and civilians charged with the responsibility of operation, supervision or management of property and evidence rooms.

Course Goal

To provide the student with a comprehensive overview of the legal and practical aspects of the handling, storage, maintenance and disposal of law enforcement held property and evidence.

Course Objectives

The student will be able to:

- Identify the critical areas of property and evidence room liability.
- Select appropriate procedures and safeguards to minimize liability.
- Describe and apply the practical and legal requirements of property and evidence room management.
- Access systems and tools designed to improve efficiency in property and evidence rooms.
- Identify physical security issues for property and evidence rooms.
- Draft Policies and Procedures relating to evidence room function.

- Gain an understanding of computerization of property and evidence room management, narcotics destruction procedures and audit procedures.

Methodologies

This course employs lecture and a vendor display.

Course Coordinator

Gayle Kemp

Length of Course

Two days

LIMIT 2 STUDENTS PER DEPARTMENT.

DATES

August 27-28, Salemburg

October 7-8, Edneyville

November 14-15, Edneyville

November 18-19, Salemburg



Recognizing Insurance Fraud Course #3181

CICP Accredited Course

Who Should Attend

Investigators and patrol officers who conduct investigations related to financial impropriety that includes insurance fraud.

Course Goal

To provide law enforcement personnel with the skills and knowledge to recognize and identify fraudulent schemes in staged accidents and other fraudulent insurance claims. In addition, the course will provide information as to what industry resources are available to law enforcement to assist in such an investigation.

Course Objectives

The student will be able to:

- Identify fraudulent schemes and recognize indicators of stage accidents.
- Identify how insurance fraud is a crime and what laws are applicable.
- Understand the difference between a 1st party claim and a 3rd part claim and its relevance to the investigative process.
- Identify other types of insurance fraud schemes to include but not limited to workers compensation, product liability and medical fraud.
- Identify the resources available to the investigator in North Carolina both in state and nationally.
- Explain the value and importance of an Examination Under Oath (EUO) to the criminal investigation.

(CONTINUED ON NEXT PAGE.)



Investigation

Recognizing Insurance Fraud Course #3181

(CONTINUED FROM PAGE 47.)

Methodologies

This course utilizes lecture, evening reading assignments, and practical exercise.

Course Requirements

Attendance is required at all sessions.

Course Coordinator

Doug Robinson

Course Instructors

Nancy Johnson, Special Investigator; Kemper
Fred Stadler, Senior Special Agent; National Insurance
Crime Bureau
Jim Wood, Legal Counsel; North Carolina Insurance Crime
Information Exchange

Length of Course

Two days

DATE

October 15-16, Edneyville

Sex Crimes Investigations Course #2103

NEW!

CICP Accredited Course

Who Should Attend

Patrol officers, investigators and other persons responsible for responding to victims of sexual assault.

Course Goal

This course will provide a comprehensive understanding and skills necessary to successfully investigate crimes involving sexual assault. This course will also provide law enforcement with a better understanding of the perpetrator and his/her motivation as well as advanced skills in the management of high profile and multiple victim investigations.

Course Objectives

At the conclusion of this training the student will be able to:

- Discuss the effects of sexual assault on the victim during, and immediately following the assault.
- Explain the neurobiological effects of trauma to the brain and memory.
- Recognize how to identify victims of domestic sexual exploitation.
- Identify common drugs used to facilitate sexual assault.
- Identify the necessary information to be documented in a sexual assault report.
- Differentiate between the different types of sexual paraphilias.
- Recognize the various types of crime scenes and evidence found in sexual assault investigations.
- Compare and contrast the basic profile types of sexual predators.

Methodologies

This course employs the lecture/discussion method.

Course Requirements

Attendance of 100% is required at all class sessions.

Special Concerns

Class will begin at 8:00 a.m. unless otherwise directed by the instructor.

Course Coordinator

Catherine Johnson

Length of Course

Five days

DATES

July 15-19, Edneyville
August 5-9, Salemburg
September 9-13, Edneyville
October 21-25, Edneyville
November 4-8, Edneyville
December 9-13, Edneyville

Course	Title	Date	Location
* 3262	Budgeting for Police Managers (Web-based)	July 1-Aug. 18	Edneyville
3234	Investigator Ethics (Web-based)	July 7-Aug. 4	Salemberg
** 3122	Criminal Sexuality	July 8	Edneyville
3088	Basic Anti-Terrorism Awareness	July 8-9	Edneyville
* 2725	Essential Skills for New Supervisors	July 8-12	Salemberg
* 3942	Fingerprints Classification & Comparison	July 8-12	Edneyville
3010	Interview and Interrogation	July 8-12	Edneyville
3340	Child Death Investigation	July 9-10	Edneyville
* 2602	Rapid Deployment Instructor Training	July 9-11	Edneyville
* 2724	Verbal Judo: Tactical Communication for Detention Officers	July 9-11	Salemberg
3627	Identification of Fraudulent Documents	July 10	Edneyville
3341	Advanced Child Death Investigation	July 11	Edneyville
2727	Specialized Physical Fitness Instructor Prequalification	July 11	Edneyville
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	July 12	Edneyville
* 3952	Background Investigations	July 15-19	Salemberg
** 3823	ChildFirst Interviewing	July 15-19	Edneyville
* 2416	Field Training Officer	July 15-19	Edneyville
* 3099	Introduction to Traffic Crash Investigation	July 15-19	Salemberg
* 3143	Leadership Development for Law Enforcement Managers	July 15-19	Salemberg
** 7648	Rappel Master Course	July 15-19	Salemberg
2103	Sex Crimes Investigation	July 15-19	Edneyville
* 2031	General Instructor Training	July 15-26	Edneyville
3092	Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	July 16-18	Edneyville
2716	Human Trafficking Protocol Training for Law Enforcement	July 17	Salemberg
2222	Telecommunicator Certification Course	July 21-26	Salemberg
3010	Interview and Interrogation	July 22-26	Edneyville
3016	Officer Safety/Readiness Training	July 22-26	Salemberg
* 2152	Instructor Training Orientation (Web-based)	July 22-Aug. 16	Edneyville
* 2629	Crime Prevention Specialist Training (Web-blended)	July 22-Aug. 22	Edneyville
* 5712	Law Enforcement and the Challenges of Autism	July 23	Salemberg
* 3921	Drug Enforcement for Patrol Officers	July 23-25	Salemberg
* 2719	Verbal Judo	July 24-26	Edneyville
* 5669	Search Warrant Writing Class	July 29-31	Salemberg
* 5323	Advanced SRO: School Searches	July 29-Aug. 1	Salemberg
* 4019	Using Laser Technology and Crash Zone	July 29-Aug. 1	Salemberg
* 3143	Leadership Development for Law Enforcement Managers	July 29-Aug. 2	Edneyville
5666	Police Law Institute	July 29-Aug. 9	Edneyville
3209	Aggressive Driving Enforcement (Web-based)	July 29-Aug. 26	Salemberg
* 7000	Detention Officer Certification	July 29-Aug. 28	Edneyville
3251	Traffic Law Refresher (Web-based)	July 29-Aug. 30	Salemberg
2178	Basic Spanish for Arrest Procedures	July 30-Aug. 1	Salemberg
** 3372	Threat Assessment and the School Rampage Shooter	Aug. 5	Edneyville
3151	Terrorism Update	Aug. 5-6	Edneyville
* 3099	Introduction to Traffic Crash Investigation	Aug. 5-9	Edneyville
2103	Sex Crimes Investigation	Aug. 5-9	Salemberg
* 5666	Police Law Institute	Aug. 5-16	Salemberg
* 3985	Traffic Crash Reconstruction	Aug. 5-16	Edneyville
* 2483	New Sergeants' Course	Aug. 12-14	Edneyville
* 2416	Field Training Officer	Aug. 12-16	Salemberg
3010	Interview and Interrogation	Aug. 12-16	Edneyville
2436	Spanish for Investigators	Aug. 12-16	Salemberg
3180	Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography	Aug. 14-16	Edneyville
3630	Drug Facilitated Sexual Assault	Aug. 16	Salemberg
3627	Identification of Fraudulent Documents	Aug. 19	Edneyville
* 3921	Drug Enforcement for Patrol Officers	Aug. 19-21	Salemberg
* 2207	First Line Supervision	Aug. 19-23	Salemberg
7807	SWAT Operator II	Aug. 19-23	Salemberg
3088	Basic Anti-Terrorism Awareness	Aug. 20-21	Edneyville
3340	Child Death Investigation	Aug. 20-21	Raleigh
* 1070	Jails As a Part of County Government	Aug. 20-22	Edneyville
* 3367	Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers	Aug. 20-22	Edneyville
* 4020	Traffic Homicide Case File Preparation	Aug. 20-22	Salemberg
3215	Interrogator Personality Dynamics (Web-based)	Aug. 25-Oct. 6	Salemberg
* 1528	Specialized Firearms Instructor Prequalification	Aug. 26	Edneyville
* 5324	Interrogation Rights	Aug. 26-27	Salemberg

NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JULY THROUGH DECEMBER 2013

Course	Title	Date	Location
* 1174	Community Oriented Policing	Aug. 26-28	Edneyville
* 3942	Fingerprints Classification & Comparison	Aug. 26-30	Salemberg
3010	Interview and Interrogation	Aug. 26-30	Edneyville
* 3811	Property and Evidence Room Management	Aug. 27-28	Salemberg
* 2236	Developing Speaking Skills	Aug. 27-29	Salemberg
7584	Firearms for Female Officers	Aug. 27-29	Edneyville
* 2602	Rapid Deployment Instructor Training	Aug. 27-29	Salemberg
* 2462	Field Training Officer Supervisor	Aug. 28-30	Edneyville
** 2078	Laws Governing Concealed Handgun	Aug. 30	Edneyville
* 3262	Budgeting for Police Managers (Web-based)	Sept. 2-Oct. 20	Edneyville
** 3714	NC Law Enforcement Women's Association Conference	Sept. 3-6	Edneyville
* 2602	Rapid Deployment Instructor Training	Sept. 4-6	Edneyville
* 2418	Advanced Field Training Officer	Sept. 9-11	Salemberg
* 2483	New Sergeants' Course	Sept. 9-11	Salemberg
3035	RADAR Instructor Recertification	Sept. 9-11	Salemberg
* 5669	Search Warrant Writing Class	Sept. 9-11	Edneyville
3010	Interview and Interrogation	Sept. 9-13	Salemberg
7623	Private Protective Services Firearms Instructor	Sept. 9-13	Salemberg
2103	Sex Crimes Investigation	Sept. 9-13	Edneyville
* 2031	General Instructor Training	Sept. 9-20	Edneyville
3209	Aggressive Driving Enforcement (Web-based)	Sept. 9-Oct. 7	Salemberg
* 2719	Verbal Judo	Sept. 11-13	Salemberg
3061	Time-Distance Instructor Recertification	Sept. 12-13	Salemberg
3144	LIDAR Instructor Recertification	Sept. 13	Salemberg
** 3327	Criminal Sexual Paraphilias	Sept. 16	Edneyville
7620	Private Protective Services Firearms Instructor Recertification	Sept. 16	Salemberg
* 2462	Field Training Officer Supervisor	Sept. 16-18	Salemberg
3152	Introduction to Financial Crimes	Sept. 16-18	Edneyville
* 3976	At-Scene Traffic Crash Investigation	Sept. 16-20	Salemberg
* 1058	Chemical Processing and Advanced Photography	Sept. 16-20	Edneyville
* 2207	First Line Supervision	Sept. 16-20	Salemberg
3340	Child Death Investigation	Sept. 17-18	Salemberg
* 5324	Interrogation Rights	Sept. 17-18	Edneyville
3092	Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	Sept. 17-19	Salemberg
3341	Advanced Child Death Investigation	Sept. 19	Salemberg
2238	Handling Suicide Callers	Sept. 19	Salemberg
2222	Telecommunicator Certification Course	Sept. 22-27	Salemberg
** 2078	Laws Governing Concealed Handgun	Sept. 23	Salemberg
2728	Specialized Subject Control/Arrest Techniques Instructor Prequalification	Sept. 23	Salemberg
* 5231	Search Warrant Writing To Obtain Electronic Evidence	Sept. 23-24	Salemberg
3039	Criminal Intelligence and Analysis	Sept. 23-25	Edneyville
* 1182	New Chiefs Executive Development	Session I Sept. 23-27 Session II Oct. 22-25	Edneyville Salemberg
3016	Officer Safety/Readiness Training	Sept. 23-27	Edneyville
3251	Traffic Law Refresher (Web-based)	Sept. 23-Oct. 31	Salemberg
2726	Specialized Driver Instructor Prequalification	Sept. 24	Salemberg
2727	Specialized Physical Fitness Instructor Prequalification	Sept. 24	Salemberg
* 2042	Crime Prevention Through Environmental Design	Sept. 24-26	Edneyville
2726	Specialized Driver Instructor Prequalification	Sept. 25	Salemberg
1177	Measuring Training Results	Sept. 26	Edneyville
2726	Specialized Driver Instructor Prequalification	Sept. 26	Salemberg
2601	Developing Test Questions for Law Enforcement Training	Sept. 27	Edneyville
* 2418	Advanced Field Training Officer	Sept. 30-Oct. 2	Salemberg
* 5669	Search Warrant Writing Class	Sept. 30-Oct. 2	Edneyville
* 2723	Armed Detention Officer Course	Sept. 30-Oct. 4	Edneyville
2123	Basic Spanish for Law Enforcement Officers	Sept. 30-Oct. 4	Salemberg
* 3261	Developing Your Emotional Intelligence (Web-based)	Sept. 30-Oct. 18	Salemberg
2735	FBI LEOKA Officer Safety Awareness Training	Oct. 1	Edneyville
3238	Robbery Response Tactics (Web-based)	Oct. 1-30	Edneyville
7638	Tactical Leadership	Oct. 2-4	Edneyville
3630	Drug Facilitated Sexual Assault	Oct. 4	Edneyville
** 1548	Singleton International MP5 & M4/AR15 Instructor Course	Oct. 6-11	Salemberg
* 3985	Traffic Crash Reconstruction	Oct. 6-18	Salemberg
** 3401	Investigating the Sexual Victimization of Children	Oct. 7	Edneyville
3088	Basic Anti-Terrorism Awareness	Oct. 7-8	Edneyville
* 3811	Property and Evidence Room Management	Oct. 7-8	Edneyville
3035	RADAR Instructor Recertification	Oct. 7-9	Edneyville

	Course	Title	Date	Location
*	1058	Chemical Processing and Advanced Photography	Oct. 7-11	Salemberg
*	2031	General Instructor Training	Oct. 7-18	Salemberg
*	3265	Advanced SRO - Leadership Roles (Web-blended)	Oct. 7-30	Salemberg
	3340	Child Death Investigation	Oct. 8-9	Raleigh
	2716	Human Trafficking Protocol Training for Law Enforcement	Oct. 9	Edneyville
	3627	Identification of Fraudulent Documents	Oct. 9	Edneyville
	3061	Time-Distance Instructor Recertification	Oct. 10-11	Edneyville
	3144	LIDAR Instructor Recertification	Oct. 11	Edneyville
*	2416	Field Training Officer	Oct. 14-18	Edneyville
*	2207	First Line Supervision	Oct. 14-18	Edneyville
*	2152	Instructor Training Orientation (Web-based)	Oct. 14-Nov. 8	Edneyville
	3181	Recognizing Insurance Fraud	Oct. 15-16	Edneyville
	3092	Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	Oct. 15-17	Salemberg
	3234	Investigator Ethics (Web-based)	Oct. 20-Nov. 17	Salemberg
*	7004	In-Service Detention Instructor Update 2014	Oct. 21	Edneyville
**	3372	Threat Assessment and the School Rampage Shooter	Oct. 21	Edneyville
	3151	Terrorism Update	Oct. 21-22	Edneyville
*	5229	Warrantless Searches	Oct. 21-22	Salemberg
	2103	Sex Crimes Investigation	Oct. 21-25	Edneyville
*	3992	Crime Scene Investigation	Oct. 21-Nov. 1	Salemberg
	3226	RADAR Operator Refresher (Web-based)	Oct. 21-Nov. 18	Salemberg
*	2244	Coordinating In-Service Training	Oct. 22	Edneyville
	2601	Developing Test Questions for Law Enforcement Training	Oct. 22	Salemberg
*	2343	In-Service Instructor Update 2014	Oct. 23-24	Edneyville
	2258	In-Service Telecommunicator Instructor Update 2014	Oct. 25	Edneyville
*	5231	Search Warrant Writing To Obtain Electronic Evidence	Oct. 28-29	Salemberg
*	3952	Background Investigations	Oct. 28-Nov. 1	Edneyville
*	2065	FBI Hostage Negotiations Course	Oct. 28-Nov. 1	Edneyville
	5666	Police Law Institute	Oct. 28-Nov. 8	Edneyville
*	2236	Developing Speaking Skills	Oct. 29-31	Edneyville
	2222	Telecommunicator Certification Course	Nov. 3-8	Edneyville
*	5221	Early Stage Street Encounters and Laws of Investigative Stops	Nov. 4-6	Salemberg
	3152	Introduction to Financial Crimes	Nov. 4-6	Salemberg
*	3976	At-Scene Traffic Crash Investigation	Nov. 4-8	Edneyville
*	7597	Detention Field Training Officer	Nov. 4-8	Salemberg
*	2416	Field Training Officer	Nov. 4-8	Edneyville
*	5218	Internal Affairs Investigations	Nov. 4-8	Salemberg
*	3143	Leadership Development for Law Enforcement Managers	Nov. 4-8	Salemberg
	2103	Sex Crimes Investigation	Nov. 4-8	Edneyville
	1177	Measuring Training Results	Nov. 7	Salemberg
	3151	Terrorism Update	Nov. 7-8	Salemberg
*	3921	Drug Enforcement for Patrol Officers	Nov. 13-15	Salemberg
**	2526	IALEFI® Regional Training Conference	Nov. 13-15	Salemberg
*	2724	Verbal Judo: Tactical Communication for Detention Officers	Nov. 13-15	Edneyville
*	3811	Property and Evidence Room Management	Nov. 14-15	Edneyville
	2238	Handling Suicide Callers	Nov. 18	Edneyville
	3627	Identification of Fraudulent Documents	Nov. 18	Salemberg
**	3372	Threat Assessment and the School Rampage Shooter	Nov. 18	Salemberg
*	3811	Property and Evidence Room Management	Nov. 18-19	Salemberg
	2178	Basic Spanish for Arrest Procedures	Nov. 18-20	Edneyville
*	5686	Personnel Issues for Law Enforcement Supervisors	Nov. 18-20	Salemberg
*	7597	Detention Field Training Officer	Nov. 18-22	Edneyville
*	3143	Leadership Development for Law Enforcement Managers	Nov. 18-22	Edneyville
*	3265	Advanced SRO - Leadership Roles (Web-blended)	Nov. 18-Dec. 12	Edneyville
	3209	Aggressive Driving Enforcement (Web-based)	Nov. 18-Dec. 16	Salemberg
	3039	Criminal Intelligence and Analysis	Nov. 19-21	Salemberg
*	4001	Pedestrian Traffic Crash Reconstruction	Nov. 19-21	Salemberg
	3035	RADAR Instructor Recertification	Nov. 19-21	Salemberg
*	3367	Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers	Nov. 19-21	Salemberg
**	3716	Organized Crime Drug Enforcement Task Force Conference	Nov. 19-22	Sunset Beach
	3144	LIDAR Instructor Recertification	Nov. 22	Salemberg
	7620	Private Protective Services Firearms Instructor Recertification	Nov. 25	Salemberg
	3088	Basic Anti-Terrorism Awareness	Nov. 25-26	Salemberg
*	2623	Basic Inmate Transport	Nov. 25-26	Salemberg
	3234	Investigator Ethics (Web-based)	Dec. 1-29	Salemberg
**	3328	Stalking and Stalking Behaviors	Dec. 2	Edneyville

NORTH CAROLINA JUSTICE ACADEMY LIST OF COURSE OFFERINGS - JULY THROUGH DECEMBER 2013

Course	Title	Date	Location
* 2416	Field Training Officer	Dec. 2-6	Salemburg
* 3992	Crime Scene Investigation	Dec. 2-13	Salemburg
* 7004	In-Service Detention Instructor Update 2014	Dec. 3	Salemburg
3627	Identification of Fraudulent Documents	Dec. 4	Edneyville
* 2343	In-Service Instructor Update 2014	Dec. 4-5	Salemburg
3630	Drug Facilitated Sexual Assault	Dec. 6	Edneyville
2258	In-Service Telecommunicator Instructor Update 2014	Dec. 6	Salemburg
* 3921	Drug Enforcement for Patrol Officers	Dec. 9-11	Edneyville
* 4001	Pedestrian Traffic Crash Reconstruction	Dec. 9-11	Edneyville
* 2207	First Line Supervision	Dec. 9-13	Salemburg
* 7643	First Line Supervision for Detention Supervisors	Dec. 9-13	Salemburg
2103	Sex Crimes Investigation	Dec. 9-13	Edneyville
2041	SWAT Operator	Dec. 9-13	Salemburg
* 2244	Coordinating In-Service Training	Dec. 10	Salemburg
3092	Investigating Crimes in Long-Term Care Facilities: Voiceless Victims	Dec. 10-12	Edneyville
* 2343	In-Service Instructor Update 2014	Dec. 11-12	Salemburg
2222	Telecommunicator Certification Course	Dec. 15-20	Salemburg
* 7643	First Line Supervision for Detention Supervisors	Dec. 16-20	Edneyville
2041	SWAT Operator	Dec. 16-20	Salemburg
3180	Documenting Child Maltreatment: Introduction to Infrared & Ultraviolet Photography	Dec. 17-19	Edneyville

CODE FOR CALENDAR

- * ENROLLMENT: These courses may be limited per department.
- ** FEES: These courses have a registration fee.
- *** These courses have a registration fee and may be limited per department.



Leadership, Management & Supervision



Advanced Field Training Officer Course #2418

Who Should Attend

Law enforcement field training officers assigned to patrol that have attended a 32-40 hour basic field training officer program.

Course Goal

To provide additional training to officers that have been performing the function of field training new officers assigned to patrol.

Course Objectives

The student will be able to:

- Identify and utilize tactics to enhance officer safety.
- Utilize coaching and feedback in field training.
- Develop and apply remedial training strategies for trainees that are not responding to training.
- Develop and safely implement scenario-based training to improve trainee performance.
- Recognize components of problem-based learning and how they affect field training.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Student must provide documentation of attendance of a 32-40 hour basic Field Training Officer course.

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their duty gear, Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Length of Course

Three days

DATES

September 9-11, Salemburg

September 30-October 2, Salemburg

Budgeting for Police Managers (Web-based) Course #3262

Who Should Register

This course is intended primarily for police managers who are responsible for budget preparation in their department who desire to enhance their budget preparation skills. Individuals aspiring to become future managers responsible for police budgets may wish to enroll as well.

Course Goal

This course focuses on developing the knowledge and skills necessary to effectively plan, develop and execute a police budget.

Course Objectives

Upon course completion, the student will be able to:

- Define the term budget. Develop the skills necessary to design a strategic plan.
- List and explain the five steps of the budget process.
- Develop a police budget.
- Explain the procedure for determining manpower needs for a police agency.

- List the five components that make up the Crime Measurement Index (CMI).
- Given sufficient data, determine the Crime Measurement Index for certain jurisdictions.
- Given proper information, each student will determine the Relief Factor for police agencies.

Methodologies

This is a seven-week course which employs web-based instruction, testing and written exercises.

Special Requirements

Students should be familiar with Microsoft Excel basics, as well as somewhat familiar with Microsoft Word and PowerPoint software applications.

Course Coordinator

Donnie R. Parks

Course Credit

Fifty-two hours

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATES

July 1-August 18, Edneyville

September 2-October 20, Edneyville



Leadership, Management & Supervision

Developing Your Emotional Intelligence (Web-based) Course #3261

Who Should Register

Individuals of all ranks who wish to understand Emotional Intelligence (EI) and how the development of their own EI can result in greater achievement in their personal and professional lives.

Course Goal

To provide the participant with an understanding of the concept of EI, insight into their own level of EI, and a strategy for developing their own EI.

Course Objectives

The student will be able to:

- Define Emotional Intelligence (EI).
- Describe how EI is directly related to successful living and working.

- Describe the five basic areas of EI.
- Utilizing a test instrument, gauge their own level of EI.
- Write out a strategy for developing their own EI.

Methodologies

This course will be taught via the Internet utilizing Blackboard.

Course Requirement

Students must complete all assignments and participate fully in on-line discussions.

Course Coordinator

Josh Phillips

Course Credit

Twenty-four hours

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

DATE

September 30-October 18, Salemburg

Field Training Officer Course #2416

Who Should Attend

Law enforcement officers who are or will be assigned to provide field training to new officers. The focus of this course is for patrol officers.

Course Goal

To provide the technical and personal skills to individuals in order for them to function as evaluators and trainers of recruits who have completed **Basic Law Enforcement Training**.

Course Objectives

The student will be able to:

- Objectively evaluate the performances of trainees.
- Utilize performance feedback, counseling and training skills in the interaction with trainees.
- Successfully utilize leadership skills and attributes.
- Evaluate and counsel trainees in report writing and note-taking skills.

Methodologies

This course employs lecture, discussion, practical exercises and demonstrations.

Course Requirements

Attendance is required at all class sessions. In order to satisfactorily complete this course, the participant must actively participate in all classroom discussions and activities; and, obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring one (1) of their duty uniforms with duty gear, their agency's Field Training Officer Procedures Manual, and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Five days

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

July 15-19, Edneyville
August 12-16, Salemburg
October 14-18, Edneyville
November 4-8, Edneyville
December 2-6, Salemburg

Leadership, Management & Supervision



Field Training Officer Supervisor Course #2462

Who Should Attend

Criminal justice supervisors tasked with the responsibility of supervising their agency's field training program.

Course Goal

To provide knowledge and skills needed to effectively supervisor a field training program.

Course Objectives

The student will be able to:

- Recognize civil liability issues for FTO programs.
- Effectively supervise and manage a field training program.
- Properly select new field training officers.
- Utilize proper evaluation and documentation procedures.
- Identify trainee learning preferences and teaching strategies.
- Recognize and recommend remedial training strategies.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and must obtain a minimum score of 75% on a written test to be given at the conclusion of the course. Students must bring their Field Training Officer Procedures Manual and blank copies of their Daily Observation Reports (DORs).

Course Coordinator

Tony Losada

Length of Course

Two and one-half days

DATES

August 28-30, Edneyville

September 16-18, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

First Line Supervision Course #2207

Who Should Attend

New supervisors and supervisors who have not received formal supervisory training.

Course Goal

To provide knowledge and skills required to effectively supervise personnel in a law enforcement agency.

Course Objectives

The student will be able to:

- Avoid liability problems arising from employment practices and field operations.
- Identify misconduct and corruption and be able to use appropriate techniques to prevent them.
- Determine and utilize motivational incentives to improve or cause high performance.
- Lead groups in consensus decision making and creative problem solving.
- Promote ethical practices in law enforcement and create a professional law enforcement culture.
- Identify their own management style through a diagnostic instrument.
- Complete and receive results from a personality inventory.
- Lead others through concepts of empowerment and transformation.

- Demonstrate supervising for results skills dealing with work performance and work habit problems.
- Utilize identified competencies of a leader to address factors in high performance by employees.

Methodologies

This course employs lecture, conference, exercise, diagnostic instruments and skills practice.

Course Requirements

Attendance is required at all class sessions. Students must attain an average of 70% across course examinations. They must also successfully perform in supervising for results skill practices.

Special Concerns

Some night work is required.

Course Coordinator

Michael Kudrick

Length of Course

Five days

DATES

August 19-23, Salemburg

September 16-20, Salemburg

October 14-18, Edneyville

December 9-13 Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision

Leadership Development for Law Enforcement Managers Course #3143

Who Should Attend

Law enforcement managers and first-line supervisors who are responsible for directing and managing law enforcement personnel in their daily activities.

Course Goal

To provide the student with information that will help them develop leadership skills and the ability to recognize behavior that is detrimental to effective leadership. This course will also give the participant clear cut strategies to manage and direct change in their organizations and incorporate mission focus to achieve goals and team build.

Course Objectives

- List and explain the qualities of an effective leader.
- Describe the concepts of ethical leadership, credible leadership and servant leadership.
- Recognize and describe the behaviors of non-leadership.
- List and explain the "Laws of Leadership."
- Describe the practices of effective leaders.
- Explain the method and importance of being able to successfully manage change in organizations.
- Describe the use of mission statements and core values in directing the behavior of individual officers.
- Recognize and describe the difference in leadership theory as opposed to traditional management.
- Describe the concept of principle-based leadership.
- List and describe the strategies that can take an organization from average to excellence.
- List and explain the effective steps of team building.
- Recognize and describe the concept of Emotional Intelligence.
- Demonstrate and understand the importance of effective communication, successful conflict resolution and handling mistakes made.
- Define and describe the importance of setting measurable goals.

Methodologies

This course employs lecture, discussion, practical exercise and video synopsis to present the lesson material. This course is structured around Problem-Based Learning and involves group assignments.

Special Concerns

Students will need to bring a uniform for one practical exercise. Some knowledge in the use of Microsoft Word and PowerPoint will be helpful. Some night work is required.

Course Coordinators

Michael Kudrick
Donnie R. Parks

Length of Course

Five days

DATES

July 15-19, Salemburg
July 29-August 2, Edneyville
November 4-8, Salemburg
November 18-22, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Leadership, Management & Supervision



Management Development Program Course #2182

ADMISSION: Admission to this program is competitive and by special application and interview only. Participants must apply for and, if accepted, attend ALL the program courses. Students are NOT accepted to attend individual courses.

Selected participants will be required to purchase class and physical conditioning attire, estimated cost \$300.00.

This program requires a separate application. The applications for the class beginning in January of 2014 will be available July 1, 2013. All completed applications, along with agency endorsement, must be received by October 1, 2013.

Employment Law

This module covers the legal aspects of the personnel management function. This includes topics ranging from recruitment to termination.

Communication Skills

Of the many and varied communication skills required of law enforcement managers, we choose to emphasize the basic competencies of interpersonal communication, group presentations and how the manager functions in the formal setting.

Leadership

We approach this block with the development of leading from anywhere with the organization, with particular emphasis placed on transformational leadership.

Motivation and Achievement

This block of instruction is focused on both subordinate and self motivation. During this instruction, students must motivate themselves and each other to accomplish goals and overcome unique obstacles.

Project Management

Project management skills allow the manager to logically identify law enforcement issues, gather and analyze information regarding them and develop a team project response to address the problems.

Budget Management

Here we cover budgeting and purchasing skills and procedures at the local government level. Students prepare budgets using the spreadsheeting and database management capabilities of microcomputers.

Who Should Attend

Law enforcement supervisors, managers and key personnel who are in leadership positions.

Program Goal

To develop the knowledge, skills and abilities to function as a progressive leader and innovative manager in a law enforcement agency.

Methodologies

This program employs lecture, discussion, journaling, case simulation, independent study, strenuous physical activity, skills practice sessions and team projects.

Program Requirements

Attendance is required at all class sessions. Additionally, participants will successfully complete a variety of projects, writing assignments and exercises working both alone and in groups.

Length of Program

The program is comprised of eleven modules, one per month from January through November.

Course Coordinator

Josh Phillips

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Leadership, Management & Supervision

New Chiefs Executive Development Course #1182

Who Should Attend

This course is intended primarily for police chiefs with less than 24 months experience as a police chief. It is also designed for individuals with lengthier experience and are new to the role of chief of police in the state of North Carolina as well as command level officers aspiring to become chiefs of police.

Course Goal

This course focuses on enhancing the knowledge and skills of newly appointed police chiefs and those aspiring to become chiefs of police.

Course Objectives

Upon course completion, the student will be able to:

- Define Strategic Leadership.
- Explain the difference between tactical and strategic leadership and planning.
- Develop the skills necessary to design a strategic plan.
- List and explain the five steps in the budget process.
- Develop a police budget.

- Explain the procedure for determining manpower needs for a police agency.
- Demonstrate the skills necessary to problem solve through positive leadership.
- Demonstrate the skills necessary to effectively interact with the media.
- Apply effective strategies for conducting a formal press conference.

Methodologies

This course employs lecturing, class discussion, demonstration and practice.

Special Requirements

Students should be familiar with Microsoft Word and Microsoft PowerPoint software applications. Attendees should bring a jump drive for storing course work.

Course Coordinator

Donnie R. Parks

Length of Course

Nine days

DATES

WEEK ONE: September 23-27, Edneyville

WEEK TWO: October 22-25, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

New Sergeants' Course Course #2483

Who Should Attend

Those who have been promoted within the past year and those who anticipate being promoted.

Course Goal

To provide the knowledge and skills to assist the newly-promoted officer in making the transition to first line supervisor.

Course Objectives

The student will be able to:

- Prepare a personal mission statement.
- Explain how emotional intelligence is a key to effective leadership.
- Recognize their own level of emotional intelligence.
- Describe the guidelines that a new supervisor should follow.
- Recognize the common challenges that face the first line supervisor.
- Describe common pitfalls that face the newly promoted supervisor and how to avoid them.

- Identify the basic leadership styles.
- Determine the appropriate leadership style to apply to a given situation.
- Recognize their own leadership style preference.
- Describe how to handle the employee disciplinary process.
- Determine how to analyze a performance deficiency.

Methodologies

This course employs lecture, discussion, diagnostic instruments, practical exercises, and case studies.

Course Requirements

Attendance is required at all sessions. Students will be required to prepare and present a personal mission statement.

Special Concerns

Some out-of-class work is required.

Course Coordinator

Josh Phillips

Length of Course

Three days

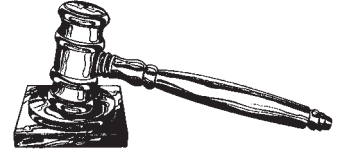
DATES

August 12-14, Edneyville

September 9-11, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Legal



Advanced SRO: School Searches Course #5323

Who Should Attend

Sworn law enforcement officers assigned as school resource officers.

Course Goal

Officer must be aware of their authority to engage in school searches and must be able to recognize the protections afforded to students under the Fourth Amendment. Officers must also effectively apply their lawful authority while working with school officials and while engaged in independent, proactive police investigations while in the school environment.

Course Objectives

The student will be able to:

- Review the basic protections of the Fourth Amendment as applied in the public school environment.
- Review the legal standard governing school searches conducted by school resource officers working in conjunction with school officials.
- Analyze case law illustrating the concept of working in conjunction with school officials.
- Applying judicial decisions, lawfully conduct school searches involving lockers, motor vehicles and the student population.

- Analyze select criminal statutes and recognize when probable cause exists to initiate charge or arrest for crimes involving: weapons in schools; threats and hoaxes; assault; and disorderly conduct.
- Research current issues in school law enforcement, and in a brief written assignment, provide recommendations to help maintain a safe school environment.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an advanced level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions. Students must complete a final exam with a passing score of 80%. Students will complete some evening work assignments involving reading and writing.

Course Coordinator

Dave Shick

Length of Course

Four days

DATE

July 29-August 1, Salemburg

**LIMIT 6 STUDENTS
PER DEPARTMENT.**

Early Stage Street Encounters and Laws of Investigative Stops Course #5221

Who Should Attend:

Officers involved in law enforcement involving guns, drugs, gangs and other high risk street investigations.

Course Goal

To enable the officer to confidently apply lawful authority during early stage street encounters, especially as it pertains to investigative stops, officer-safety tactics and in-field investigative procedures.

Officers must be aware of their authority to engage in street level investigations and must be aware of legal tactics they may employ to maximize their investigative abilities at early stages of the investigation – that is, in situations where officers do not have probable cause to

believe the individual is engaged in crime or in possession of evidence or contraband, including weapons and firearms.

Course Objectives

The student will be able to:

- Determine reasonable suspicion based on officer-observed factors, third party informants and other sources of information.
- Identify investigative procedures authorized during investigative stops including a review of field interviews, Miranda and the public safety exception. Lawfully utilize officer safety tactics during investigative stops, including protective searches, use of weapons and restraints and force issues.
- Effectively conduct reasonable suspicion based motor vehicle stops, including authorized officer safety tactics available during the investigation.

TEICP Accredited Course

(CONTINUED ON NEXT PAGE.)



Legal

Early Stage Street Encounters and Laws of Investigative Stops Course #5221

(CONTINUED FROM PAGE 59.)

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

Course Requirements

This is an intermediate level course involving an intensive review of judicial decisions and other legal sources. Attendance is required at all sessions.

NOTE: The materials in this course are included in the *NC Weapons Laws and Street Investigations* course. Students are encouraged to choose one or the other.

Course Coordinator

Dave Shick

Length of Course

Three days

DATE

November 4-6, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Internal Affairs Investigations Course #5218

CICP Accredited Course

Who Should Attend

Officers charged with the responsibility of conducting internal affairs investigations within agencies, departments and offices.

Course Goal

To provide a legal and practical framework for objective internal affairs investigations.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Conduct a background check.
- Compare and distinguish the legal requirements between criminal and administrative investigations.
- Identify due process as it pertains to investigation, interrogation and hearings.
- Identify and distinguish between facts that constitute violations of standard policy.
- Describe and apply the legal requirements of claims of harassment and retaliation.
- Distinguish between public and confidential information for personnel and media purposes.
- Apply the case law to facts that result in civil liability.

Methodologies

The course will employ the use of class discussions, lectures and practical exercise.

Course Requirement

Students must pass a final exam and complete all assignments.

Course Coordinator

J. Rick Brown

Length of Course

Five days

DATE

November 4-8, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Legal



Interrogation Rights Course #5324

Who Should Attend

Sworn law enforcement officers.

Course Goals

Law enforcement officers must be knowledgeable in the laws pertaining to interrogation of suspects and arrestees in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review interrogation rights in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review interrogation rights that apply when interviewing a suspect who is not in custody.
- Discuss ways in which officers can prevent an interview from being "custodial" for purposes of Miranda.
- Review 5th Amendment Rights that apply during custodial interrogation of suspects and arrestees.
- Review 6th Amendments Rights that apply to interviews and interrogations of the accused under prosecution.

CICP Accredited Course

- Distinguish the 5th and 6th Amendment rules concerning interrogation after the suspect has invoked his interrogation rights.
- Identify circumstances which may cause an interview or interrogation to be involuntary and recognize consequences of violating the 14th Amendment's requirement of "voluntariness."

Methodologies

This course employs lecture, class discussion and an intensive review of judicial decisions (appellate course cases) illustrating the points made throughout the course.

Course Requirements

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Dave Shick

Length of Course

Two days

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

DATES

August 26-27, Salemburg

September 17-18, Edneyville

Law Enforcement and the Challenges of Autism Course #5712

Who Should Attend

It is estimated that 1 in 150 individuals are now being diagnosed with this disorder that pervasively impairs communication and social interaction. Therefore, all law enforcement officers, including patrol officers, trainers, investigators, supervisors, school resource officers and policy developers should attend.

Course Goal

The goal of this course is to provide law enforcement officers with the necessary information to better identify and understand individuals on the autism spectrum encountered in the course of the officers' duties and to equip the officers with the tools that will allow these encounters to result in positive and safe outcomes for the officers and the citizens.

Course Objectives

The student will be able to:

- Define and discuss the terms autism and autism spectrum disorder.
- Discuss and analyze relevant case law, focusing on liability issues.
- Discuss and analyze autism from the perspective of the effected family.
- Discuss and analyze autism from the perspective of the effected individual.
- Discuss and analyze autism from the perspective of law enforcement.
- Identify and discuss potential law enforcement encounters and appropriate response with individuals on the autism spectrum.
- Identify and analyze issues pertaining to statements and false confessions taken from individuals on the autism spectrum.
- Identify and discuss autism and use of force issues.

(CONTINUED ON NEXT PAGE.)



Legal

Law Enforcement and the Challenges of Autism Course #5712

(CONTINUED FROM PAGE 61.)

Methodologies

This course employs lecture, video, class discussion and legal and practical analysis illustrating the training objectives and other points made in class.

Course Requirement

The student must attend the entire eight-hour session and obtain a score of 70% on the exam.

Course Coordinator

J. Rick Brown

Length of Course

One day

DATE

July 23, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**

Personnel Issues for Law Enforcement Supervisors Course #5686

Who Should Attend

First-level through upper-level supervisors.

Course Goal

To present supervisors with the legal framework of state and federal employment laws as they apply to personnel issues in law enforcement.

Course Objectives

At the end of this block of instruction, the student will be able to achieve the following objectives in accordance with the information received in class:

- Define the Employment at Will relationship and identify its exceptions.
- Define the term "Just Cause" and identify to whom it applies.
- Analyze and identify actions prohibited by Title VII, including religious discrimination and sexual discrimination.
- Identify key agency/office/departmental policies and analyze their applications by the courts.
- Define and apply the terms "Conduct Unbecoming" and "Insubordination."
- Contrast the standards for disciplining a law enforcement officer for off-duty conduct compared with on-duty conduct.
- Identify the facts which constitute sexual harassment and the steps a supervisor should take to prevent sexual harassment.

- Identify and analyze the constitutional rights of employees as they pertain to free speech, campaigning, criticism of the employer, dress codes, due process and liberty interests.
- Discuss key federal statutes including the Americans With Disabilities Act, the Fair Labor Standards Act, the Family and Medical Leave Act, and the Uniformed Services Employment and Reemployment Act.
- Identify and analyze areas of supervisory liability and the steps that can be taken to lessen the risk of such liability.
- Identify and analyze current issues in personnel as they develop.

Methodologies

This course will employ the use of class discussions, lectures and practical exercises.

Course Requirement

Students must pass a final exam and complete all assignments.

Special Concerns

Some night work is required.

Course Coordinator

J. Rick Brown

Length of Course

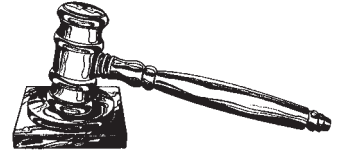
Three days

DATE

November 18-20, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Legal



Police Law Institute Course #5666

CICP Accredited Course

Who Should Attend

Investigators and law enforcement officers involved with enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and who are subject to potential legal liability resulting from those activities. **NO STUDENT WILL BE ACCEPTED FOR PARTIAL ENROLLMENT.**

Course Goal

To provide the skills necessary to conduct enforcement activities associated with search warrants, warrantless searches, interviews, eyewitness identifications and nontestimonial identification orders and to avoid liability while conducting such activities.

Course Objectives

The student will be able to:

- Draft a valid search warrant.
- Lawfully execute a search warrant.
- Lawfully conduct warrantless searches.
- Conduct interviews lawfully during an investigative detention or arrest situation.
- Apply noncustodial interview procedures to obtain lawful confessions.
- Conduct nontestimonial and eyewitness identification procedures in accordance with applicable law.
- Conduct a valid investigative stop and frisk and a lawful arrest, using proper basis, parameters and use of force.
- Determine whether non-lethal and deadly force may lawfully be used in given fact situations.
- Determine whether emergency vehicle operation is appropriate under given fact situations.
- Identify the steps an officer may take to defend against a liability action.

Methodologies

This course utilizes discussion, video scenarios, practical exercises, programmed texts, student readings and case studies.

Course Requirements

Attendance is required at all class sessions. The student must participate in class and practical exercises, successfully prepare search warrants and nontestimonial orders and successfully attain a required score on a written examination. Students are required to have a copy of the *Arrest, Search and Investigation* textbook, written by Robert Farb and published by the UNC School of Government.

Special Concerns

Readings and other assignments will need to be completed in the student's evening hours.

Course Coordinators

J. Rick Brown
Erica Garner
Gayle L. Kemp
Dave Shick

Length of Course

Ten days

DATES

July 29-August 9, Edneyville
August 5-16, Salemburg
October 28-November 8, Edneyville

**ENROLLMENT MAY
BE LIMITED PER
DEPARTMENT.**





Legal

Search Warrant Writing Class Course #5669

Who Should Attend

Investigators and other law enforcement officers who are charged with the responsibility of conducting warrantless searches and the drafting of search warrants.

Course Goal

To provide the skills necessary to determine when a search warrant is required and how to correctly draft and lawfully execute a search warrant.

Course Objectives

At the end of this course, the participants will be able to achieve the following objectives:

- Analyze and determine when a reasonable expectation of privacy exists for purposes of the Fourth Amendment.
- Determine what actions by law enforcement do not constitute a search within the meaning of the Fourth Amendment.
- Identify and apply the exceptions to the search warrant requirement.
- Prepare search warrants by defining and applying the elements of probable cause to real time factual scenarios.

CICP Accredited Course

- Prepare to defend a search warrant against a Motion to Suppress.
- Identify and prepare for problem areas resulting in potential civil liability.

Methodologies

This course utilizes discussion, video scenarios, practical exercises and case studies.

Course Requirement

Students must pass a final exam and satisfactorily complete all assignments.

Special Concerns

Some evening work is required. It is recommended that the student bring a laptop computer.

Course Coordinators

J. Rick Brown
Gayle Kemp

Length of Course

Three days

DATES

July 29-31, Salemburg
September 9-11, Edneyville
September 30-October 2, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Search Warrant Writing to Obtain Electronic Evidence Course #5231

NEW!

Who Should Attend

Sworn law enforcement investigators.

Course Goal

In this rapidly evolving area of applying law to technology, the course goals are to provide the student with the skills necessary to determine when a search warrant for electronic evidence is required and how to correctly draft and lawfully execute a search warrant.

Course Objectives

The student will be able to:

- Analyze and determine if a reasonable expectation of privacy exists.
- Identify and apply the exceptions to the search warrant requirement.
- Devise a search strategy.

- Draft the search warrant application and warrant setting out legally sufficient probable cause and stating with particularity the items to be seized.
- Identify and defend against challenges to the search process.

Methodologies

This course will utilize lecture, case studies and practical exercises.

Course Requirements

Students must attend both days of classes, participate in class, satisfactorily complete assignments and pass a final exam.

Special Concerns

Students must have successfully completed **Search Warrant Writing**, Course #5669 as a prerequisite.

Course Coordinator

J. Rick Brown

Length of Course

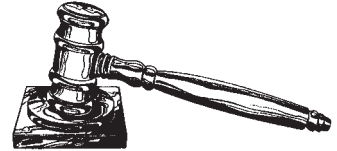
Two days

DATES

September 23-24, Salemburg
October 28-29, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Legal



Warrantless Searches Course #5229

Who Should Attend

Sworn law enforcement officers.

Course Goal

Law enforcement officers must be knowledgeable in the laws pertaining to warrantless searches in order to lawfully apprehend criminal offenders and obtain evidence for use in prosecution. This course will review basic laws of warrantless searches in order to enable officers to lawfully and effectively perform their duties.

Course Objectives

The student will be able to:

- Review 4th Amendment requirements governing searches.
- Recognize when a “search” has occurred and identify the correct constitutional standard for conducting “searches.”
- Discuss the types of warrantless searches that may be conducted without any suspicion of wrongful conduct.
- Define “reasonable suspicion” and discuss factors courts will consider in determining the existence of reasonable suspicion.
- Discuss the types of warrantless searches that must be supported by reasonable suspicion.
- Define “probable cause” and discuss factors courts will consider in determining the existence of probable cause.
- Discuss the types of warrantless searches that do not have to be supported by probable cause.
- Discuss types of warrantless searches that may be conducted in response to a public emergency.

Methodologies

This course employs lecture, class discussion, videos and an intensive review of judicial decisions (appellate court cases) illustrating the points made throughout the course.

CICP Accredited Course

Course Requirement

This course involves an intensive review of judicial decisions/case law. Attendance is required at all sessions.

Course Coordinator

Dave Shick

Length of Course

Two days

DATE

October 21-22, Salemburg

**LIMIT 4 STUDENTS
PER DEPARTMENT.**





Spanish

Basic Spanish for Arrest Procedures Course #2178

Who Should Attend

Law enforcement officers that frequently come in contact with Spanish-speaking persons in an arrest situation.

Course Goal

To educate officers in the selection and use of Spanish words and phrases in confrontational settings.

Course Objectives

The student will be able to:

- Communicate orally with specific Spanish words and phrases that present themselves in arrest situations, i.e., searches and handcuffing.
- Demonstrate the ability to recall specific Spanish phrases in conjunction with correctly affecting a search, handcuffing and arrest.

Methodologies

This course employs lecture, discussion, repetition and skill practice.

Course Requirements

Attendance is required at all class sessions. Students will participate in classroom discussions and skill practices.

Special Concerns

Students should bring their duty belt, handcuffs, and holster (**no weapons**). Duty gear will be utilized the last two days of class. Bring comfortable and appropriate clothes and shoes.

Course Coordinator

Lorraine Snyder

Length of Course

Two and one-half days

DATES

July 30-August 1, Salemburg

November 18-20, Edneyville

Basic Spanish for Law Enforcement Officers Course #2123

Who Should Attend

Any law enforcement official that wishes to gain a basic knowledge of the Spanish language as it pertains to the law enforcement function.

Course Goal

To educate the student about Latino culture and proper pronunciation of Spanish words and phrases which can be beneficial to the officer when confronted with Latino persons.

Course Objectives

The student will be able to:

- Communicate orally with specific Spanish words and phrases which may present themselves in common street encounters.
- Describe in writing the major characteristics of Latino culture.

Methodologies

This course employs lecture, discussion, repetition and skill practice.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussions and skill practices. A minimum cumulative score of 70% is required for passing this course, which includes a written exam in conjunction with the skill practices.

Special Concerns

This course is designed to familiarize the student with basic Spanish words, phrases, street/slang Spanish, arrest expressions, cultural information and information gathering from witnesses, victims and suspects. After this introductory course, the student should continue self-study to enhance his/her knowledge of the Spanish language.

Course Coordinator

Lorraine Snyder

Length of Course

Five days

DATE

September 30-October 4, Salemburg

Spanish



Spanish for Investigators Course #2436

CICP Accredited Course

Who Should Attend

Officers assigned to investigations.

Course Goal

To educate the student in proper pronunciation of Spanish words and phrases which can enable the investigator to effectively communicate with Hispanic people.

Course Objectives

The student will be able to:

- Ask an Hispanic person questions using specific Spanish words and phrases which may present themselves in an investigation.
- Give commands to an Hispanic person using specific Spanish words and phrases which may present themselves in an investigation.
- Conduct an interview of a witness or suspect of a crime in Spanish.
- Using a computer, translate a document from Spanish to English.
- Research a Spanish document using online resources.

Methodologies

This course employs lecture, discussion, and skill practice.

Course Requirements

Attendance is required at all class sessions. Students are expected to participate in classroom discussions and skill practices. A score of 70% on a written exam is required. Students will also be graded on performance skills.

Special Concerns

A basic knowledge of a computer and the Spanish language is required, such as, any of the NCJA Spanish basic courses or another law enforcement Basic Spanish Course. This is a fast-paced course designed to familiarize the student with Spanish words and phrases used in an investigation for information gathering from witnesses, victims and suspects. After this course, the student should continue self-study to enhance his/her knowledge of the Spanish language in an investigation environment.

Course Coordinator

Lorraine Snyder

Length of Course

Five days

DATE

August 12-16, Salemburg





Tactical

FBI Hostage Negotiations Course Course #2065

Who Should Attend

Those officers assigned to a negotiation team or who may otherwise find themselves in a role in which they would be the primary negotiator during a crisis situation.

Course Purpose

This 40-hour course taught by FBI and SBI instructors will provide the student with the information and skills necessary to conduct a "good negotiation." A "good negotiation" being one in which the negotiator applies all of their training and skills to the best of their ability to resolve a crisis situation regardless of the outcome.

Course Objectives

At the end of this course, the student will be able to:

- Demonstrate through practical exercise the fundamentals of crisis negotiation.
- Accurately describe negotiation protocol.

- Discuss differences when negotiating with persons of Arabic descent.
- Apply skills through practical exercise as they relate to correctional settings.
- List indicators of high risk negotiations.
- Discuss wiretap procedures as they apply to North Carolina Law.

Methodologies

This course employs discussion, demonstration, and practical exercises.

Course Coordinator

Terry D. Miller

Length of Course

Five days

DATE

October 28-November 1, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

FBI LEOKA (Law Enforcement Officers Killed and Assaulted) Officer Safety Awareness Training Course #2735

NEW!

Who Should Attend

Any law enforcement manager, trainer and personnel in the identification of training issues.

Course Goal

To providing data and training that help keep law enforcement officers safe as they protect our nation's communities.

Course Description

This eight-hour program provides information on the history and policy relating to the LEOKA (Law Enforcement Officers Killed and Assaulted) Program. Also provided are in-depth analyses of three studies which were concluded in 1992 and 1997, which resulted in the publications, "Killed in the Line of Duty" and "In the Line of Fire." The objectives of these studies were to identify elements in certain situations which led to the ultimate felonious deaths and serious injuries of police officers. Demographic and behavior descriptors for the victim officers and the offenders were developed and will

be presented. The findings and resulting safety training issues will also be presented.

The emphasis of the presentation will be focused on the final companion study which was concluded in 2006 and resulted in a publication entitled "Violent Encounters." This study examines 40 incidents where police officers survived life threatening attacks. Demographic and behavioral descriptors for the victim officers and the offenders were developed and will be presented. The findings and resulting training issues will be presented.

Course Objective

To assist law enforcement managers, trainers and personnel in the identification of training issues for the purpose of preventing the deaths and/or serious injuries of law enforcement personnel.

Methodologies

Course content is presented by an instructor. Lecture and discussion is augmented by videotapes of the offenders and victims law enforcement personnel. Handout material will consist of "Killed in the Line of Duty," "In the Line of Fire," and "Violent Encounters."

Course Coordinator

Stacy Holloman

Length of Course

One day

DATE

October 1, Edneyville

Tactical



Firearms for Female Officers Course #7584

Who Should Attend

Any female officer interested in becoming more proficient with their service handgun while learning concepts of ergonomics as it affects firearms training, learning the fundamentals of shooting and learning conditioning exercises to increase hand and arm strength.

Course Goal

To provide the information and skills necessary to effectively and efficiently utilize the service weapons and support equipment.

Course Objectives

The student will be able to:

- Demonstrate the proper method used to grip the service handgun.
- Define ergonomics and explain the application to firearms training.
- Demonstrate two exercises used to increase hand and arm strength.

- Demonstrate length of pull as it applies to a shotgun.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirement

Attendance is required for all class and range sessions.

Special Concerns

Students should bring comfortable and practical clothing for outside training, rain protective clothing, service handgun, shotgun, duty belt and holster, cleaning equipment, flashlight, 400 rounds of handgun ammunition and 25 rounds of birdshot for the police shotgun. Hearing protection, eye protection and a billed cap are required for all range activities.

Course Coordinator

Chad Thompson

Length of Course

Three days

DATE

August 27-29, Edneyville

Officer Safety/Readiness Training Course #3016

Who Should Attend

All law enforcement officers.

Course Goal

To provide the student with the tactics and options which will assist in the safe response to high risk situations.

Course Objectives

The student will be able to demonstrate techniques to safely accomplish the following tasks:

- Tactical handcuffing and groundfighting.
- Utilize proper contact/cover tactical skills.
- Safely conduct known risk vehicle stops.
- Utilize skills developed to safely conduct building searches.
- Respond to and safely diffuse domestic violence calls.

Course Requirements

Attendance is required at all class sessions. Students will be required to successfully complete all practical exercises and instructor evaluations. Students will be given a final exam on the last day of class. All students must pass the final exam with a minimum score of 75%.

Special Concerns

Students will need to bring their duty gear and weapon, ballistic vest, flashlight, rain gear and police vehicle. There will be two night sessions.

Course Coordinator

Floyd Yoder

Length of Course

Five days

DATES

July 22-26, Salemburg

September 23-27, Edneyville

Methodologies

This course employs discussion, demonstration and practical exercises.



Tactical

Robbery Response Tactics (Web-based) Course #3238

Who Should Register

All law enforcement officers.

Course Goal

To present to the student effective methods and tactics of responding to various robbery-in-progress calls.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

- List two principle distinguishing characteristics of a robbery.
- Correctly identify and describe the five types of robberies.
- Define invisible deployment.
- List the proper verbal commands that an officer should give to control a suspect or institution employee.
- Correctly list and describe the two types of perimeters at a robbery scene.
- Demonstrate the ability to diagram a possible robbery location indicating officer approaches and inner perimeter security placement.
- Conduct a security assessment at a financial institution within the officers' jurisdiction utilizing a security assessment checklist.

Methodologies

This training will be conducted as web-based training.

Course Requirements

- Students will be required to have access to a computer that can access the Internet and all course documents with the following programs on it: Microsoft Word, PowerPoint viewer, Adobe Acrobat Reader, Mediaplayer viewer, Quicktime viewer, and Realplayer viewer.
- Class assignments will be conducted via the Internet.
- Students will be required to complete all assignments including a score of 75% on the final test to successfully complete this course.

Course Coordinator

Floyd Yoder

Course Credit

Sixteen hours

DATE

October 1-30, Edneyville



Tactical



Solo Active Shooter Response Conditioning for Law Enforcement Officers/School Resource Officers Course #3367

Who Should Attend

Any officer who may be tasked with responding to an active shooter situation and law enforcement officers who are assigned as School Resource Officers. SRO's are usually already present at a school and available to defend innocent lives. Rural officers may not have backup available in a reasonable time to form an Active Shooter contact team, so may need to go alone. Active Shooter events are dynamic and usually over quickly; therefore, solo response may be the best option to stop the rapid mass murder of innocent parties.

Course Goal

To introduce the School Resource Officer (SRO) or line officer to characteristics of mental and tactical preparation needed to successfully mitigate an Active Shooter situation as a solo unit.

Course Objectives

The student will be able to:

- Identify and demonstrate the concepts of tactical thinking and performance as it pertains to School Resource Officers or first-responders to active shooter situations.
- Develop firearm skills and proficiency needed when encountering an active shooter event.
- Build tactical proficiency by using stress inoculation in scenario-based training.

Methodologies

This course will employ lecture, conference and practical exercises. This course is comprised of traditional classroom delivery and extensive practical exercises. This training is challenging based on practical exercises designed to induce stress and allow the officer to successfully learn methods to neutralize an active shooter. This course does include one day of live fire range exercises.

Course Requirements

Students must be able to successfully complete all written, practical exercises and instructor evaluations with a 75% or better and 100% remediation. Complete all practical exercises to the satisfaction of the instructor. Demonstrate the ability to solve scenario-based practical exercises.

Demonstrate appropriate sound judgment concerning response, planning and execution of demonstrated tactical skills and principles.

Special Concerns

Students must provide equipment necessary for the course:

- Duty gear to include handgun, soft body armor protective vest, duty belt, three (3) spare magazines, operable flashlight, and handcuffs.
- Minimum three hundred (300) rounds training ammunition for duty handgun.
- Long gun and ammunition (optional).
- Ear protection and eye protection.

Range exercises may be outdoors in unpredictable weather, so officers must prepare as they would when working their duty shift. Bring inclement weather gear; rain clothing, cold weather gear, gloves, and head protection. Nighttime exercises are possible, so extra flashlight and batteries may be needed. Ear and eye protection with a billed cap are required. Simunitions® FX based training will require special protective gear which will be provided by the Academy. Groin protector for both male and female officers is mandatory. Standard (baseball/softball) protector may be used if provided by officer.

Course Coordinator

Kevin West

Length of Course

Three days

DATES

August 20-22, Edneyville

November 19-21, Salemburg

**LIMIT 3 STUDENTS
PER DEPARTMENT.**





Tactical

SWAT Operator Course #2041

Who Should Attend

This course is exclusively designed for law enforcement officers assigned to a Special Weapons and Tactics Team. The course design makes it applicable to both new and veteran operators seeking a structured week of training. This course replaces the Basic SWAT course and incorporates increased live fire drills and scenario based training that involves the use of Simunitions®.

Course Goal

To expose the student to some of the individual skills and fundamentals of working as part of a team during the deployment of a SWAT related operation.

Course Objectives

The student will be able to:

- Discuss the basic structure of a SWAT team and distinguish between the responsibilities of each team member.
- Discuss legal issues that apply to tactical operations involving SWAT teams.
- Identify key components of the distraction device and demonstrate proper handling and employment techniques.
- Safely demonstrate the ability to manipulate and operate a firearm in a tactical manner during training exercises on the firing range.
- Demonstrate the ability to effectively shoot a firearm while deploying a ballistic shield.
- Demonstrate the ability to conduct a dynamic entry as part of a team.
- Execute a slow and deliberate entry as part of a team.
- Score an 80% or better on the **SWAT Operator** post-course test.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer or currently serving as a member of the United States Armed Forces. Attendance is required at all class sessions. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 round practice ammunition for long-gun**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet, and jock strap.

Optional items that will enhance your training: (1) flash-bang that is of the type utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics.

Course Coordinator

Floyd Yoder

Length of Course

Five days

DATES

December 9-13, Salemburg

December 16-20, Salemburg



Tactical



SWAT Operator II Course #7807

Who Should Attend

This course complements the NCJA **SWAT Operator** course and provides operators with additional options in regards to crisis resolution. Students must have completed the NCJA **SWAT Operator** course or other approved basic level SWAT course.

Course Goal

To expose the student to some of the methods and strategies used to resolve stand-off situations that otherwise pose a risk to the community, citizens and law enforcement.

Course Objectives

The student will be able to:

- Discuss the importance of combat readiness and conduct a series of physical training drills.
- Discuss the challenges that SWAT operators must face in a lethal confrontation and how they can prepare themselves mentally during training.
- Safely demonstrate the ability to manipulate and operate a sub-machine gun in a tactical manner during a series of training exercises on the firing range and shoothouse.
- Identify the components of operational planning and execute a pre-rehearsed plan as part of a mock call-out.
- Identify the methods used to deploy chemical munitions in a tactical situation and demonstrate the ability to conduct a series of CQB drills while donning a gas mask.

Methodologies

This course employs lecture, discussion, demonstrations and practical exercises.

Course Requirements

The student must be a certified law enforcement officer and must have completed the NCJA **SWAT Operator** course or other approved course. Any student who has not attended the NCJA **SWAT Operator** course must

submit a certificate of completion of a basic SWAT course they have attended and also submit a course description or syllabus of the course that he or she has attended. Approval to be accepted into **SWAT Operator II** is contingent upon experience and is at the discretion of the course coordinator. Students are expected to successfully complete all practical exercises. The student must score an 80% or greater on the **SWAT Operator** exam. Student must be on an active SWAT team to be approved.

Special Concerns

Students must bring with them (materials required): Handgun with at least three magazines, **700 rounds practice ammunition for handgun**, tactical belt and holster, long gun (SMG/Carbine/Shotgun) with at least two magazines, **700 rounds practice ammunition for long-gun (preferably handgun caliber or frangible)**, flashlight, tactical clothing, rain gear, body armor, gas mask with filter, hearing/eye protection, billed ball cap, ballistic helmet and **protective cup**.

Optional items that will enhance your training: flashbang(s) that is of the type utilized by your agency, less lethal munitions utilized by your agency, 37mm/40mm Launcher if utilized by your agency, Simunitions® training weapon that is of the type used by your agency (include two magazines and (1) box of unopened FX training rounds), ballistic shield, night vision optics and any item that you would take in a real world mission.

Course Coordinator

Floyd Yoder

Length of Course

Five days

DATE

August 19-23, Salemburg



Tactical

Tactical Leadership Course #7638

Who Should Attend

This course is designed for law enforcement supervisors and the non-tactically trained senior officers to whom they report.

Course Goal

To provide the student with the technical and practical skills needed to recognize the significance of effective leadership and the relationship between overall command of an incident and command of the tactical response functions.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

Tactical Management

- Explain the crisis cycle and body's response to interaction.
- Describe the five categories of Emotional Intelligence.
- List the qualities that effective leaders possess.
- Explain the seven practices of effective leadership.
- Describe the five temptations of a leader.
- List and describe the "ten deadly errors" of leadership.
- Identify the five steps to problem-solving (SODAS).

Risk Assessments in Operational Planning

- Appropriately define risk assessment and explain the five priorities that influence the need for an assessment.
- Define critical incident and identify the types of incidents that require a risk assessment.
- Recite the most common characteristics of a critical incident response.
- Analyze the difference between uncontrollable and controllable incident factors.
- Describe the three (3) stage process of how to conduct an assessment.
- Describe the seven (7) critical steps of the first responders on the scene.
- Identify three potential issues that can disrupt a successful operation.

- In a computer simulated practical exercise, develop a group response strategy to multiple critical incident scenarios utilizing Incident Command system (ICS) and National Incident Management System (NIMS) protocol.

Tactical Leadership Tabletop

- Recall and apply the materials learned in "Tactical Management" and "Risk Assessments in Operational Planning" to a given scenario.
- During a practical exercise setting, successfully manage a high stress critical incident in accordance to ICS and NIMS policy.

Methodologies

This course employs classroom instruction, open discussion and incident simulation.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Floyd Yoder

Length of Course

Three days

DATE

October 2-4, Edneyville



Tactical



Verbal Judo Course #2719

Who Should Attend

This course is designed for public safety professionals seeking to expand on their tactical communication skills to further preserve law and order while maintaining their own and the public's safety.

Course Goal

To provide the student with the technical and practical skills needed to use "Presence of Words" to calm difficult people who may be under severe emotional or other influences, redirect the behavior of hostile people, diffuse potentially dangerous situations, perform professionally under all conditions and achieve the desired outcome in an encounter.

Course Objectives

The student will be able to achieve the following objectives in accordance with the information received during this course of instruction:

The Profession

- Goals of the Course/Traits of a Professional
- Goals of Law Enforcement/Intervention/Force Options
- Mushin/Three Kinds of People
- Contact Professionals/Know your Weaknesses
- The Art of Representation

Tactical Theory

- Active Listening/First & Second Street Truths
- Third Street Truth
- Pace, Pitch and Modulation
- Voice and Other Non-verbals Must Harmonize
- The Body Can't Lie, but 90-90% Can
- R.A.M./R.A.P./R.A.T./R.A.C.

Tactical Application

- Verbal Karate vs. Verbal Judo
- Five-Step Pattern Diagram
- Five-Step "Hard Style"
- Tactical Eight-Step Pattern
- Arts of Translation & Meditation
- L.E.A.P.S. Concept
- Five Types of Questions
- Paraphrasing
- The Four Appeals
- Domestic Kata
- S.A.F.E.R. Concept

Methodologies

This course employs classroom instruction, open discussion and practical exercise.

Course Requirements

Attendance is required for all class sessions. In order to satisfactorily complete this course, the student must participate in all class discussions and activities and obtain a minimum score of 75% on a written test to be given at the conclusion of the course.

Course Coordinator

Tim Fuss

Length of Course

Three days

**ENROLLMENT MAY
BE LIMITED
PER DEPARTMENT.**

DATES

July 24-26, Edneyville
September 11-13, Salemburg





Telecommunications

Handling Suicide Callers Course #2238

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency services center.

Course Goal

To help the participant gain a better understanding of suicide and its causes. Through increased awareness, the telecommunicator can more effectively counsel and assist the suicide caller.

Course Objectives

The student will be able to:

- Define crisis intervention as it relates to suicidal situations.
- Identify potential suicidal individuals.
- List, in writing, three myths about suicide.
- Identify the two factors that the telecommunicator needs to consider regarding risk assessment.
- Discuss suicide by cop and recognize the potential dangers that are characteristic of this type of call.
- Define the term "suicidal erosion."
- Provide examples of ambivalence by the suicidal caller.

- List, in writing, motives for suicide.
- List and define the three H's of suicide.
- Identify the do's and don'ts of helping a suicidal caller.
- In a practical setting, simulate interview techniques used in handling a suicidal caller.

Methodologies

This course employs lecture, conference and group exercise.

Course Requirements

The student is required to attend the entire course. All practical exercises must be satisfactorily completed.

Course Coordinator

Susan Gillis

Length of Course

One day

DATES

September 19, Salemburg

November 18, Edneyville



Telecommunications



Telecommunicator Certification Course Course #2222

Who Should Attend

All telecommunicators (sheriffs, police, emergency service centers, highway patrol, etc.) who are employed by or sponsored by an emergency service center. All persons who are employed as telecommunicators under the direct supervision of a sheriff's office are required by the North Carolina Sheriffs' Education and Training Standards Commission to enroll and successfully complete the course. This requirement excludes all telecommunicators that are grandfathered.

Course Goal

To present the basic standard operating procedures for telecommunicators and to develop the role and responsibilities of the emergency service telecommunicator.

Course Objectives

The student will be able to:

- Define the role and explain the characteristics of the professional telecommunicator; stress and the telecommunicator; and the telecommunicator's code of ethics.
- Identify and demonstrate the general operation of the major equipment components of a modern telecommunications service center.
- List and identify the major information resources available to assist in the practice of telecommunications.
- Differentiate between the organization, general operational practices, terminology and common service requests associated with law enforcement, fire and emergency medical services, and the North Carolina Division of Emergency Management.
- Identify, explain and demonstrate common call reception, prioritization and resource allocation practices associated with everyday telecommunications.
- Identify and explain the aspects of civil liability for the professional telecommunicator.
- Identify, explain and demonstrate basic radio broadcast techniques associated with emergency telecommunications.
- Demonstrate basic telecommunications training skills in a structured telecommunications training practicum.

Methodologies

The course employs lecture, discussion, demonstration and practical exercises.

Course Requirements

Attendance is required at all class sessions. All practical exercises must be satisfactorily completed and a minimum score of 70% must be achieved on the final Commission-administered written exam. ***All students confirmed for this course are required to provide a completed Medical History Statement (F-1) and Medical Examination Report (F-2), unless they have been grandfathered by the NC Sheriffs' Education and Training Standards Commission.***

Special Concerns

Initial class begins on Sunday at 1:00 p.m.

Course Coordinator

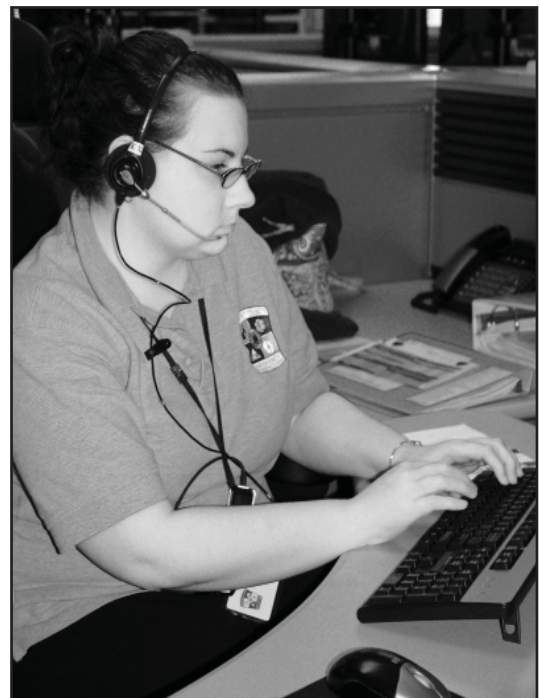
Susan Gillis

Length of Course

Five and one-half days

DATES

July 21-26, Salemburg
September 22-27, Salemburg
November 3-8, Edneyville
December 15-20, Salemburg





Traffic

The correct sequence for completing the traffic crash investigation courses should be:

- *Introduction to Traffic Crash Investigation (40 hours)*
- *At-Scene Traffic Crash Investigation (40 hours)*
- *Advanced Traffic Crash Investigation (80 hours)*
- *Traffic Crash Reconstruction (80 hours)*

! A copy of the training certificate issued for successful completion of the pre-requisite course(s) must accompany the course application for the student to be considered for registration. !

Aggressive Driving Enforcement (Web-based) Course #3209

TEICP Accredited Course

Who Should Register

Those law enforcement officers who have the responsibility of enforcing traffic laws within their jurisdiction and those tasked with the responsibility of developing an agency traffic safety program.

Course Goal

To provide the participants with the information needed to identify and address aggressive driving behaviors on public streets and highways.

Course Objectives

The student will be able to:

- Identify aggressive driving behavior.
- Interpret legal considerations of aggressive driving enforcement.
- Design an aggressive driving campaign.

Methodologies

This on-line course employs reading assignments and online discussion as well as practical exercise.

Course Requirements

Students must complete all assignments by the conclusion of the course. A minimum score of 70% must be attained on all written examinations and assignments.

Special Concerns

Student must have access to a computer and e-mail capability.

Course Coordinator

Stacy Holloman

Course Credit

Sixteen hours

DATES

July 29-August 26, Salemburg
September 9-October 7, Salemburg
November 18-December 16, Salemburg

Traffic



At-Scene Traffic Crash Investigation Course #3976

Who Should Attend

Law enforcement officers with traffic crash investigation responsibilities. **NCJA Introduction to Traffic Crash Investigation (Course #3099)** is a prerequisite and must be successfully completed prior to attending **NCJA At-Scene Traffic Crash Investigation**.

Course Goal

To enable the participants to determine minimum speed of vehicles involved in a crash based on physical evidence documented at the scene.

Course Objectives

The student will be able to:

- Perform a variety of mathematical computations to:
 - Determine minimum vehicle speed based on physical evidence.
 - Determine Time/Distance traveled.
 - Solve Linear Equations.
 - Perform Unit Analysis.
 - Account for variations in perception/reaction times.
 - Account for braking deficiencies when calculating speed.
 - Determine the coefficient of friction for various surfaces.

Methodologies

The course employs demonstration, lecture and practical exercises.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Class will begin at 8:30 a.m. on the first day. Students should bring a scientific calculator TI-30 capable of trigonometric functions. Students should plan to spend some time at night to complete practical exercises and study assignments.

Course Coordinator

Terry D. Miller

Length of Course

Five days

DATES

September 16-20, Salemburg
November 4-8, Edneyville

TEICP Accredited Course

LIMIT 2 STUDENTS
PER DEPARTMENT.

Introduction to Traffic Crash Investigation Course #3099

Who Should Attend

Law enforcement officers who may be the first to arrive on scene at a traffic crash.

Course Goal

To teach the officer methods for identification, preservation and documentation of critical time-sensitive evidence typically found at the scene of a traffic crash.

Course Objectives

The course will include instruction covering the following areas:

- Safely responding to the scene.
- Scene management.
- Recognizing the Human Factors involved.
- Interviewing techniques.
- Identifying and documenting physical evidence.
- Measuring and diagramming crash scenes.

- Legal issues.
- Proper completion of the DMV-349.

Methodologies

The class will employ lectures and extensive practical exercises.

Course Requirements

Attendance is required at all class sessions. Students must attain a pass (pass/fail scoring) on all practical exercises and a score of 75% on the final written exam. This course is a prerequisite for **NCJA At-Scene Traffic Crash Investigation (Course #3976)**.

Course Coordinator

Terry D. Miller

Length of Course

Five days

DATES

July 15-19, Salemburg
August 5-9, Edneyville

TEICP Accredited Course

LIMIT 2 STUDENTS
PER DEPARTMENT.



Traffic

Pedestrian Traffic Crash Reconstruction Course #4001

Who Should Attend

Those law enforcement officers who have successfully completed *NCJA Traffic Crash Reconstruction (Course #3985)*.

Course Goal

To provide the participants with the information and skills to gather and interpret the evidence at the scene of a motor vehicle crash involving a pedestrian.

Course Objectives

The student will be able to:

- Document the area of impact based on roadway evidence.
- Calculate the speed of vehicles at impact using the appropriate formula.
- Interpret mechanism(s) of injury to position pedestrian at time of impact.

TEICP Accredited Course

Methodologies

This course employs demonstration, lecture and practical exercise.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students must bring appropriate foul weather gear for outside classes. Students should bring scientific calculators.

Course Coordinator

Kris Merithew

Length of Course

Three days

DATES

November 19-21, Salemburg
December 9-11, Edneyville

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

RADAR Operator Refresher (Web-based) Course #3226

Who Should Register

This course is open only to those individuals who have held certification as a radar operator within the last three years.

Course Goal

To help the student become more familiar with the radar operator course material, thereby helping to prepare the student for recertification as a radar operator upon attending the radar operator recertification course.

Course Objectives

The student will be able to:

- Describe the association between excessive speed and accidents, deaths, and injuries, and describe the highway safety benefits of effective speed regulation.
- Describe the basic principles of RADAR speed measurement.
- Identify and explain the functions, setup, test for accuracy, and operational procedures of specific radar instruments.

TEICP Accredited Course

- Identify the specific RADAR instrument(s) used by your agency and describe the instrument's major components and features.
- Identify laws, court rulings, regulations, policies, and procedures affecting RADAR speed measurement and speed enforcement.

Methodologies

Reading and writing assignments, demonstration and written evaluations will be employed.

Course Requirements

In order to remain in the course, students must complete all assignments by the due date and score a minimum of 75% on all written examinations.

Special Concerns

Students will need to provide the following:

(1) Established e-mail address, (2) Access to the Internet, (3) Capability to view digital videos - Windows Media Player, (4) Adobe Acrobat Reader, (5) Microsoft PowerPoint Reader, and (6) Corel WordPerfect or Microsoft Word Program for submitting written assignments.

(CONTINUED ON NEXT PAGE.)

Traffic



RADAR Operator Refresher (Web-based) Course #3226

(CONTINUED FROM PAGE 80.)

NOTE: This web-based course is not "Supplemental SMI Training." This is not a speed measuring instrument certification course. Successful completion of this course will not make you eligible for any type of certification as a radar instructor or operator. In addition, successful completion of this course will not extend the expiration date of any currently issued speed measuring instrument certification.

The sole purpose of this course is to aid you in your knowledge of radar instruments in order to assist you with successful completion of the commission recognized radar instructor recertification course.

Course Coordinator
Stacy Holloman

Course Credit
Twenty-four hours

DATE
October 21-November 18, Salemburg

Traffic Crash Reconstruction Course #3985

TEICP Accredited Course

Who Should Attend

Those law enforcement officers who have successfully completed ***NCJA At-Scene Traffic Crash Investigation (Course #3976)*** and ***NCJA Advanced Traffic Crash Investigation (Course #3977)***. The student will be required to submit proof of the above prior to the beginning of the course.

Course Goal

To enable participants to reconstruct traffic crashes using previously gained knowledge as well as conservation of linear momentum and computer applications.

Course Objectives

The student will be able to:

- Explain the derivation of formulas used in accident investigation and reconstruction.
- Interpret evidence from falls, flips, vaults, and yaws.
- Using Newton's three laws of motion, describe vehicular behavior during a crash, to include weight shift in heavy vehicles.
- Testify in a clear and competent manner regarding information discovered.

Methodologies

This course employs demonstration, lecture, practical exercise and self-directed study.

Course Requirements

Attendance is required at all class sessions. Satisfactory completion of practical exercises conducted throughout the course must be accomplished. A minimum score of 75% must be attained on the final exam.

Special Concerns

Students should bring a scientific calculator capable of trigonometric functions as well as any diagraming tools (templates), etc.

Course Coordinator
Kris Merithew

Length of Course
Ten days

DATES
August 5-16, Edneyville
October 6-18, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**



Traffic

Traffic Homicide Case File Preparation Course #4020

Who Should Attend

Law enforcement professionals who investigate fatal motor vehicle crashes. Participants are expected to have an understanding of traffic crash investigation and therefore should have completed, at minimum, the *Introduction to Traffic Crash* and *At-Scene Traffic Crash Investigation* courses (80 hours).

Course Goal

To provide training that will enable class participants to prepare case files in a complete and credible manner for prosecution and/or case closure.

Course Objectives

The student will be able to:

- Determine when a complete traffic homicide case file will be prepared.
- Review North Carolina General Statutes and court rulings and how they apply in developing a traffic homicide case.
- Determine when the National Highway Traffic Safety Administration (NHTSA) needs to be notified.
- List the components of a traffic homicide case file.

TEICP Accredited Course

- Discuss the importance of a complete case file for the initial presentation to the district attorney.
- Explain case law as it applies to the release of property by law enforcement personnel.
- Explain court orders as they apply to obtaining medical records.

Methodologies

This course employs lecture and discussion.

Course Requirements

Attendance is required at all class sessions. Participants will be required to score at least 80% on the final examination.

Special Concerns

Class size is limited to 20 students. Students are required to bring a traffic homicide case file to class. If you do not have access to one, one will be provided to you.

Course Coordinator

Terry D. Miller

Length of Course

Three days

DATE

August 20-22, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**

Traffic Law Refresher (Web-based) Course #3251

Who Should Register

Traffic enforcement officers who have not had traffic law update training within the past 24 months.

Course Goal

To teach the officers the new statutes enacted since the 2000 legislative session and review seldomly used statutes.

Course Objectives

The course will include instruction covering the following areas:

- N.C.G.S. Chapter 20.
- Ignition interlock devices.
- DWI checkpoint enforcement.

TEICP Accredited Course

Methodologies

Students will be assigned weekly reading assignments and will complete online quizzes. Final exam questions will be situational based, with the student listing the charges available for prosecution.

Course Requirements

Student will need access to a current edition of the N.C.G.S. Chapter 20. Students must attain a passing score on each weekly quiz and 70% on the final written exam.

Course Coordinator

Terry D. Miller

Course Credit

Sixteen hours

DATES

July 29-August 30, Salemburg

September 23-October 31, Salemburg



Using Laser Technology and Crash Zone Course #4019

Who Should Attend

Law enforcement professionals who investigate serious motor vehicle crashes. Participants are expected to have an understanding of traffic crash investigation and therefore should have completed, at minimum, an **At-Scene Traffic Crash Investigation** course (80 hours).

Course Goal

To provide training that will enable class participants to effectively measure crash scenes using technologically advanced equipment.

Course Objectives

The student will be able to:

- Identify parts of the instrument along with their functions.
- Correctly enter the necessary "set-up" information into the instrument.
- Use the instrument to perform measurements.
- Download a completed map into Crash Zone.
- Draw scale diagrams using Crash Zone.

Methodologies

This course employs lecture, discussion and practical exercises.

Course Requirements

Attendance is required at all class sessions.

Special Concerns

Participants must bring their LTI equipment and laptop computers to class with them. If your laptop doesn't have Crash Zone and DataPAC already installed, you must have departmental permission and the capabilities to download the software during class. Practical exercises will be conducted outdoors both during the day and at night, so arrange your schedule accordingly. Also, please bring your traffic vest.

Course Coordinator

Terry D. Miller

Length of Course

Four days

DATE

July 29-August 1, Salemburg

**LIMIT 2 STUDENTS
PER DEPARTMENT.**





Special Events & Conferences

ChildFirst Interviewing Course #3823

NEW!

Who Should Attend

Social workers, law enforcement personnel, attorneys, medical professionals and any other professional who work with children who are victims of sexual abuse and physical abuse.

Course Goal

ChildFirst North Carolina is a nationally-recognized 5-day forensic Interviewing Training Model. This training provides ongoing support to participants by providing access to the resources and technical assistance offered by the National Child Protection Training Centers. Training participants receive pre-course information to include articles and research about forensic interviewing in a course binder.

Topics Covered

- It provides forensic interviewing training for social workers, law enforcement personnel, attorneys, medical professionals and any other professional who works with children who are victims of sexual abuse and physical abuse.
- It utilizes the Rapport, Anatomy Identification, Touch Inquiry, Abuse Scenario and Closure (RATAC) protocol for interviewing children.
- It provides a structured interviewing protocol that allows for consistent documentation of the interview in a child protective services or law enforcement record.
- It provides the participants with information on child development and cultural issues that impact how children should be questioned.
- It provides the participants with training on legal issues affecting how interviews are done.
- The training provides the participants with two opportunities to practice their interviewing skills to include peer review.
- It provides the research and information that professionals who interview children need to adequately defend their interviews in court.
- It promotes the multi-disciplinary approach for protecting children in our state.
- It is a forensic interviewing training that involves children from local school system. It involves adult actors who portray child victims of abuse for practice interviews.
- It has the potential to provide advanced training courses in forensic interviewing.

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Child Advocacy Center, 336 Ray Avenue, Fayetteville, NC 28301.

Attention: Roberta Humphries, Executive Director.

For more information contact:

Mary McCoy, ChildFirst North Carolina, 910-677-2045, marymccoy@ccdssnc.com

Fee

\$350

Course Coordinator

Ross Robinson

Length of Course

Five days

DATE

July 15-19, Edneyville



Special Events & Conferences



Criminal Sexual Paraphilias (Sexual Perversions) Course #3327

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually deviant crime. Focus will be on the identification and nature of paraphilic behavior as it applies to the sexual criminal.

Course Topics

- Essential features of Sexual Paraphilias
- Reoccurring Sexual Urges and Fantasies
- Continuum of Behaviors
- Paraphilic Personality
- Cognitive Distortions
- Sadism
- Common Paraphilias
 - Fetishism
 - Exhibitionism
 - Transvestitism
 - Voyeurism
 - Necrophilia
 - Telephone Scatologia
 - Partialism
 - Zoophilia
 - Klismaphilia

- Urophilia
- Piquerism
- Infibulation
- Frotteurism
- Hypoxyphilia
- Masochism
- Pedophilia

CICP Accredited Course

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATE

September 16, Edneyville

Criminal Sexuality Course #3122

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime scene technicians with the responsibility of conducting an investigation and the prosecution of a crime which is sexual in nature.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a sexually related crime by applying the skills

of criminal investigative analysis commonly known and profiling to a sexually related crime.

Course Objectives

The student will be able to:

- Recognize and distinguish between deviant and criminal sexual behavior.
- Identify various sexual paraphilias.
- Distinguish between modus operandi, ritual and signature aspects.
- Tailor interviews based on fantasy and thinking areas of offenders.

CICP Accredited Course

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

Criminal Sexuality Course #3122

(CONTINUED FROM PAGE 85.)

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Participants will profile a rape case as part of class exercises.

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATE

July 8, Edneyville

International Association of Law Enforcement Firearms Instructors (IALEFI®) Regional Training Conference (RTC) Course #2526

Who Should Attend

Law enforcement firearms instructors.

Conference Content

The IALEFI® Firearms Instructor Training Conference will host a myriad of events that will range from classroom instruction, and armorers' courses to live fire classes on modern firearms training and the latest in firearms technology. The courses will be taught by nationally recognized experts in their fields. In addition to the training, a vendor display and demonstration will host a variety of law enforcement equipment from recognized manufacturers.

Registration

Registration information will be sent to all NC Certified Firearms Instructors at a later date. Participants will be required to select specific courses that they would like to attend. Courses such as armorer's programs, etc. will be on a first-come first-serve basis. Equipment required will be based on course selection. **PLEASE DO NOT ATTEMPT TO REGISTER UNTIL YOU HAVE RECEIVED THE COURSE BROCHURE.**

More Information

Bed space will be limited. Lodging priority goes to those registered and paid participants. Local lodging is available by request.

For more information contact:

NCJA Coordinator: Chad Thompson, 910-525-4151, ext. 284 or at chthompson@ncdoj.gov

or

IALEFI® President: Steve Johnson, 919-818-2391, or at rsjohn@mindspring.com

or

International Association of Law Enforcement
Firearms Instructors (IALEFI®)

25 Country Club Road, Suite 707

Gilford, NH 03249

Phone: 603-524-8787

Fax: 603-524-8856

Web: <http://www.ialefi.com>

Fee

\$145.00

Course Coordinator

Chad Thompson

Length of Course

Three days

DATE

November 13-15, Salemburg



Special Events & Conferences



Investigating the Sexual Victimization of Children Course #3401

Who Should Attend

Individuals, who as part of their job function, must investigate allegations of the sexual victimization of children.

Course Goal

To provide the participant with the knowledge and skills necessary to successfully conduct an investigation of child sexual victimization.

Course Objectives

The student will be able to:

- Identify thinking errors common to individuals who sexually victimize children.
- Recognize the various types of child sexual molesters.
- Identify various reasons for the sexual victimization of children.
- Recognize various types of rape and paraphilic behavior associated with this type offender.
- Identify what is or is not pornography and its relationship to the sexual victimization of children.

CICP Accredited Course

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATE

October 7, Edneyville

Laws Governing Concealed Handgun Course #2078

Who Should Attend

Citizens who wish to instruct the mandatory firearms training class for persons applying for a North Carolina Concealed Handgun Permit. Applicants should have attended or plan to attend a Firearms Instructor Certification Course accredited by the North Carolina Criminal Justice Training and Standards, North Carolina Department of Corrections or the National Rifle Association.

Course Goal

To provide the knowledge and skills necessary to instruct a firearms training class for persons applying for a North Carolina Concealed Handgun Permit, in accordance with the requirements of the North Carolina Administrative Code.

Course Objectives

The student will be able to:

- Conduct an approved firearms qualification course for North Carolina Concealed Handgun Permit applicants.
- Train students in the nomenclature, fundamentals of shooting, maintenance cleaning and inspection of a handgun.
- Train students in the law of deadly force in North Carolina, including specific examples of when deadly force is and is not allowed.
- Train students in the legal requirements related to the carrying of a concealed handgun with a North Carolina Concealed Handgun Permit.

Methodologies

This course employs lecture, discussion, demonstration and a written examination.

Course Requirements

Attendance is required at all class sessions. Students must attain a minimum score of 75% on the written examination at the end of the training.

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

Laws Governing Concealed Handgun Course #2078

(CONTINUED FROM PAGE 87.)

Special Concerns

Registered students will receive a student letter via e-mail around 30 days before class with information reference payment and assigned room. Bring eye and ear protection. No firearms.

Please do not send the \$75.00 fee with the registration form. Once you have been notified from the North Carolina Justice Academy that you are registered for the class, a certified check or money order should be made payable to the North Carolina Justice Academy, PO Box 99, Salemburg, NC 28385, Attention: Business Office, LGCCH. NO personal checks will be accepted. Payment can also be made the day of class with cash, certified check or money order.

Fee
\$75.00

Course Coordinator
Chad Thompson

Length of Course
Five hours

DATES
August 30, Edneyville
September 23, Salemburg

For More Information about Concealed Handgun Instructor Certification

Concealed Handgun Instructor Certification

Includes how to order more CCH certificates and how to renew your CCH Instructor Certification.

The Concealed Carry Handgun Instructor program is regulated through the Criminal Justice Education and Training Standards Commission, as designated in NCGS 14-415.12 (a)(4).

You can contact Ed Zapolsky
ezapolsky@ncdoj.gov
at Training and Standards or call 919-661-5980.

North Carolina Law Enforcement Women's Association (NCLEWA) Course #3714

The North Carolina Law Enforcement Women's Association's annual training conference will be held at Edneyville.

The training conference will offer a variety of instructors from the NCJA. For additional information contact Lorraine Snyder at the North Carolina Justice Academy at 910-525-4151 or visit the website at www.nclewa.com.

Registration Fee

Registration fee should be sent along with the course application. All checks will be forwarded to the NCLEWA. **All checks must be made out to the North Carolina Law Enforcement Women's Association.**

CICP Accredited Course

Please send membership applications and annual dues to:
Officer Melissa Hinnant (NCLEWA Treasurer)
Southport Police Department
201 E. Moore Street
Southport, NC 28461
910-713-2002
mhinnant@southportpd.org

Fee
\$200.00 (includes \$25.00 toward annual membership and \$175.00 for the conference registration.)

Additional banquet tickets may be purchased for \$25.00 each.

Coordinator/Contact Person
Lorraine Snyder

Length of Course
Five days

DATE
September 3-6, Edneyville

Special Events & Conferences



Organized Crime Drug Enforcement Task Force Conference Course #3716

NEW!

The Organized Crime Drug Enforcement Task Force (OCDETF) was created in 1982 as a new law enforcement model of Federal, State and Local cooperation to combat drugs. In 1998, the OCDETF unit in the US Attorney's Office Eastern District/North Carolina (EDNC) formed a partnership with the NC National Guard at MANTA to provide specialized training for drug agents in the 44-county EDNC. This conference is now recognized as one of the best law enforcement conferences in the country and has expanded to include state drug prosecutors and agents from across North Carolina and neighboring states. Training in the latest successful drug investigation techniques is provided. In addition the conference serves to motivate and build a strong drug enforcement team effort. The training is designed to teach new material to both conference alumni and first time attendees. Sheriffs, DAs, and Police Chiefs are encouraged to attend with their drug units. Each year a dynamic agenda with a mix of nationally known experts and practitioners working narcotics trafficking along with multiple breakout sessions will be offered.

Location

Sea Trails Conference Center, Sunset Beach, NC

Methodologies

This conference will employ lectures, practical exercise, and demonstrations.

Fee

There is a \$215 registration fee (based on 2012 Conference) required for attendees including those who commute.

Special Concerns

Registration for this Conference is made through the NC Sheriffs Association. Refer to the website <http://www.ncsheriffs.org/OCDETF/registration.html> for registration and lodging information.

A separate registration form must be completed by each individual attending the conference. **Make your check payable in the amount of \$215 to the North Carolina Sheriffs' Association. Mail the check to: Don Connelly, US Attorney's Office, 310 New Bern Avenue, Suite 800, Federal Building, Raleigh, NC 27601.** Conference reservations are not final until registration form and fee have been received. Additional information on the Conference may be made by e-mailing Don Connelly at don.connelly@usdoj.gov.

Length of the Course

Two and half days

Course Coordinator

Doug Robinson

DATE

November 19-22, Sunset Beach

Rappel Master Course Course #7648

NEW!

Who Should Attend

Rappelling instructors.

Course Goal

The proposed course will focus on the BASICS; it will give a solid foundation for the safe conduct of rappel tower operations.

Course Objectives

This is a 40+ hour high-speed course designed to provide knowledge and hands-on training that will enable the Rappelling Instructor to impart up-to-date, job-related rappelling instruction/rigging in a safe and professional manner to tactical personnel.

Methodologies

This course employs lecture and practical exercises.

Course Requirements

Basic Rappel Class is a prerequisite. NOTE: The Basic Rappel prerequisite may be waived with documentation of the appropriate amount of tactical training in this area. Please contact the instructor, Tom Foster. Equipment needed: rappel gloves, Figure 8 Descender, rappel seat, 15' section of 11 mm rappel rope, 15' section of 1" tubular nylon, and 2 locking carabiners (steel, alloy steel, or aluminum). Students are highly encouraged to bring their issued assault gear (assault vests, knee & elbow protection, ballistic helmets, etc.)

Special Concerns

Expect 40-hours of instruction and practical application. Attendance is mandatory at all class sessions. The nature

(CONTINUED ON NEXT PAGE.)



Special Events & Conferences

Rappel Master Course Course #7648

NEW!

(CONTINUED FROM PAGE 89.)

of this course is physically demanding (good physical condition = less pain and soreness). Wednesday will be a very long day (Night Ops). To avoid heat injuries, an ice chest with Gatorade or water is recommended. A hat and sunscreen is also a good idea. The learning of some of the knots from a provided package is beneficial during the class.

There will be a minimum of 12 and maximum of 16 students per class. Deadline for registration is two weeks before classes start.

Registration website: www.theverticaloption.com.
Checks should be made payable to: The Vertical Option, LLC.

Payment should be mailed to: Captain Tom Foster; PO Box 536412; Orlando, Florida 32801; phone: 407-432-0114; e-mail: tomfoster@theverticaloption.com.

Fee

\$465.00 per student

Course Coordinator

John Combs

Length of Course

Five days

DATE

July 15-19, Salemburg

Singleton International MP5 and MR/AR15 Instructor Course Course #1548

NEW!

Who Should Attend

This six-day course is designed to cover all aspects of the H&K and Colt SMG/Rifle for both operator and the instructor. This course is open to any Semi or Full-Automatic Rifle/SMG. 9 mm - .223 Caliber.

Course Goal

Emphasis is given to training the instructor on how to get the best out of his students both on the firing line and operationally. A good instructor is someone who understands how to teach and knows how to control and motivate a class and not necessarily someone who is a good shot and been around for a few years. A competent instructor is someone who can convey the necessary information across to a student in a simple and easy to

understand format, and the ability to raise the competence level of a new shooter by clear and concise teaching methods.

Agenda

Day 1

Introduction and administration.

Methods of instruction.

Nomenclature.

Breakdown and assembly.

Mechanical function check and function.

Sights, aiming, zeroing and adjustment.

Fitting the sling and carrying positions.

Day 2

Load/unload.

Stance, ready and mounting.

Safety brief and zero sights.

Controlling full-automatic/30 round burst.

Maintenance.

Two rounds, 5-25 yards.

Drug and body armour drills (head and pelvic shots).

Multiple rounds/rapid fire.

Preparing for the classroom presentation.

(CONTINUED ON NEXT PAGE.)

Special Events & Conferences



Singleton International MP5 and MR/AR15 Instructor Course Course #1548 **NEW!**

(CONTINUED FROM PAGE 90.)

Day 3

Attendees classroom presentations – Part 1.
Paired/covered, tactical reload drills.
Covering positions and verbalization.
Static turns.

Day 4

Attendees classroom presentations – Part 2.
Introduction to full-automatic.
Trigger control on full-automatic, static.
Firing-on-the-move.
Firing-on-the-move, trigger control.

Day 5

Tactical back-up-weapon in pairs.
Firing-on-the-move, back-up-weapons.
Firing-on-the-move, lateral/angled.
Standards drills.
How to conduct range practices and demonstrations.

Day 6

Student range presentations.
Graduation and final administration.

Methodologies

This course includes classroom and hands-on instruction.

Individual Requirements

- Ear and impact resistant and wrap-around eye protection.
- Comfortable clothing suitable for range under all weather conditions.
- Full tactical equipment and body armour is NOT required.

Firearms (You can attend with one or any of these firearms)

- Open to any semi-automatic or full-automatic 9mm - .223 caliber (Due to running double lines two officers can attend with only one firearm between them.)
- H&K MP5, MP7, 33, 53, G36 & UMP. (9mm, 10mm, .40 cal or .45 ACP).
- Colt SMG, M16 A1/A2 Rifle.
- M4. (Rock River, Bushmaster, Colt, DPMS, etc.)
- Sling.
- 2 x 30 round or 3 x 20 round magazines per attendees.
- Handgun and holster per attendee.

(The certificate will qualify all attendees for both the H&K and Colt systems. All attendees will be encouraged to familiarize themselves with them both.)

Ammunition

- 1,500 rounds **TOTAL** of good factory manufactured ammunition. (NOTE: If attending with more than one weapon system, the total ammo count is still 2,000. Decide how many rounds from each weapon you want to fire. I do not recommend cheap re-loads, military surplus or aluminum case ammo.)
- 75 rounds of pistol ammunition.

Special Concerns

There is no training prerequisite required to attend this program, however it is recommended, but not mandatory, that if you do not use the H&K/Colt for over three years or more, you need to retake the range segments of the program. (Four days, Monday through Thursday @ \$500.00 per person).

Fee

Tuition is \$750.00 per student. (\$500.00 per person for re-certification – Singleton International Certificate only.) **Payable by check, credit card, purchase order or cash to Singleton International, Inc. All payments will be submitted to Singleton International. No payments to NCJA will be accepted.** Space is limited. In fairness to those on a waiting list, all official cancellations must be made two weeks prior to the commencement of the class. A \$100.00 cancellation/administration fee will be charged for non-attendance or last minute cancellations. FEIN 54-1905012.

Registration

Students will need to register and arrange payments with Singleton International. Please submit a Singleton International Registration Form to Singleton International and an NCJA Course Registration Form to the Registrar at 910-525-5235.

Students should contact

Singleton International, Inc.
8614 The Mountain Road, Warrenton, VA 20186
Phone: 1-800-265-7904 • Fax: 540-349-1747
E-mail: philsingleton@earthlink.net
In addition, you may visit the Singleton International website at <http://www.philsingleton.com>.

For more information contact

Course Coordinator: Wayne Ayers, 910/525-4151, ext. 285 or wayers@ncdoj.gov.

Length of Course

Six days

DATE

October 6-11, Salemburg



Special Events & Conferences

Stalking and Stalking Behaviors Course #3328

Who Should Attend

Law enforcement officers, prosecutive investigators, medical examiner investigators and crime technicians with the responsibility of conducting an investigation and the prosecution of the crime of stalking.

Course Goal

To provide the knowledge and skills necessary to thoroughly and successfully investigate, process and prosecute a stalking related crime.

Course Topics

- Stalking defined
- Victims of stalking
- Profile of a stalker
- General characteristics of stalkers
- Relationship to victim
- Association of threats to violence
- Risk factors for threats to be carried out
- Motivation for stalking
- Stalker typologies
- Non-domestic stalkers vs. domestic stalkers
- Case management

CICP Accredited Course

Methodologies

This course will employ lecture, conference and practical exercises.

Course Requirement

Attendance at all class sessions is required.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATE

December 2, Edneyville

Threat Assessment and the School Rampage Shooter Course #3372

Who Should Attend

Law enforcement officers (patrol, investigators, school resource officers, security) prosecutors, school administrators, teachers and counselors, who would be called upon to assess, investigate and manage threats against individuals and/or schools.

Course Goal

This course examines those individuals who communicate threats or other "unusual" communications to others as well as emphasis in identifying the difference between those who make a threat and those who pose a threat. In addition, this course examines the various theories of the cause of school shooters, warning signs, assessment and interventions.

Course Objectives

- Identify types of communicated threats (implied, direct and conditional).
- Distinguish the difference between those who make a threat and those who pose a threat.
- Identify types of threat communicators and level of concern or danger.

CICP Accredited Course

- Correctly identify how to manage and reduce the danger level.
- Describe and apply the methodology to recognize and encourage "leakage" in schools to prevent violence.

Methodologies

This course will employ lecture, discussion and conference methods.

Course Requirements

Attendance is required at all class sessions.

Special Concerns

Checks should be made payable to: Mike Prodan and mailed to: 233 Bradley Drive, West Columbia, SC 29170. Payment should reach Mr. Prodan no later than one week before class starts. Phone: 803-996-4636.

Fee

\$100.00

Course Coordinator

Doug Robinson

Course Instructor

Mike Prodan

Length of Course

One day

DATES

August 5, Edneyville
October 21, Edneyville
November 18, Salemburg

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



How to Register

Registration must be made in writing utilizing the NCJA application form.

*To register for **SALEMBURG** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 99, Salemburg, NC 28385-0099
or FAX it to (910) 525-5235. Phone: (910) 525-4151. E-mail: registrar_east@ncdoj.gov.*

*To register for **EDNEYVILLE** location, complete & mail application to:
Registrar, North Carolina Justice Academy, PO Box 600, Edneyville, NC 28727-0600
or FAX it to (828) 685-7530. Phone: (828) 685-3600. E-mail: registrar_west@ncdoj.gov.*

Registration for courses of instruction offered by the Justice Academy is made through the Registrar unless otherwise indicated. The North Carolina Justice Academy is funded by the North Carolina General Assembly and enrollment is primarily for full-time employees of criminal justice agencies within North Carolina. Registration must be made in writing utilizing the enclosed application form. **(AGENCIES ARE ENCOURAGED TO COPY ADEQUATE QUANTITIES OF THIS FORM AS IT APPEARS IN THE BACK OF THE TRAINING CALENDAR.)** Course registration forms (applications) can be printed from our web site at <http://ncja.ncdoj.gov>. Forms must be filled out completely (front and back, if appropriate) and **MUST** bear the signature of the person responsible for approval of attendance (official authorization). To ensure prompt registration notification, please use Post Office Box mailing address of agency. Applications will not be processed unless all information is presented. Upon receipt, applications will be processed and departments will be notified of course availability.

CLASS INFORMATION

Registered applicants will receive an e-mail approximately 30 days prior to the course containing information about classroom location, starting times and listing any special requirements for the class. This e-mail will contain a confirmation request. Response to this request **MUST** be received to verify actual attendance. Failure to do so will result in the reserved space being given to another applicant.

CANCELLATIONS

We request immediate notification of cancellations so waiting list personnel can be contacted. Substitution

of students by authorized officials is encouraged in lieu of cancellation. Cancellations/substitutions can be reported to the Salemburg Registrar by telephone: 910-525-4151; or FAX: 910-525-5235 and to the Edneyville Registrar by telephone: 828-685-3600 or FAX: 828-685-7530.

HOUSING ASSIGNMENT - Salemburg

Academy students will be assigned a room at the Dormitory Office for the duration of the course they are attending. The Academy does not charge a registration, tuition or room fee. Room registration hours are as follows: Sunday, 3:00 p.m. - 8:00 p.m. and Monday through Thursday, 7:00 a.m. - 6:00 p.m. Anyone arriving after 6:00 p.m. will have room assignments made by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.**

HOUSING ASSIGNMENT - Edneyville

Registration is conducted at the Reception Desk, Room 101, on the ground floor of the Administration Building on Sunday from 3:00 p.m. - 7:00 p.m.; Monday from 7:00 a.m. - 7:00 p.m.; and Tuesday - Friday from 8:00 a.m. - 5:00 p.m. Students arriving after scheduled hours of registration will be checked in by the security officer on duty. **As of January 1, 2008, smoking is banned from all state buildings.** If a substitution is made for an Edneyville course, you must replace male with male and female with female.

COMMUTING STUDENTS

Commuting students should report directly to class.



Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

NCJA Learning Resource Center

The Learning Resource Center is an integral part of the North Carolina Justice Academy. Located on the East Campus, it provides library and technology services to Academy students and law enforcement personnel throughout the state: the LRC offers lifetime library membership to its law enforcement patrons. Housing over 23,000 books, journals, magazines, reference materials, and technical manuals, the LRC also maintains special collections of law enforcement lesson plans, policy manuals from North Carolina police agencies, and one of the nation's largest A/V collections of police training videos. Library materials are available free of charge and can be shipped at no cost (except return postage).

In addition to its collections in criminal justice, the LRC offers popular fiction materials and DVDs. Visit our catalog at <http://webopac.infovisionsoftware.com/ncjustice/>.

Our hours of operation are as follows (excepting holidays and special/reduced hours):

LRC HOURS OF OPERATION

8:00am – 9:00pm, Monday – Thursday
8:00am – 5:00pm, Friday
910-525-4151 x 267

A/V HOURS OF OPERATION

8:00am – 5:00pm, Monday – Friday
910-525-4151 x 257

Resources on the Web <http://ncja.ncdoj.gov>

NCJA Home

- Contact Us
- NC Justice Academy Maps
- Privacy Policy
- Sitemap

News

FAQs

Weather Reports

Mailing List

NCJA Survey

General Information

- East Campus Information
- West Campus Information
- History of the Justice Academy
- Our Mission
- NCJA Photo Gallery

Courses Offered by NCJA

- All Courses by Month
- Course Offerings (A-Z)
- Detention Officer Courses
- NCJA Learn Center
- Registration/Application
- Training Calendars
- VAWA Funded Courses

Blackboard

Training Centers

- Commission/In-Service Center
- Investigation Center
- Law Enforcement Leadership Center
- Legal Center
- Tactical and Traffic Center

Commission Courses

- BLET
- Detention Officer
- Driver Training
- Firearms
- In-Service
- Instructor Training
- Physical Fitness
- Speed Measuring Training
- Specialized Subject Control and Arrest Techniques Instructor Training
- Telecommunicator

Certificate Programs

- Community Policing
- Criminal Investigations Certificate Program
- Instructor Development Program
- Management Development Program
- School Resource Officer Certificate
- Tactical Training Certificate Program
- Traffic Enforcement and Investigation Certificate

Support Services

- Audio Visual Department
- NCJA Bookstore
- NCJA Library
- Video Production Unit

Personnel

Criminal Justice Links

- Attorneys General Offices
- Criminal Justice Associations
- Criminal Justice Degree Programs
- Criminal Justice Resources
- Federal Criminal Justice Agencies
- Legal Information
- Legislative Information
- NC Criminal Justice Agencies
- NC Police Departments
- NC Sheriffs' Offices

Publications

Legislative Updates

Job Bank

Training Materials

Outside Agency Courses/ Conferences

Other Important Information

(Registration, Learning Resource Center, Resources on the Web)



Online Course Registration

NCJA Online Courses

North Carolina Justice Academy online courses allow criminal justice personnel from around the state to take courses over the Internet. Hopefully, this will mean less time away from the job and help with travel budgets.

The Academy offers two types of online courses. Those courses designated as Web-based will be courses conducted totally online. Those courses designated as Web-blended will be courses conducted partially online with some classroom/practicals at an NCJA campus where the class will meet face-to-face.

Registration

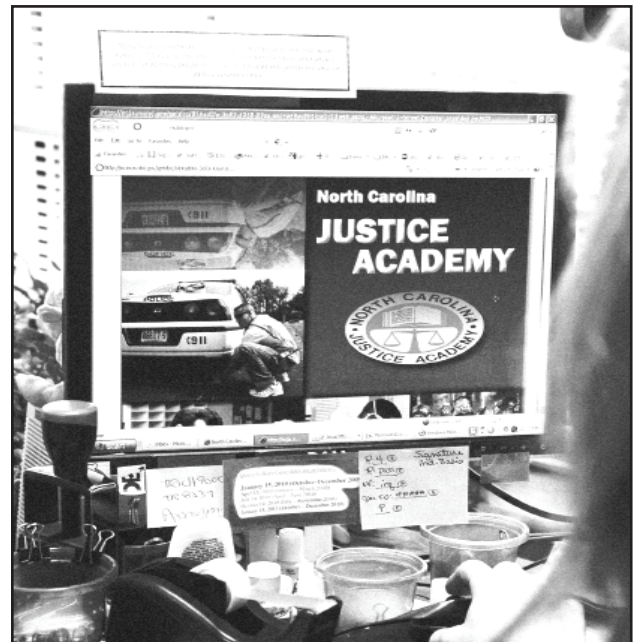
Students should submit a course application to the NCJA registrar to register for an NCJA online course unless otherwise indicated. Students should check course requirements for special activities related to online course offerings.

Characteristics of Online Courses

Students who take online courses with the Justice Academy are expected to meet regular deadlines throughout the course, participate in online class activities and stay in touch with the instructor and fellow students. ***NCJA online courses require steady involvement and interaction on the part of those enrolled.***

Technical Requirements for Taking an Online Course

Students enrolled in NCJA online courses are required to have Internet access, an e-mail account, a word processing program and a Web browser equivalent to Internet Explorer 8 or higher. Particular courses may have further requirements on hardware and software. Check course descriptions for these specifications.





Other Important Information

(Registration, Learning Resource Center, Resources on the Web)

Office of the Registrar Transcript Request Information

Students or alumni who desire a transcript of NCJA courses must present a written request or the form below to the Registrar's Office. Please note that federal law requires that all requests must bear the signature of the student, so e-mail requests cannot be honored.

For purpose of identification, the request needs to include:

- Student's full/maiden name
- Social Security number
- Date of Birth
- Complete mailing address of where the transcript is to be sent
- Student's signature

Official transcripts cannot be e-mailed or faxed to students, departments, etc. They can only be sent via regular mail. Please remember that all transcript requests must be signed by the student.

A transcript can be picked up in person during regular business hours. A picture ID is required.

If you have questions about the transcript request process, please call the Office of the Registrar at (910) 525-4151, ext. 245 or (828) 685-3600, ext. 213.

Mail all transcript requests to:
Registrar, NC Justice Academy, PO Box 99, Salemburg, NC 28385-0099,
or
Registrar, NC Justice Academy, PO Box 600, Edneyville, NC 28727-0600

Office of the Registrar

Official Transcript Request

Name: _____
Last First Middle/Maiden

Social Security Number: _____ Date of Birth: _____

Send Transcript to (complete mailing address is required):

Student Signature: _____

**To register for EDNEYVILLE location,
complete and mail this application to:
Registrar, North Carolina Justice Academy
P.O. Box 600, Edneyville, N.C. 28727-0600
or e-mail to: registrar_west@ncdoj.gov
or FAX it to 828-685-7530,
Phone: 828-685-3600**

PLEASE PRINT CLEARLY OR TYPE

- Please Print Name: _____
- Address (if different from Employing Agency Address): _____
- Rank/Title: _____
- Phone #: _____ FAX #: _____ E-mail: _____
- Signature: _____
- 97

PLEASE PROVIDE THE ADDITIONAL INFORMATION AS IT APPLIES TO YOUR APPLICATION

All applicants for each of the Specialized Instructor Courses and their Prequalification Courses are required to provide the following items for course attendance:

1. Proof of successful completion of a criminal justice general instructor training course. An EXCEPTION to the requirement is made for applicants to the **Specialized Physical Fitness Instructor Training Prequalification #2727 and Specialized Physical Fitness Instructor Training #2033** that possess either of the following:
 - a. Hold a current and valid North Carolina Teachers' Certificate and hold a minimum of a baccalaureate degree in physical education and be actively teaching in physical education topics; or
 - b. Be presently instructing physical education topics in a community college, college, or university and hold a minimum of a baccalaureate degree in physical education; and
 2. Effective February 2013: Students applying for our Specialized Instructor Training courses no longer have to submit a CPR card in order to enroll or attend. Students will have to submit the CPR card to the CJSJ once they complete our Specialized course and apply for certification.
- I. **Specialized Firearms Instructor Training Prequalification #1528 and Specialized Firearms Instructor Training #2032**
Please indicate the type of firearms instruction you will be conducting:
- ☐ BLET ☐ In-Service ☐ Qualification ☐ Other

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend item I; that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area.

Signature: _____ Agency or Institution: _____
Print Name: _____ Title: _____

- II. **Specialized Physical Fitness Instructor Training Prequalification #2727, Specialized Physical Fitness Instructor Training #2033, Specialized Subject Control/Arrest Techniques Instructor Training Prequalification #2728 and Specialized Subject Control/Arrest Techniques Instructor Training #2142** - Obtain certification from a licensed physician that the applicant is able to participate in the course. This statement for the physician's certification is on the course webpage: <http://ncja.ncdoj.gov/SPFIT2033.aspx>.
- III. **Specialized Driver Instructor Training Prequalification #2726 and Specialized Driver Instructor Training #3703** - Certified copy of driving history from the Department of Motor Vehicles, Drivers License Division.
- IV. **Explosives and Hazardous Materials Specialized Instructor training #2618** - Obtain certification from a medical professional utilizing OSHA Form C that the applicant is able to participate in course utilizing a Self-Contained Breathing Apparatus and Air Purifying Respirator. This form may be obtained from the course webpage: <http://ncja.ncdoj.gov/EHMSIT2618.aspx>. Students must also provide a copy of a current fit test for the Air Purifying Respirator they will utilize in the course.

TO BE COMPLETED BY AGENCY HEAD OR SCHOOL DIRECTOR/IN-SERVICE TRAINING COORDINATOR

I have reviewed the information above and find it to contain accurate data concerning this applicant. I have determined that the applicant should be nominated to attend this Specialized Instructor Training course and that he/she is a certified instructor and he/she will be utilized in a training assignment in this topic area in the Basic Law Enforcement Training course.

Signature: _____ Agency or Institution: _____
Print Name: _____ Title: _____

- V. **Management Development Program #2182** - Upon receipt of this course application, a more detailed application will be mailed to you and processed by the Law Enforcement Leadership Center at the Academy. All contact will be through that department.
- VI. **Officer Safety/Readiness Instructor Training #3016** - Attach a copy of your certificate documenting successful completion of a criminal justice instructor training course.
- VII. **Instructor Training Orientation #2152** - Letter from School Director of Instructor Training stating that you will be teaching or evaluating for them and a copy of your current instructor certification.

The North Carolina Justice Academy recognizes and is in compliance with the provisions of the Americans with Disabilities Act. You may request a reasonable accommodation for a disability in order to attend training by calling the Registrar at (910) 525-4151.



PO Box 99, Salemburg, NC 28385-0099 Ph: 910-525-4151
PO Box 600, Edneyville, NC 28727-0600 Ph: 828-685-3600
<http://ncja.ncdoj.gov>

Roy Cooper, Attorney General Mark J. Strickland, Director

Scan this code with
your smart phone.

